

**Arts
and
Science
Undergraduate
Society —
Assembly**

Meeting #2 Minutes

Duc Mentem Ad Libertatem

Assembly is called to order at 7:06pm EST.

MOTION 1 - Approval of Agenda

Moved by: Piper

Seconded by: Amaiya

Questions: None

Vote: Motion passes

MOTION 2 - Approval the Minutes

Moved by: Piper

Seconded by: Amaiya

Questions: None

Vote: Motion passes

SPEAKER'S BUSINESS

Piper: I would like to acknowledge i'm an uninvited guest, my opportunity to learn is the result of colonialism. Want to acknowledge past, present, and future relations with the land and the opportunities it provides.

Piper: We are looking for a deputy speaker to take over this role. Would anyone like to nominate themselves to do so for now?

EXECUTIVE REPORTS

PRESIDENT REPORT

Presented by **Amaiya Walters**, President

Dear Assembly,

Hello everyone and welcome back to campus. I am excited to be here after four short months – the summer really flew by! I hope you all had a lovely summer and that the transition back into your fall term has been smooth. I am excited to be here today and share with you all the latest developments and accomplishments without my portfolio. As we start a new academic year together, I cannot wait to see what it has in store for us. Council It is officially the third week in office, and it has been wonderful to have Council working with us in the ASUS House. At the end of August, Council partook in ASUS Pre-week Training which consisted of various trainings and team building socials to kick-start the year and give Council the tools they will need to succeed this year. This year's training focused on equitable leadership, and we have changed a few pieces of HR policy to reflect this. It has been inspiring to have the team working in-person after a summer apart, and I am looking forward to the year ahead with everyone. Direct Reports Professional Development The directors within the President's portfolio have been working hard over the summer months to prepare for the year ahead and their strategic plans have been either completed or are in their final stages of drafting. I want to introduce Berkeley Carrington as this year's Professional Development Director. She is currently in the process of hiring her team and she has been doing some additional marketing to ensure we have a strong pool of applicants before the interview process begins. Director Carrington is working with the Office of Advancement to finalize the dates and locations for Life After Arts Sci in the fall term. I am excited to update you further as the details come together in the coming month. Student Affairs Research The Director of Student Affairs Research, Lakith Ranaweera, has been conducting preliminary research in order to select a topic for this year's report. Director Ranaweera has officially decided on a topic of research: how international students experience housing while at Queen's. He has created a survey to be distributed in the coming months and will transition into focus groups as he collects more data from surveys. Given the current housing crisis in Kingston, this is important research, and I am looking forward to seeing what Director Ranaweera finds. Sexual Violence Prevention and Response Katharine Jekic, the SVPR Director, has been working throughout the summer to plan programming and outreach this year. She will be boothing with the Dani Rivard from the Engineering Society who is also involved in sexual violence work in her role, next week for the campus-wide Consent Week in the Integrated Learning Centre. Director Jekic has also been working to create promotional material to distribute at other boothing over the month. She has also joined the interfaculty coalition that will meet for the first time in October. Orientation Orientation was a huge success! Georgia and her team of Chairs, Orientation Coordinator, and Gaels, all put together a fantastic four days of orientation and the weather was just as lovely! ASUS Council had the opportunity to take part in the

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Sidewalk Sale, Queen's in the Park, and the Mud Run! Fundraising for the Canadian Cancer Society was successful and the feedback I have received from first year students has been nothing but positive. Head Gael hiring will be opening in the coming weeks, and I am hoping to have the new Head Gael hired before the fall reading break! ASURF I am excited to report that all recipients of the Spring Arts and Science Undergraduate Research Fund received the second half of their funding. All recipients submitted their mid-summer reports, and it was great to read all the fantastic research that is being conducted on our campus! The Fall Term ASURF will be opening in the coming week and closing after the fall term reading break in mid-October. Advocacy ASUS Exec continues to meet and consult with student groups and individual students to better understand how to serve students and the gaps that are present in the undergraduate arts and science experience. We also continue to meet with Dean Crow as well as Associate Dean Stephenson and Nelson to discuss what the faculty's plans are for the upcoming year and how we can work together to serve arts and science students, especially during this financial crisis. I have also been pushing the topics of sexual violence prevention and response work as well as the housing crisis during AMS Assembly and as a result, the Interfaculty SVPR Coalition has been started back up, and a Housing Crisis standing committee has been started as well. It is my hope that important conversations will take place during these committee meetings and that actional steps will result from them. I am eager to see what work results from these groups and I am looking forward to providing updates on these matters throughout the year. Thank you so much for taking the time to read my report. If you have any questions, concerns, or comments about anything in my report, please feel free to reach out to me via email at president@asus.queensu.ca or by coming by the ASUS Offices during my office hours. Respectfully submitted, Amaiya Walters ASUS President
President@asus.queensu.ca

VICE PRESIDENT OF SOCIETY AFFAIRS REPORT

Presented by **Preston Harrison**, Vice President of Society Affairs

Dear Members of the Assembly, Welcome back, I hope everyone had a great summer and is well-rested to take on another school year. It's been nice seeing all the excitement from the first years enjoying themselves at Sidewalk Sale and Mud Run. As orientation has finally come to an end it was nice to see Georgia's effort and dedication come to fruition. ASUS has benefited heavily from the exposure to orientation that it has created, being able to provide students our faces so our student body is recognized for fostering a sense of community which we will continue to build throughout the year. I have had the pleasure of working alongside Natalie (Camps director of Operations), Juno (English Camps director) and Alyssa (French Camps director). They did a phenomenal job adjusting to opening camps to 60 campers and maintaining their full engagement all summer long. The Directors and the amazing team of counsellors created the best environment for all the campers that attended. All campers enjoyed themselves and felt included in every activity and trip that was held. I could not have asked for a better team. In addition, camps held a Leaders in Training (LIT) program which gave high school

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students the opportunity to complete their community hours within one week while getting first-hand experience with creating lesson plans and executing those lesson plans. This gave high school students who plan on working with kids in the future an experience they will not forget as they dealt with the improbable behaviours of children. Again Natalie, Juno, and Alyssa should be proud of themselves for operating a camp as smoothly as they did while making sure everyone was included and enjoyed themselves.

The ASUS house had a thorough cleaning, to revamp the house making it more organized thanks to Therese. The basement had a proper cleaning all the junk was removed providing storage space for all of ASUS to utilize. Throughout the summer I had the experience of watching over the garden, planted by Binyat. I got the chance to learn about what to do and what not to do in the realm of gardening. Tomatoes were the gems of the garden along with many carrots. As we just completed the last harvest and cleaned the garden, we are going to attempt to grow some fall vegetables such as kale, potato and much more. Our human resource policy has been updated to more inclusive language. In addition, ASUS payroll and honorarium have been matched to the Consumer Price Index (CPI) to combat the rise of almost everything such as food and rent for students. CPI measures the changes of goods and services over time reflecting the cost of living. Matching ASUS pay to CPI attempts to foster economic stability at the same time administering equitable pay. Moreover, ASUS has begun to incorporate workforce to easily track hours spent while holding ASUS accountable. Additionally, I'm looking forward to working with Jillian as our Wellness director and Pursha as our Sustainability director. They are diligently working on building more awareness and engaging more with students through various events and initiatives. In addition, our first deputy caucus gathering will be occurring on the 29th of September, this will foster a community within our deputies while providing them a chance to learn from each other's experience as they throughout their ASUS journey. I am beyond thankful to be working within the executive team and look forward to creating relationships with everyone within ASUS and the greater student body. I hope to create a year all students will enjoy while creating lifelong memories. My door is always open for conversation, if you have anything to share, want to bounce ideas off of or pitch events please don't hesitate to reach I am here for you. Sincerely, Preston Harrison (He/Him/His) Vice President of Society Affairs

VICE PRESIDENT OF OPERATIONS

Presented by **Therese de Rivera**, Vice President of Operations

Dear Members of the Assembly,

I hope you've all had a great first few weeks back in class! The operations side of ASUS has been bustling this time of year for myself, the Council, our General Manager, and the Accounting Team, who are working hard to prepare our operations/finances for this academic year. I am very grateful we had the chance to welcome students back to campus this past week with our Hiring Booths and Welcome-Back BBQ. It's hard to believe how quickly our summers came to an end! During this time, much of my focus had been directed towards providing our Camps and Orientation teams logistic support

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by distributing bursaries and making payments to fund the events held over the summer months. Orientation week wrapped up with another successful year at Sidewalk Sale, where we had the opportunity for our various ASUS offices and commissions to attend and ultimately make outstanding contributions to our ASUS promotions and sales. With the summer now wrapped up, the operations team has also finalized our financial reports and outstanding reimbursements from this past summer regarding ASUS Camps, and

Orientation matters that we've been made aware of. Given the help of our new accounting team, we aim to fulfill future reimbursements, financial aid requests, and compensation/credit distributions more efficiently throughout the year as we plan for other ASUS events. I am thrilled to welcome Kai (Budget), Gabe (Compensation and Payouts) and Jasmine (Reimbursements) as our new Accounting Co-Directors! Regarding direct reports, we also have our Front Desk Team working at the ASUS office. As in previous years, ASUS receptionists are work-study positions that make up a team of seven individuals to help support the front operations of ASUS in its physical space.

Additionally, we have hired an IT Director, Sylvie, who has been a great help to the Academics Commission by setting up all DSC presidents and other ASUS volunteers with functional emails during a successful training meeting held over Teams. Sylvie will continue to do this throughout the year and has offered even greater support to set up our new Technology Lending Library computers with her extensive knowledge of such mechanisms! The Technology Lending Library will soon be available to all Arts and Science Undergraduate students as a valuable resource for those facing emergencies with personal technology and financial setbacks it might cause. As we have also made changes to the physical space of our office, we've consequently made significant progress in assessing the inventory of our textbooks, merchandise, etc. We have great expectations to update our ASUS online store since hiring the new ASUS Store Manager and hope to make improvements that accurately reflect our inventory. This will be a collaborative project with our Marketing and Communications Officer, Helena, and the Web Manager, who will assist in making the necessary changes to our online store. While overlooking the Services Commission, I am extremely proud of all the updates Cole has given me regarding Good Times Diner, Jackets, Mentorship, Peer Tutoring, and Formal.

As we have many exciting events coming our way, Cole and I have held productive discussions regarding the allocation of funds towards the services commission and often review areas where ASUS could offer financial support to better the quality of our current services. Finally, the GOB for the 2022/2023 year has now been closed. I am excited to present the 2023/2024 GOB report on the ASUS website. This resource will provide students with financial transparency regarding the use of student fees as it is updated consistently throughout the year. We have made further efforts this year to offer more room for student grants, and more than often find ourselves finalizing budget totals for less than we've proposed up to this point. That said, we hope to use the potential excess funding towards areas that directly impact the student body, either in more significant amounts or new projects, such as grants and financial assistance, with a continued value to use our funds efficiently. I am very grateful for the endless support from the council and my fellow executives, and I am always open to new ideas or happy to answer any questions that come my way. As always, please do not hesitate to reach out or come by the office to chat! Best, Vice President of Operations/CFO

OTHER REPORTS

CESA
Compsa

STATEMENT BY MEMBERS

QUESTION PERIOD

Skipping over discussion period for today. In the future, we are always looking for new questions to discuss and they are always welcome.

NEW BUSINESS

Senate:

Leo: So for the senate we havnt started much yet, we are having orientation this week. I will update more in the next assembly. Our first assembly meeting is next week on Thursday, if you'd like to come shoot me an email. I will be the chair for the student caucus on senate. Another thing is for orientation, we're trying to stretch the 4 day orientation to a full week of it. I will also be going to the AMS assembly tomorrow.

MOTION 3

Moved by: Therese
Seconded by: Amaiya

Last year we had Brandon come in and close his budget, without aloka we've done what we can with numbers from previous years.

Questions:
Vote: Motion passes

MOTION 4

Moved by: Therese
Seconded by: Amaiya

Therese: Overview of all of our financials, we are waiting for DSC and academics budgets to come in. All of this is tentative until we secure last minute budgets. We can see that nothing has really changed from last year, other than we have cut down proposed budgets. We have more funds to allocate elsewhere for special projects. Camps and ORT are dealing with last minute payroll.

Questions:

Vote: Motion passes

MOTION 5

ASUS Assembly approves of election timelines

Moved by: Piper

Seconded by: Preston

Fall election is going to start on Wednesday for year reps and more. This is the timeline for these elections. This is all done before reading week. For the witner, we are basing it around the AMS elections which is after winter break, which we want to be complete before we start our nomination period. There will be DSC elections starting on the 10th. We did want to finish all elections before end of February to move into transitions.

Questions:

Leo: I was wondering other than general ArtSci, can other faculties run as a representatives?

Piper: I will check policy, but I believe they are not eligible as they are not ArtSci.

Vote: Motion passes

MOTION 6-13

Moved by:

Seconded by:

Amayia: Our strat plan is not finished, but will be for next assembly. We currently have a rough draft of financials and tech library.

Piper: Strat plans are to show goals and purposes of the year

Questions:

Vote: Motion passes

MOTION 14

Moved by:

Seconded by:

Helena: The first change we want to make is 5 instead of 4 graphic coordinators, which helps getting things done on time during busy spots. We would like to have 2 photography directions - have 1 director for each event to make sure we can give each a break. For section 6 we would like to move the orientation videography and photography team to ORT portfolio as we have our own. This would help to have them in direct communication for their events. For Section 4, the web direction we want to add for them to manage onQ and make necessary changes for regular updates. We only need 1 social media director.

Questions:

Georgia: I don't know if ORT coordinators w photographers is feasible because during they are running events. Might be tricky. -- question resolved by Helena

Amayia: Im looking at new GOB and seeing some numbers don't align with policy

Piper: We will review this as its a live ongoing document. This could be something to consider looking over the budget a second time in October if we catch anything.

Vote: Motion passes

MOTION 15

Moved by:

Seconded by:

Nathaniel: My motion is to change accessibility grant. Currently it allows 2000 a year, i wan tot change this to 3000 to match equity grant. This increases the students we can reach, we can help 7 rather than 5 students, going from 1000 to 1500 per semester.

Questions: None

Vote: Motion passes

MOTION 16

Moved by:

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Seconded by:

Binyat: The motion we are putting through is our new interpretation of committee bags of promise for youth shelters for individuals in group homes. Essentially we would promote a mentorship program in various towns in Ontario.

Questions: None

Vote: Motion passes

MOTION 17

Moved by: Amaiya

Seconded by:

Amaiya: SO this position nears the.. Essentially asus needs to keep changing perspective and acknowledge those inside the organization arent able to give the honest account of issues in society. We want to get past fear of retribution, a student will come and consult to give insight specifically on black students, increase representation, and know where they need support. It will be \$25/hour for 1 month. Association with black clubs caucus, our reasoning ofr this group is they are black student leaders with diverse academic backgrounds.

Questions: None

Vote: Motion passes

MOTION 18

Moved by:

Seconded by:

Piper: Essentially assembly will for grant committees (... names). They are chaired by different counsel and exec members. We will send out a form to assembly members to join these committes based on interest and policies.

Sarah: The committee will consist of 5 people. THE first is TA excellence award, different artsci students can nominate any ta they think is deserving. The WJ Barns is the same thing but for professors, its awarded to deserving member who makes significant contribution in ArtSci teaching.

Amaiya: Starting with ASURF - 40 000 to distribute, committee decides where this goes based on applications and requirements. We need 2 aseembly members on this. Other

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committees are for individual projects students propose - we need 4 members on each.
Head gael committee we need...

Georgia: Next head gael hired by exec and 2 assembly members. Really great pool of applicants.

Questions:

Leo: How many committees can one person serve on?

Piper: Will cross reference, but if you're interested in multiple note that in your survey as more help is always useful.

Vote: Meant to ratify - motion passes

SPEAKER'S LAST WORD

I want to thank you all for coming in and sharing your motions. It was a great meeting and I look forward to next month;s meeting. I hop you have a great rest of your night.

MOTION 19 - ADJOURNEMENT

Moved by: Leo

Seconded by: Preston

Questions:

Vote: Motion passes