

**Arts
and
Science
Undergraduate
Society —
Assembly**

Meeting #5

AGENDA

1. **Motion 1** – Approval of the Agenda
2. **Motion 2** – Approval of the Minutes
3. Speaker’s Business
4. Executive Reports
5. Society Reports
 - a. **Business of ASUS Council**
 - b. **Business of the Sibling Societies**
6. Other Reports
 - a. **Business of the Senate**
 - b. **Business of Other Members**
7. Statements by Members
8. Question Period
9. New Business
 - a. **See attached motion sheet, motions 3 - 12.**
10. Speaker’s Last Word
11. Adjournment of the ASUS Assembly

MOTION SHEET

1. That ASUS Assembly formally approve this agenda and the consent agenda.

- MOVED BY: CAITLIN SANKARAN-WEE
- SECONDED BY: YARA HUSSEIN

Est Time: 2 mins

2. That ASUS Assembly formally approve the minutes from the last Assembly held on November 10th, as seen on the ASUS website.

- MOVED BY: CAITLIN SANKARAN-WEE
- SECONDED BY: YARA HUSSEIN

Est Time: 2 mins

3. That ASUS Assembly approve the distribution of the ASUS Professional Development Grant Fall semester allocation, as seen in Appendix A: ASUS Professional Development Grant Fall Semester Allocation.

- MOVED BY: ALOKA WIJESUNDARA
- SECONDED BY: EMMA FARRELL

Est Time: 2 mins

4. That ASUS Assembly approve the distribution of the ASUS Student Initiative Grant Fall semester allocation, as seen in Appendix B: ASUS Student Initiative Grant Fall Semester Allocation.

- MOVED BY: ALOKA WIJESUNDARA
- SECONDED BY: EMMA FARRELL

Est Time: 2 mins

5. That ASUS Assembly approve the distribution of the ASUS Departmental Student Council Grant Fall semester allocation, as seen in Appendix C: ASUS Departmental Student Council Grant Fall Semester Allocation.

- MOVED BY: ALOKA WIJESUNDARA
- SECONDED BY: ALICIA PARKER

Est Time: 2 mins

6. That ASUS Assembly approve the distribution of the ASUS Committee Grant Fall semester allocation, as seen in Appendix D: ASUS Committee Grant Fall Semester Allocation.

- MOVED BY: ALOKA WIJESUNDARA
- SECONDED BY: EMMA FARRELL

Est Time: 2 mins

7. That ASUS Assembly approve the distribution of the ASUS Sibling Society Grant fall semester allocation, as seen in Appendix E: ASUS Sibling Society Grant Fall Semester Allocation.

- MOVED BY: ALOKA WIJESUNDARA
- SECONDED BY: EMMA FARRELL

Est Time: 2 mins

8. That ASUS Assembly approve the amendments made to departmental student council budgets in their final period of budget review, as seen in Appendix F: Departmental Student Council Budgets Amendments.

- MOVED BY: ALOKA WIJESUNDARA
- SECONDED BY: ALICIA PARKER

Est Time: 2 mins

9. That ASUS Assembly formally approve the changes to the President's Policy Manual as seen in Appendix G: "December 2022 Policy Amendments."

- MOVED BY: YARA HUSSEIN
- SECONDED BY: CAITLIN SANKARAN-WEE

Est Time: 5 mins

10. That ASUS Assembly formally approve the changes to the ASUS Orientation Policy Manual as seen in Appendix G: "December 2022 Policy Amendments."

- MOVED BY: YARA HUSSEIN
- SECONDED BY: CAITLIN SANKARAN-WEE

Est Time: 5 mins

11. That ASUS Assembly formally approve the changes to the Financial Policy Manual as seen in Appendix G: “December 2022 Policy Amendments.”

- MOVED BY: YARA HUSSEIN
- SECONDED BY: ALOKA WIJESUNDARA

Est Time: 2 mins

12. That ASUS Assembly formally ratify the 2023 Orientation Chair Team: Amy Richardson as Socio-Cultural Chair, Charlotte Falck as Academics Chair, Sophia Filosa as Operations Chair and Allison de Jong as Community Awareness, Respect and Engagement Chair.

- MOVED BY: YARA HUSSEIN
- SECONDED BY: EMMA FARRELL

Est Time: 2 mins

FROM THE OFFICE OF THE
PRESIDENT
ARTS & SCIENCE UNDERGRADUATE SOCIETY



PRESIDENT REPORT

Presented by **Yara Hussein**, President

Dear ASUS Assembly,

I hope week 12 finds you well and remembering to take care of yourselves! As we close off the fall 2022 semester, I am inspired and in awe by everything ASUS has accomplished and the community we have fostered for ArtSci students and the broader Queen's community! My largest focus for the past couple of weeks has been supporting my direct reports in finalizing their projects before the winter break and gearing down for my personal projects next semester. As I reminisce on these past few months together, I would like to recognize the tireless and admirable commitment, work, and advocacy, of ASUS council, all ASUS volunteers, and to you, members of ASUS assembly, for building a welcoming community for ArtSci students! It is with great honour that I present my final report for the semester and provide some updates from the President's office.

Orientation

I would like to congratulate and welcome the incoming Chair team for Orientation 2023, Academics Chair Charlotte Falck, C.A.R.E Chair Alli de Jong, Operations Chair Sophia Filosa, and Sociocultural Chair Amy Richardson! The orientation team will be closing off the semester with the hiring of the Orientation Coordinators and commencing the transition period with the outgoing team. The executive team and Head Gael Georgia had the pleasure of attending the Orientation summit earlier this month where we participated in constructive conversation & feedback about orientation 2022 and the future of orientation. Some of the discussed topics included transparency, policy re-writes, university decision making, and faculty society supports. I look forward to updating you all on the long-term projection and future strategy of ASUS orientation.

Advocacy

As some of you may know, the Bachelor of Fine Arts program may potentially be undergoing a pause of admissions by the FAS' Dean's Office. Over the semester,

Academics Commissioner Alicia Parker and I have been actively engaging in conversations and have attended several consultation sessions with the Associate Deans, students, and faculty members from Fine Arts. We recognize the concerns and distress that this decision has presented to many current students and faculty members in the program, as such we will continue to advocate for student voices to be at the center of this discussion and will continue to keep the student body updated. The theme for the Thought Exchange this year is focused on assessing 2nd-4th year student academic experiences and will be released at the start of the fall semester. I appreciate the ongoing support from Dr. Wendy Craig on this Thought Exchange and look forward to its release.

Event Approval Process

Emma, Aloka, Sean and I have recently met with the AMS General Manager and Commissioner of Club Affairs to discuss the future of the event approval and planning process. Specifically, ensuring the process is more accessible to our event planning and timely considerate of our volunteers' efforts and capacities. Since ASUS prepares strategic plans and budgets over the summer, our current objective is to share all of ASUS' large-scale events for the spring semester to expedite spring event approvals for ASUS committees and society wide events. The AMS has introduced a new form for next semester and encourage other clubs and student groups to use this form moving forward. If you have any thoughts, questions, or concerns about the approval process please reach out and let me know, as we continue advocating for a more accessible system.

Direct Reports

DSAR

The Director of Student Affairs Research has officially launched the survey on Financial Accessibility and Food Security, we are astonished by the level of engagement the survey has received and look forward to supporting Director Charlotte in the data consolidation and report presentation next semester.

Professional Development

The Alumni Mentorship Initiative is [still accepting](#) student mentees for any ArtSci student interested in pairing with an alumni mentor from their discipline/field of interest. I invite you to sign-up and encourage your friends to do so as well! We have started planning for the winter 2023 Life After ArtSci, a spring networking social, and our workshop series – more on this next month!

SVPR

The SVPR Director has recently presented a report on the updates of the Interfaculty Coalition to the University SVPR Taskforce. As we work to strengthen

the relationship between student and faculty advocacy, our largest objective is to ensure any new bills. Once the policy review process is in the approval stages, the Interfaculty Coalition will be focusing on SVPR and consensual practices in the classroom and in curricula.

Intern Council

The ASUS interns are doing incredible work, both as an intern council as well as with their commissioners/officers! Some of the projects they have been collaboratively working on are a Safety Night Light initiative and an academic and experience survey for the class of 2026. I'm eager to continue learning from and working with this inspiring group of students and supporting them in their project planning!

A Farewell to 2022!

To end things off with our final reports for the calendar year, I would like to thank you very much for your active engagement and commitment to assembly for the past few months. I have sincerely appreciated listening, learning, and sharing space with you all. Looking forward to what spring 2023 has in store! As always, if you have any questions, concerns, additional thoughts about anything in the report or if you wish to chat, please don't hesitate to reach out to me on president@asus.queensu.ca or by dropping by the ASUS Offices throughout the week!

Respectfully submitted,



Yara Hussein
ASUS President
President@asus.queensu.ca

VICE PRESIDENT OF SOCIETY AFFAIRS REPORT

Presented by **Emma Farrell**, Vice President of Society Affairs

Dear Assembly,

I hope you are all doing well and staying warm amid this cozy and cold winter weather! As this is our last Assembly of the year before our return in January, I would like to give enormous congratulations to Caitlin Sankaran-Wee, the ASUS Governance Officer, for bringing these meetings back in-person for the first time since 2020. Caitlin has done the most incredible work within the Governance Office this past semester. The smooth running of Assemblies, Reports, and Agendas would not have been possible without her efforts, and we could not be more grateful!

As it has not been too long since our last Assembly, you will find below a shorter list of updates since we last met.

Academic Advocacy | As a follow-up to last month's Assembly when acting Associate Dean of Teaching and Learning, Dr. James Fraser, attended as a guest speaker, I want to remind you that ASUS is a resource for any academic related concerns. Yara, Alicia, and I have the privilege of meeting with Dr. Fraser bi-weekly, as well as meet with other members of faculty and administration, all of whom are always looking to hear student feedback and concerns.

Elections | On November 24th, Yara, Aloka, Brandon Aldworth, and I had the wonderful opportunity to speak at and take part in the "So You Wanna Run in an Election?" mixer. Thank you to Caitlin, the Governance Officer, and her team for hosting such an incredible event. If you or anyone you know is interested in running for an elected position, ASUS Executive or otherwise, please do not hesitate to reach out and consult with any of us. We are more than happy to answer any questions that we can and are beyond thrilled to see engagement in the electoral and larger governance process!

ASUS Camps | We are very excited to welcome a new ASUS Camps team in early January. I have been in contact with Agathe Nicholson and Johanne Bénard from Queen's French Department, both of whom have agreed to help interview candidates and assess their French language proficiency. As this is the second-year ASUS runs a French component to camp, we are very excited to get

their input and see how we can improve programming for future summers of camp!

ASUS City Engagement Program | By the time of Assembly, Elisabeth McHarg and I will have hosted our first group meeting with all ACEP volunteers. We have put them in contact with their respective members of the City of Kingston and ASUS Council members. Elisabeth and I are already planning to support volunteers in their projects next semester and finding ways to integrate feedback mechanisms as the academic year goes on.

Sustainability | Our Sustainability Director, Katelin Boles, has been up to fantastic work in the realm of sustainability this month. Notably, she was in contact with the Queen's club Greenovations who came into the ASUS Offices and retrofitted the house to make it more sustainable. Namely, they insulated our windows, light switches, and pipes, while also changing some outdated lightbulbs and other small fixes which will undoubtedly make a big difference for years to come. This was a great opportunity to meet their team, learn more about sustainability and retrofitting, and make our operations more energy efficient, especially as we move into the colder winter months.

Additionally, Katelin and I recently met with the Co-President of Queen's Backing Action on Climate Change to discuss our event auditing process and identify areas of collaboration for the future. We were able to address common issues and propose solutions in terms of centralizing sustainability information amongst clubs on campus and leveraging the sustainability coalition as a body to disseminate information on a wider scale. We also were able to discuss areas in which ASUS can support QBACC in their advocacy initiatives – a topic which I hope to provide more updates on next semester!

Wellness | By the time of Assembly, the Wellness Team will have finished hosting two successful burnout workshops which seek to combat burnout during such a busy time of year. I am so proud of this incredible team and cannot wait to see what next semester will hold!

Excitingly, the Wellness Director, Megan Crosby, and I are also planning to booth on December 1st, handing out healthy exam study snacks while also promoting wellness to students!

ASUS' Birthday | On ASUS' 132nd Birthday, we plan to booth in the Queen's Centre, selling a new drop of merchandise designed by our Marketing and Communications Officer, Monica Szalajko. You can read more about this event in

her report, but overall, we are very excited to connect with students and celebrate the rich history of ASUS together!

Volunteer Appreciation | The latter half of November and beginning of December marks the period where ASUS tries to increase our efforts in giving back to the community. With ACS x Equity Puppies and Pastries Event, HR x MarComms Video Series, and CO x Services Food Drive, there sure is a lot of volunteer and general ArtSci student appreciation to go around!

With that, much of my time in the last few weeks of the month has been planning for the ASUS End-of-Year Holiday Social happening on November 29th (also ASUS' Birthday!). I'll be able to provide more updates within my verbal report at this Assembly, but from what sign-ups are looking like so far, it is sure to be a great success!

Thank you for reading my report this month. If you have any questions, please do not hesitate to reach to at ypsa@asus.queensu.ca. As things wind up with end-of-semester events and subsequently wind down for exam season, I hope you all stay healthy, safe, warm, and that you have a restful winter break! Good luck on exams!

Respectfully submitted,



Emma Farrell

Vice President (Society Affairs)

ypsa@asus.queensu.ca

VICE PRESIDENT OF OPERATIONS REPORT

Presented by **Aloka Wijesundara**, Vice President of Operations

Dear members of Assembly,

Thank you all for making the time to be here during such a busy academic period. I hope you are all taking care of yourselves as we approach finals and winter break is on the horizon. Congratulations on making it this far in the school year, only a few more weeks to go! This report will briefly provide an overview of the work going on in the Operations portfolio.

Our group and student granting committees comprised of members of Advisory Board recently took part in deliberation to assess applicants to our fall individual and committee grants. I am happy to announce that recipients of these grants are present here today to be ratified in Assembly, upon which they will receive their funding. I would like to thank all applicants for the thought and effort put into their applications, and for the impact you all have on our community. And thank you to Advisory Board members for dedicating their time to this important process!

In terms of more general updates, I have begun chatting with incoming Head Gael Georgia to start preparing for building the 2023-24 Orientation budget. We are also in the final stages of preparing an official recommendation for the next Executive team on the topic of potential dissolution of the Services Commission and its absorption by the Operations Vice-Presidential portfolio. Furthermore, VPOPS First Year Intern Michelle Zhao is assisting me with the compilation of Queen's wide financial aid resources that we hope to release on the website in the next semester! The end of term is a busy period for the operations portfolio, especially in the area of accounting and finance as we work to close off and categorize transactions before we take a break in December.

The VPOPS direct reports have been hard at work in their portfolios! Our Accounting Director of Compensation, Nate Malhis, has been hard at work administering food credits to all our all our volunteers deemed eligible as per policy. All fall food credits will be sent before the end of classes. Accounting Director of Reimbursements Ijaz Syed has been working through a high number of reimbursement requests, hoping to process all requests received to date by the end of this week. Recently hired Accounting Director of Budget Wadii Karfali

has been assisting me with closing the Orientation fundraising budget and including live updates to allsociety-wide budgets so that folks can be aware of their spending and earning standing at the start of the winter term. Store Manager Robel Kebede has been diligently working through product request forms for end-of-term sales and events! Lastly, IT Director Sylvie Garabedian has been very hard at work troubleshooting technological issues in the ASUS Office, and we will be moving forward with equipment replacement where applicable in the Winter semester.

As we approach a new year and semester, please continue to reach out if you have any questions or concerns! Thank you all for such a wonderful and fulfilling past few months as we as an Executive look forward to the latter portion of our terms in office. I hope you all have a restful break and I cannot wait to re-group in the new year!

Your sincerely,

A handwritten signature in black ink that reads "Aloka". The signature is stylized with a cursive font and a horizontal line underneath the name.

Aloka Wijesundara
ASUS Vice President of Operations

ACADEMICS REPORT

Presented by **Alicia Parker**, Academics Commissioner

Good evening members of assembly!

Congratulations on making it to Week 12! I hope you are all excited for the end of the term and feeling prepared for your last assessments this term!

As it has only been a few short weeks since our last meeting, I will keep our updates succinct.

Last week, we hosted UGxDSC in-person for the first time! This was an opportunity for DSC Presidents to meet, discuss, and collaborate with faculty members in their departments and beyond. The DSCs did an incredible job representing their peers and I look forward to sharing my report shortly.

ASUS Review is gearing up for their end of year sessions in 2 courses this year. The two co-directors have put in extensive work this semester to pave the way as the program has recently undergone some structural changes. ASUS Peer Tutoring has over 400 students on the site, which we are excited to see continue to grow next semester. ASUS Appeals Resource Centre continues to work with their volunteers and faculty to update their resources and regulations to align with recent appeals policy changes.

The four journals are continuing to work hard to collect submissions, host events, and publish their final journals. Politicus recently hosted a successful social and is looking forward to publishing this January. UR has opened submissions, so stay tuned for information about where to submit your pieces. QJERS is exploring the possibility of extending their team next semester, so the opportunity to join the journals team is still possible! Finally, QSURJ is looking forward to opening their submissions shortly.

Finally, the Academics Core Team and Equity Executive are working hard to plan "Puppies and Pastries" as part of the ASUS Gives Back series next week. Come visit us at the ARC on November 29 between 12:30-3:00 PM for freshly baked snacks and puppies to pet.

Good luck on exams, and enjoy your winter break!

Alicia Parker

Academics Commissioner

COMMUNITY OUTREACH REPORT

Presented by **Elisabeth McHarg**, Community Outreach Commissioner

Dear Assembly,

I hope that this last full week of classes is off to a great start and wish you all the best of luck with exams! I am happy to be able to provide you all with one final update from the Community Outreach Commission this semester!

Organization of the Year

After much deliberation with my Deputy of Fundraising and Sponsorship, Anna, we have selected a new organization of the year, Dawn House. We met with their main point of contact, Maggie, who has sent over many marketing materials for us to use at our fundraisers. During Community Outreach Week we were able to raise over \$100 in a jewelry fundraiser where we collaborated with a student artist Amanda, owner of Stamping Grounds. Anna is currently in the works of putting together an end of the semester fundraiser with Common Ground Coffeehouse, as well as our Exam Care Packages with Taylor, the CO First Year Intern, and Sara, the Deputy of Volunteer Support and Appreciation.

Community Outreach Week

CO week was truly a success! All of the committees were able to raise funds and awareness for their respective causes and organizations through exposure to the Queen's Community. We plan to do another CO week in the winter semester where we will be partnering with the restaurant, Smoke n' Barrell as a fundraiser for our organization of the year. Stay tuned for more information on that!

Committees

Much of my role over the past few weeks has been working alongside and supporting the committees in all their amazing initiatives. The committees have been hard at work planning events and continuing with their volunteer programs in the community! There are many holiday fundraisers coming up such as Autism Partnership selling hot chocolate, Community Living is hosting a holiday craft night, and Kids4Kids is hosting a Toy Drive to donate to the peds floor at Kingston Health Sciences Centre. Many of the committees are also working on increasing their social media presence and releasing educational posts each week.

Lost Paws hosted their awareness week recently and Cancer Triad has just completed their Movember campaign- both were a great success raising lots of money and awareness for their causes. The Autism Partnership Homework Helpers program, the Community Living Buddies program, and the Partners in Education volunteer program are coordinating with their community partners in order to pair students

with their community members. The Autism Partnership Puppy Pals program has also been kick started which is amazing considering this initiative was held online the past few years due to COVID-19 limitations. Overall, the committees have been up and running and have hosted many successful events and initiatives, with many more to come next semester!

Deputies

Sara, the Volunteer Support and Appreciation Deputy has been working hard at planning a wellness social for our co-chairs, though, due to difficulties with the ARC this social may have to be postponed until the new year. She is also working on releasing a final newsletter to our volunteers, a newsletter to each of our community partner organizations, and re-igniting our Volunteer of the Semester program to demonstrate appreciation for all of our lovely, hardworking volunteers. Anna, the Sponsorship and

Fundraising Deputy has been planning and organizing many fundraising initiatives as forementioned for Dawn House, our organization of the year. The next big fundraiser will be a collaboration with CoGro, where each transaction made will be offered to round-up to donate to Dawn House. Anna is also hard at work at our sponsorship package which will be sent to local businesses in support of our Annual Silent Auction. Lastly, our final Supper Series of the semester is scheduled to take place on December 6th from 5-9pm so be sure to call Tommy's, place your order and receive free delivery, all while supporting some great causes!

Special Projects: ASUS Gives Back

As part of the ASUS Gives Back campaign this year, the Community Outreach and Services Commission have teamed up to host a food drive, where all non-perishables will be donated to the AMS Foodbank, as well as Loving Spoonful- both local organizations that support food insecurity within the Queen's and Kingston communities. For the number of items donated, individuals will be given X raffle tickets to be entered to win a variety of prizes that are contributions from the Queen's community. This is happening until December 2nd so please bring any and all non-perishable items you can to the

ASUS House (183 University Avenue).

Thank you for taking the time to read my report today and if you have any questions or comments about the Community Outreach Commission or have any thoughts on how we can continually improve relations between the City and Queen's community please do not hesitate to reach out.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Elisabeth McHarg', written in a cursive style.

Elisabeth McHarg (she/her)

Community Outreach Commissioner

Community@asus.queensu.ca

EQUITY REPORT

Presented by **Layla Haddad**, Equity Commissioner

NO REPORT SUBMITTED.

GOVERNANCE REPORT

Presented by **Caitlin Sankaran-Wee**, Governance Officer

Dear Assembly,

Welcome to our last meeting of the Fall term. I appreciate your passion, dedication and engagement that you have demonstrated over the past months. Thank you for representing your peers and ensuring that student voices are advocated for.

Assembly

In the Winter semester, we will be welcoming Dean Crow as our next guest speaker. Feel free to start brainstorming topics and/or questions that you would like to discuss with her.

Elections

The Governance Office hosted our elections mixer/workshop, *So You Wanna Run in an Election?* I would like to congratulate our team who did a fantastic job: Piper Veloso (Chief Returning Officer), Allen Zha (Chief Electoral Officer), Kiana Pilon (Deputy Governance Officer) and Simon Paterson (First-Year Intern).

We are also preparing for the upcoming Winter Election. This is the largest ASUS election of the year. The positions available include ASUS Executive as well as many Assembly positions for next year.

Have a restful and enjoyable break. Safe travels, see you next year and Happy Holidays!

Yours in governance,



Caitlin Sankaran-Wee (she/her/hers)

Governance Officer 2022-2023

governance@asus.queensu.ca

Arts and Science Undergraduate Society | ASUS

MARKETING & COMMUNICATIONS REPORT

Presented by **Monica Szalajko**, Marketing & Communications Officer

Hello Assembly,

Hope everyone is having a great week 12. The marcomms team has been working so hard despite the very busy time of the year!

Creative deputy creative Matthew Nguyen has been working very hard towards getting headshots done for all offices and commissions in ASUS. We will be adding the photos to the website directory. There was a fantastic response from our first market research survey and our team is working on compiling the results for a report to be sent out internally within ASUS. Thank you so much to everyone who took the time to fill it out! Our social media director Therese has been working very hard on coming up with many ideas for our socials page that we are really excited to continue to utilize in the upcoming months. Again, our web director Alexander and our deputy of communications Geri have been doing a great job updating the website. And Lucy, our graphics manager has been doing a fantastic job keeping up to date with all the graphics requests. Her and her team have been doing an incredible and well organized job.

In other updates, we have a new line of merch that will be released on ASUS' birthday which is super exciting. This includes a crew neck and sweatpant set and a hoodie. We will be selling it in the arc on November 19th for a discount of 13.2. Which is very exciting, so please make an appearance if you can. We are also inviting the rest of the council to join and booth for ASUS birthday there as well.

Thank you all for taking the time to read through this report. If you have any questions, comments, or ideas for the Marketing and Communications Office please reach out at marketing@asus.queensu.ca!

Wednesday, November 30th, 2022

MAC-CORRY E202

Best,
Monica Szalajko (she/her/hers)

A handwritten signature in grey ink, appearing to be 'MS' or similar initials, positioned below the name.

Marketing and Communications Officer
Marketing@asus.queensu.ca

SERVICES REPORT

Presented by **Kana Ogawa**, Services Commissioner

Dear Arts and Science Students,

I hope you are doing well, and that you are staying warm in this cold weather! As we approach the final weeks of school, I would like to take the time to reflect on some of the wonderful initiatives conducted by Services throughout the month of November.

To start off, I want to give a formal welcome to Katarina Krivokapic, who is our Services Intern. She has already been very involved with getting to know the Services Commission, and I am very fortunate to have her on my team!

Good Times Diner

Good Times Diner Co-Chairs McKinley Zavitz and Vincent Dinh have been doing an outstanding job, and I cannot thank them enough for the countless of hours they continue to dedicate each week to benefit the student population. Currently, they are conducting bi-weekly services on Wednesday and Sunday and are serving 60 students per service. To increase inclusivity, all meals being served are now halal or vegetarian. As part of our goal to participate in environmental sustainability, we have been serving all meals in compostable containers. They have been working on multiple collaborations both within the Queen's and Kingston community, which has been increasing our engagement. In the last week of November, they plan on hosting their first pop-up event at the ARC, where they will be handing out free cookies to students as they prepare for the exam season.

Exchange Buddies

Recently, Exchange Buddies Co-Chairs Elise Gork and Erika Spagnuolo has hosted two successful events – a Friendsgiving event to allow for exchange students and their buddies to come together and celebrate the spirit of Thanksgiving, and an opportunity for those part of the program to watch the Kingston Frontenacs play at the Leon Centre. Through their initiatives such as a strong buddy matching system and the generation of study groups, they have managed to create a welcoming and tight-knit community for exchange students. For the winter semester, they plan on hosting a banquet in collaboration with the ASUS Mentorship Program, in addition to an event for international students at Queen's.

Jackets

The Jackets ordering process for Fall has been completed, for both leather and vegan jackets. A huge shoutout to Phoebe Schneider - the Jackets Director, and her excellent team for their hard work throughout the entire process, which was done very smoothly. We were able to surpass last year's numbers of jackets being sold for both semesters and offer financial aid to a substantial number of students. In addition, thank you to Vice President of Operations Aloka Wijesundara and our General Manager Sean Thompson for their guidance and unconditional support throughout the ordering period. Currently, the Jackets team is working on many exciting initiatives. They plan on hosting a holiday calendar photoshoot during Week 12 and introduce a new ordering process for jacket bars.

ASUS Mentorship Program

The ASUS Mentorship Program lead by Trina Dykstra-MacPherson has successfully created personalized matches for all mentees and mentors. Moreover, they have been working on organizing many events, including a mentor bonding event that was held on November 8th, and a mentee bonding night on November 29th. Trina has been taking the initiative on the AMP and Exchange Buddies banquet, smoothly handling the logistics of the event scheduled in March 2023.

ASUS Gives Back

I will be collaborating with Community Outreach Commissioner Elisabeth McHarg to conduct a food drive during Week 12. We plan on collecting non-perishable food items from the Queen's community, to be donated to the AMS Foodbank and Little Spoonfuls. Moreover, the Services Commission will be conducting a clothing drive in collaboration with YGK Thrift.

In summary, the Services Commission has been working extremely hard and leading outstanding initiatives. I would like to thank every member of the team for their commitment, leadership, and hard work throughout the entire semester. As we enter our last assembly of the 2022 year, I would like to wish everyone the best of luck during exams, and a restful holiday season.

If you have any questions or concerns, please do not hesitate to reach out to me. Please take care!

Kindly,

Kana Ogawa (she/her/hers)

A handwritten signature in black ink, appearing to be 'KO' with a stylized flourish.

Services Commissioner

services@asus.queens.ca

ADVISORY BOARD REPORT

Presented by **Jacob Johnston**, Chair of Advisory Board

Dear Assembly,

Since the Assembly's last meeting, Advisory Board members met with their council members to discuss the progress they have made on the goals they set out at the beginning of the year. These meetings are crucial to the advisory board's task of strategic planning for the society.

This Month's meeting was held Wednesday, November 23rd on Zoom. At that meeting, the Board reviewed and approved the ASUS equity and accessibility grants.

The Advisory Board's next meeting will take place in the New Year on Wednesday, January 18th via Zoom. Assembly members can continue to find the agenda and minutes for our meetings on the ASUS website.

Thank you for taking the time to read my report. Should you have any questions or requests for the Advisory Board, please do not hesitate to reach out at board@asus.queensu.ca.

All the best,



Jacob Johnston
Chair of the ASUS Advisory Board

YEAR REPRESENTATIVES REPORTS

2023 YEAR REPRESENTATIVES

Position Vacant

2024 YEAR REPRESENTATIVES

Position Vacant

2025 YEAR REPRESENTATIVES

Presented by Franki-Lynne Mauro & Alice Brisbin

NO REPORT SUBMITTED.

2026 YEAR REPRESENTATIVES

Position Vacant



CONCURRENT EDUCATION STUDENT ASSOCIATION (CESA) REPORT

Presented by **Hanna Slowikowska**, Vice-President Internal

NO REPORT SUBMITTED.



COMPUTING STUDENTS' ASSOCIATION (COMPSA) REPORT

Presented by **Catie Austin**, Vice President (Student Affairs)

NO REPORT SUBMITTED.



**PHYSICAL AND HEALTH EDUCATION
AND KINESIOLOGY
STUDENTS ASSOCIATION (PHEKSA)
REPORT**

Presented by **Natalie Pryor**, Vice President of Operations

NO REPORT SUBMITTED.

BUSINESS OF ACADEMIC REPRESENTATIVES

SOCIAL SCIENCES REPORT

Presented by **Anisha Chaudhary**, Social Sciences Academic Representative

No REPORT SUBMITTED.

NATURAL & PHYSICAL SCIENCES REPORT

Presented by **Colleen Tordoff**, Natural and Physical Sciences Academic Representative

No REPORT SUBMITTED.

HUMANITIES REPORT

Presented by **Dillon Chicoski**, Humanities Academic Representative

Dear Members of the Assembly,

I hope the past few weeks of school have gone without incident for everyone.

We are preparing for and looking forward to the Inter-Humanities Colloquium. By the time of Assembly, we will have had it on November 24th.

There is nothing else to report.

Sincerely,

Dillon A. J. Chicoski
Humanities Academics Representative

ARTS & LANGUAGES REPORT

Position Vacant

INTERNATIONAL REPRESENTATIVE REPORT

Presented by **Yuxuan Zhao**, International Representative

Good evening Assembly,

Hope everyone is doing well. Stay warm and healthy!

Over the past week, I wrote another post in English and Chinese for international students to look at. It was titled "How to access student wellness services at Queen's." I uploaded this post to my Instagram page (vote_yuxuan) couple of days ago. Seeing how stressful everyone is during this time of the year, I shared information regarding the Santa Claus parade that took place on Saturday. This will allow international students to have fun and know better about the community they are living in.

As exams are coming up, I am planning to make posts on academic resources at Queen's and respond to some frequently asked questions about exams. I hope these posts will provide some support and guidance for international students and help them to be more prepared.

As an international representative, I've always thought about how to better reach and serve a diverse student body. Currently, Kana (our services commissioner) and I are planning to collaborate with FreshCo where they will be asked to provide direct transportation for our students to visit the store. Thanks to Kana's great initiative, I learned that FreshCo has the largest international food section in Kingston, so there will be more grocery options for international students. We are planning to visit the store on November 24th and see how we can proceed from there.

Thank you for reading.

Sincerely,
Yuxuan Zhao
International Representative



BUSINESS OF THE ALMA MATER SOCIETY

**FIRST-YEAR ASUS REPRESENTATIVE
TO THE AMS**

Position Vacant

ASUS REPRESENTATIVE TO THE AMS

Position Vacant



BUSINESS OF THE SENATE

Presented by **Femi Abiola, Robert Hughes and Leo Yang**

No REPORT SUBMITTED.

APPENDICES

APPENDIX A

ASUS Professional Development Grant Fall Semester Allocation

Awarding \$500 to Abby McLean's professional internship costs in Botswana, arranged by the Queen's Project in International Development. Abby hopes to develop her skills to contribute to the field of Global Development and share learning experiences upon return to the Queen's community.

APPENDIX B

ASUS Student Initiative Grant Fall Semester Allocation

Awarding \$300 to Queen's Arab Student Association to assist in funding for their first event on campus as a new organization.

Awarding \$300 to Queen's Black Academic Society for for their conference, with this years theme of "Black Web".

Awarding \$150 to Queen's Applied Biotechnology to fund materials for research lab projects.

Awarding \$150 to Therese de Rivera to assist in increasing engagement between numerous clubs they are involved in, including but not limited to QFLIP, QFIN, UNICEF, and more.

Awarding \$100 to Society for Conservation Biology for new signage for their garden.

APPENDIX C

ASUS Departmental Student Council Grant Fall Semester Allocation

Awarding \$100 to Biochemistry DSC for their end-of-year formal.

Awarding \$100 to Global Development Studies DSC for their student and alumni lef conference.

Awarding \$100 to Fine Arts Department Student Council for their end-of-year formal.

Awarding \$175 to Physics DSC to fund equipment repairs for their student lounge.

Awarding \$100 to Environmental Studies/Sciences DSC for their case study competition.

Awarding \$125 to Health Studies DSC for their reusable water bottle sale.

Awarding \$100 to Politics, Philosophy, Economics for multiple events, including PPE Majors night and Graduation ceremony.

Awarding \$100 to Film and Media DSC for multiple events, including study session, lunch with professors, and year-end social for community building.

Awarding \$100 to Art History DSC for multiple events including an alumni event, podcast series, and formal.

APPENDIX D

ASUS Committee Grant Fall Semester Allocation

Awarding \$250 to Cancer Triad (Community Outreach) to enhance engagement by investing in prizes for attendance at events.

Awarding \$250 to Autism Partnership (Community Outreach) to contribute towards room booking fees for Puppy pals volunteer program, a program for autistic youth to participate in crafts and games.

Awarding \$500 to Good Times Diner (Services Commission) to contribute towards enhancing the service to provide more meals to students.

APPENDIX E

ASUS Sibling Society Grant Fall Semester Allocation

Awarding \$500 to PHEKSA towards funding their Winter Adapted Games.

Awarding \$650 to COMPSA towards funding for Queen's Computing Orientation.

Awarding \$350 to PHEKSA towards funding their Kin Games Team.

APPENDIX F

Departmental Student Council Budgets Amendments

Please find the amendments at the following link: [Overall Updates.xlsx](#)

APPENDIX G

December 2022 Policy Amendments

Please find the amendments at the following link: [December 2022 Policy Amendments](#)