

**Arts  
and  
Science  
Undergraduate  
Society —  
Assembly**

Meeting 6

## AGENDA

1. **Motion 1** – Approval of the Agenda
2. **Motion 2** – Approval of the Minutes
3. Speaker’s Business
4. Executive Reports
5. Society Reports
  - a. **Business of ASUS Council**
  - b. **Business of the Sibling Societies**
6. Other Reports
  - a. **Business of the Senate**
  - b. **Business of Other Members**
7. Statements by Members
8. Question Period
9. Old Business
10. New Business
  - a. **See attached motion sheet, motion 3.**
11. Speaker’s Last Word
12. Adjournment of the ASUS Assembly

## MOTION SHEET

**1. That ASUS Assembly formally approve this agenda and the consent agenda.**

- MOVED BY: CAITLIN SANKARAN-WEE
- SECONDED BY: YARA HUSSEIN

Est Time: 2 mins

**2. That ASUS Assembly formally approve the minutes from the last Assembly held on November 30<sup>th</sup>, 2022, as seen on the ASUS website.**

- MOVED BY: CAITLIN SANKARAN-WEE
- SECONDED BY: YARA HUSSEIN

Est Time: 2 mins

**3. That ASUS Assembly formally approve the ASUS Department Student Council Election Timeline as seen in Appendix A: ASUS Governance 2023 Department Student Council Election Timeline.**

- MOVED BY: CAITLIN SANKARAN-WEE
- SECONDED BY: YARA HUSSEIN

Est Time: 2 mins

FROM THE OFFICE OF THE  
**PRESIDENT**  
ARTS & SCIENCE UNDERGRADUATE SOCIETY



## **PRESIDENT REPORT**

Presented by **Yara Hussein**, President

Dear ASUS Assembly,

Welcome back and happy new year! I hope your breaks were enjoyable and restful and that you are feeling energized to take on this new year by storm! Reflecting on the past eight months, I am immensely proud of how far this team has come, all they have accomplished, and the community we have built. I am eager to see what these next four months in our terms hold ahead!

### **Orientation**

With the full executive team of orientation now being officially hired, Head Gael Georgia and her team are now in the process of hiring the Gales. This month's focus surrounds the planning for the summer and meetings with campus stakeholders who Georgia will be most closely working with – such as Orientation Round Table, members from FAS Faculty, and Student Affairs.

### **ArtSci Cup Basketball Chariry Game**

Inspired by the Tricolour Classic charity game and the decade long friendly rivalry in the Faculty of Arts and Science orientation week, this year ASUS presents the ArtSci Cup Basketball Charity Game happening this February 11<sup>th</sup>, 2023! ASUS Council has been hard at work in planning the game and we are so excited to invite members from the ArtSci community, students, faculty, and staff to participate and watch the game next month. We are partnering up with the Canadian Cancer Society as our partner charity and look forward to raising funds for a great cause while also fostering our community through friendly competition. We encourage you all to bring a friend and purchase your tickets.

### **Direct Reports**

The Professional Development team has started planning for the winter 2023 Life After ArtSci event in collaboration with the advancement office, in addition to a couple teaser networking series right on campus. I look forward to sharing more details at our next assembly.

Director of Student Affairs Research Charlotte is in the writing process of her reports with plans of publishing halfway through the semester. In collaboration

with the President First Year Intern, Jeremy, they will be working on a student food box initiative with the objective of tackling food insecurity by sharing the data that has come out of the survey while providing a few meals to students.

The Sexual Violence Prevention and Response Director Kerry and I will be continuing our monthly meetings with Corinna Fitzgerald Assistant Dean (Student Life and Learning) this semester as we wrap up the Sexual Violence Policy review process and delving into what the new policy will look like in practice. Kerry will spearhead a few additional SVPR Coalition meetings this semester with the main topics surrounding items consents and SVPR in curricula and academic spaces. Key points from the previous Coalition were presented to the university's SVPR taskforce as well as to the external reviewers just last week.

I want to express my gratitude for the opportunity to learn and engage in this work and our university's proceedings with regards to SVPR particularly. I recognize that from the outside looking at the administration, it can appear that the university is not doing as much as it should be doing at times. More importantly, I understand that not all students get the chance to hear directly from university administration about the details on SVPR policy, passed bills, actions etc. and institutional language can be a barrier to many students. As such, this semester Kerry and I will be advocating for more transparent and accessible communication to students from the university on the new policy and on annual data on actions taken by the university, as per provincial regulation. Should you have any ideas on other information you would like to also have publicized, please do not hesitate to reach out to Kerry or myself.

### **Elections & Next ASUS Leadership**

If you are considering running for an ASUS Executive position, wish to learn more about the role, or any questions at all! I encourage you to reach out to Governance Officer Caitlin as well as Emma, Aloka, and I – we would be more than happy to answer your questions! With that, by the next assembly, we will have the incoming elected ASUS leadership for the 2023-2024 year here with us to get ratified. We look forward to ensuring a strong and seamless transition to the next team in the coming months!

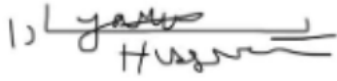
To conclude my report, I would like to acknowledge that none of these accomplishments, initiatives, and hard work would be possible without the incredible efforts and compassion that ASUS volunteers lead by. Thank you all for teaching and inspiring us in many ways! As always, if you have any questions, concerns, additional thoughts about anything in the report or if you wish to chat,

**Thursday, January 19<sup>th</sup>, 2023**

**MAC-CORRY E202**

please don't hesitate to reach out to me on [president@asus.queensu.ca](mailto:president@asus.queensu.ca) or by dropping by the ASUS Offices throughout the week!

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Yara Hussein', with a horizontal line underneath the name.

Yara Hussein

ASUS President

[President@asus.queensu.ca](mailto:President@asus.queensu.ca)

# VICE PRESIDENT OF SOCIETY AFFAIRS REPORT

Presented by **Emma Farrell**, Vice President of Society Affairs

Dear Assembly,

I hope you are all doing well and that you had a safe and relaxing winter break and holiday season! I am so overjoyed to be back in Kingston with all of you for what I hope is our best semester yet. These next four months boast overwhelming potential to accomplish our goals, for me within the VPSA portfolio, and for our larger ASUS team. I used my winter break to reflect on the past semester and identify areas for improvement. Accordingly, this report will encompass the projects I worked on in the month of December while also discussing upcoming initiatives I am working on this month.

**VPSA Team Cohesion** | The implementation of the VPSA role was in part intended to build more internal team cohesion, whether this be among council, volunteers, or the general ArtSci community. Last semester, I focused most of my efforts on the volunteer and council appreciation aspect but have now turned my focus to creating more opportunities for engagement amongst volunteers themselves, rather than just with council or exec.

Part of this involves more social events for Deputy Caucus, which I will discuss later in the report, and part involves the ASUS Community Facebook Group that was created over the break. With the weekly questions in this group, my aim is to foster more engagement from volunteers in informal settings, rather than just through professional means of communication via Slack. The ASUS End-of-Year Social in December was a great success and proved just how necessary it is to have informal opportunities to interact with fellow volunteers.

With this in mind, I am also seeking out opportunities to foster more cohesion amongst members of the VPSA Office specifically, namely with my primary direct reports. To accomplish this, I have begun "VPSA Office Weekly Update" emails that will serve as a newsletter of sorts to update my team on upcoming events, initiatives, projects through all our portfolios, while also sharing other information like song/movie/podcast recommendations with each other!

**Compensation** | During the end of December, Aloka Wijesundara (Vice President of Operations) and I distributed honoraria to volunteers in conjunction with Kristin Papaconstantinou, the Human Resources Officer. With Kristin's help of collecting performance reviews from volunteers and council alike, I was able to send e-transfers to the 60+ volunteers who receive honoraria compensation,

and Aloka was able to organize the financial categorization of these funds via QuickBooks. This was done in accordance with our honoraria distribution plan, the other half of which will be completed at the end of next semester via the ASUS Accounting team.

**Human Resources Policy Updates** | In the realm of Human Resources and compensation, Kristin and I have also been working on updating the Human Resources Policy document, as much of it is outdated on the honoraria end and with its general procedures. Over the break, I was able to comb through the policy and make various recommendations that will be reviewed by Kristin and brought to Advisory Board for approval within the next month. In specific, we hope to make the honoraria tier descriptions more specific and differentiated than how they currently stand, while also ensuring that our hiring practices reflect policy introducing interview questions about ability to work in Canada for remunerated volunteers and removing questions about the ASUS student fee for non-remunerated volunteers.

On this hiring note, I have also adapted the “Hiring Reference Sheets” made for Department and Program Student Councils and made them more general so that all volunteers who go through the hiring process can use them. We are doing this in hopes of further standardizing hiring practices across the Society. Such reference sheets will be distributed this coming semester.

**Hiring Video Project** | In the next few weeks, Kristin and I will be finalizing the Spring Hiring Period timeline and plan in conjunction with the Talent Acquisition Deputy, Madeline McLean. Once this is finalized, I will be commencing an exciting new project with Adam Pariag, my intern. Adam will help with coordination and implementation of hiring videos for council, deputy, intern, and certain co-chair/director level positions within the Society. These videos will act as visual forms of position manuals, while also including “Day in the Life” elements to make them more engaging. Our hope is that these videos allow applicants to get a better sense of the roles they are applying for, while simultaneously increasing uptake with the roles themselves. Stay tuned for more information on this video project!

**ASUS Camps** | ASUS Camps Hiring is already upon us, and I am overjoyed at the prospects of welcoming three new ASUS Camp Directors by the time of our next Assembly. During the break, I have been coordinating interview times with the panel and the Queen’s French Department of whom has so graciously agreed to help with the French language portion of the interview. I have been working to advertise this position to general Arts and Science students via social media while also connecting with the French Department, ConEd newsletter, and the AMS to help further spread the word about these incredible full-time summer positions.



During the break, our General Manager Sean Thompson and I completed the application for Canada Summer Jobs which would provide funding for Camp Director and Camp Counsellor positions. If granted, this funding would enable us to hire more counsellors while also providing space to make the registration costs as financially accessible as possible. I hope to update you on this funding when we hear back – ideally by the end of my term in office.

**Elections** | It is winter election season! By the time of ASUS Assembly the nomination period will have begun. My role in elections is primarily to support Caitlin and her elections team in their pursuits planning, advertising, and ultimately carrying out the election. Over the break, Yara, Aloka, and I were able to provide the team with an elections letter and tips for running, as a follow-up to the very successful “So You Want to Run in an Election?” mixer. In the coming weeks, I will be supporting the team through boothing and potential class talks, so please keep an eye out for this. I am wishing anyone running in an election this term the best of luck – I know how daunting it is but just know that you can do it!

**Transition** | With the election of a new executive team by the time of our next Assembly, I will have more updates for you by that time on the state of transition. For now, Yara, Aloka, and I are planning on how we will transition the new team and are discussing any structural adjustments that should be made to our portfolios. Given that this is the first year under the three-executive structure, we undoubtedly will have to make adjustments going forward.

Over the break, I started my transition manual for the new VPSA, of whom I cannot believe is almost with us already and have begun to plan for a new system for transition manual collection amongst volunteers. This month, Kristin and her Deputy of Training and Analytics, Julia McGregor, and I will take on this project of streamlining transition manual uptake in what has historically been a complicated and confusing process for many. We hope to make the transition period a peaceful and simple one this year, or at the very least implement a framework for it to be standardized in future years!

**Deputy Caucus** | Some exciting updates for the upcoming semester fall in the realm of Deputy Caucus! We are planning two meetings – one for current deputies, and another large one with incoming deputies. Additionally, we will be collaborating with ASUS Good Times Diner to do a service with them. We are very grateful for this opportunity to collaborate in the month of March.

**ASUS City Engagement Program** | As I mentioned in December, ACEP has been running smoothly and volunteers have started meeting with their respective City members and ASUS Council. Community Outreach Commissioner Elisabeth McHarg and I will be planning a large group meeting with all volunteers and City

of Kingston members shortly and will be planning our final report and presentation of projects.

**Upcoming Events and Initiatives** | The winter break also allowed time to plan for upcoming (and extremely exciting) events for this semester including Honours Reception, where award recipients are recognized; the ArtSci Cup which will be an Arts vs. Science Charity Basketball Game on February 11<sup>th</sup>; a Sustainability move-out event planned with the Queen's Off-Campus Living Advisor; and the Volunteer Gala which is a final social to recognize volunteers which will be planned by the HR Office. These are just some of the many stellar events and initiatives you should watch out for this coming semester.

As always, if you have any questions about this report, please do not hesitate to reach out. Please also feel free to drop by the office and say hello – I am looking forward to working alongside you all again this semester!

Respectfully submitted,



Emma Farrell

Vice President (Society Affairs)

[vpsa@asus.queensu.ca](mailto:vpsa@asus.queensu.ca)

# VICE PRESIDENT OF OPERATIONS REPORT

Presented by **Aloka Wijesundara**, Vice President of Operations

Dear Members of ASUS Assembly,

Welcome back to school and to ASUS Assembly! I hope you all had a wonderful holiday period filled with rest and rejuvenation. It was a wonderful period to reflect on the first half of the year, while also re-centering oneself to ensure that the next four months are productive and fulfilling. I cannot believe that we are approaching the last few months of our time at ASUS. This experience has undoubtedly been one of the best and most rewarding, and I am enthusiastic to continue fulfilling the goals and visions we set out to complete as an Executive at the start of our term. This report will focus on some recent developments and updates in the Operations portfolio along with what is ahead of us before our next gathering in February.

## Updates from December

In the past month, all volunteers eligible as per policy received the first installment of their honoraria. This process was completed in collaboration with the Vice President of Society Affairs. The second installment of honoraria will be issued at the end of this semester upon successful completion of transition duties. The process was streamlined this year due to a new system which gathered the financial information of volunteers at the beginning of the year, spearheaded by our General Manager. Another major project over the month of December was the compilation of the draft of the Final Recommendation for next year's Executive regarding the restructuring of Council and compensation, especially considering the future of the Services Commission. This is a continuation of internal discussions that were passed down from previous years' executive teams to Team YEA. The final recommendation involves the compilation of insights from consultations and insights from the current year's experience on how best we can maximize Council potential while appropriately compensating volunteers who may complete a much larger workload than expected, while also optimizing the services that ASUS has to offer. We are excited to finalize the recommendation this coming week and present it to next year's elected team.

Lastly, in fulfilling one of my personal passions and campaign goals of our Executive Team, the Financial Literacy page on the website has been updated, and it will continue to see changes in the coming months. The page is home to a very thorough financial guide for students created by past Vice President Matt

D'Alessandro, and now also showcases additional brief resources catered towards students interested in expanding their financial literacy knowledge. The page will be updated once again this semester with the resource list I am creating in collaboration with the VPOPS First Year Intern Michelle on financial aid. The webpage can be found under the 'Financials' tab on the ASUS website, or by clicking [here](#).

As some of you may have already heard, ASUS is also working to organize the first ever Art Sci cup, a friendly basketball game between students from the Arts and Science clusters, with funds raised going towards a charity (to be confirmed). I have been particularly engaged with the logistical aspect of the event, securing insurance and sponsorship. Our team is excited to bring you this event in the next month, mark your calendars for February 11<sup>th</sup>!

### **Direct Report Updates**

While the VPOPS direct reports are just starting up their work in the new semester, there are some exciting recent updates. First, fall jacket orders have just arrived and are available for pick up to students at the ASUS Office. The jacket ordering period for the winter semester will take place January 24<sup>th</sup>-25<sup>th</sup>. We have introduced a new financial assistance system to streamline the process for students ordering jackets that is now available on our website. Furthermore, the Exchange Buddies team is organizing a banquet for international and exchange students on January 26<sup>th</sup> at the Biosciences Atrium, and we are in the final stages of planning for the event! On another note, IT Director Sylvie Garabedian is in the process of transferring all Google accounts associated with ASUS Orientation into the ASUS One Drive domain, with the aim of providing more security and enhancing institutional memory. This coming weeks I will be meeting with all direct reports to re-assess their strategic plans and vision for the last few months in their roles.

### **Looking Ahead**

This upcoming semester is certainly a busy one as the Operations portfolio is involved with logistically supporting multiple events such as Formals, Honours Reception, and more! We will also be working to close the 2022 Orientation and Camps budgets, while also starting the budgeting process for the upcoming Camps and Orientation teams. It is an exciting period, especially with the upcoming Executive elections and the following transition period. I am excited to soak in everything that the next four months will bring us, and I hope that you are too. As always, if you have any questions, concerns, or ideas on how we can best serve Arts and Science students, please never hesitate to reach out! I wish you all well in the start of the semester.

Thursday, January 19<sup>th</sup>, 2023

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Yours sincerely,

A handwritten signature in black ink, appearing to read 'Aloka', with a horizontal line underneath the name.

Aloka Wijesundara

ASUS Vice President of Operations, 2022-23

# ACADEMICS REPORT

Presented by **Alicia Parker**, Academics Commissioner

Dear Members of Assembly,

First, I'd like to wish everyone a Happy New Year and welcome you all back to campus for the winter term. It's been over a month since we last met, so I'm excited to update you all on the progress made within the Academics Commission over the last two months. In particular, I want to thank the incredible work of DSC Deputy, Becca, and the DSC Presidents for their excellent work updating budgets and resetting event planning this semester, ASUS Review Co-Directors Kate and David for hosting an incredible ASUS Review season, and Politicus Co-Editors-in Chief Caitlyn and Madelyn for finishing the editing of their Special Issue!

In terms of DSCs, many of them finished off last semester with incredible study events, care package deliveries, and de-stressing events. Additionally, they all worked to ensure that their budgets are up to date and reflective of their plans this semester. As the new term begins, we are already having lots of discussions regarding how they can adapt to student feedback and increase engagement at their events this semester. Additionally, many DSCs are in the early stages of planning their year-end formals. Finally, congratulations to Anton, Cassandra, and the whole Classics DSC for being DSC of the Month for December!

In other news, each of the journal committees are well underway with preparing their publications for this year. The QSURJ and QJERS volumes from the 2021-2022 academic year are currently undergoing publication, which is incredibly exciting to see. Furthermore, QJERS, QSURJ, and the Undergraduate Review are all accepting submissions.

[QJERS](#) – Due February 4

[QSURJ](#) – Due January 20

[Undergraduate Review](#)

Nominations for the TA and WJ Barnes Teaching Awards from the fall semester are currently being evaluated, and we will be opening for the Winter Semester shortly. ASUS Peer Tutoring is now reviewing tutor registrations for Winter Semester. ASUS Review is hiring new facilitators to expand our course offerings, and AARC is planning a help session soon.

If any Assembly members have any more questions about my recent activities,

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any over-arching projects for the year, or just want to chat about anything academics-related, please feel free to send me an email or stop by my office hours.

Best,

Alicia Parker

Academics Commissioner

[academics@asus.queensu.ca](mailto:academics@asus.queensu.ca)

# COMMUNITY OUTREACH REPORT

Presented by **Elisabeth McHarg**, Community Outreach Commissioner

Dear Assembly,

Happy New Year and welcome back to the winter semester! I hope you all had the time to relax and enjoy your break.

First off, I wanted to start by saying that I will be on leave from January 18th until February 8th. I have full and complete trust in my deputies, Sara the Deputy Commissioner of Volunteer Support and Appreciation, and Anna the Deputy Commissioner of Fundraising and Sponsorship. Emma Farrell, the Vice President of Society Affairs, has also been an extreme support during this time and I cannot thank her enough!

Secondly, some of the things the Commission has been up to recently is planning and finalizing a date for the Silent Auction later in the semester, planning Supper Series for the Winter Semester, sending out the semi-annual newsletter to our respective organizations to keep them updated on what we are up to, and getting the first-year volunteer program into place.

I will keep my report short and sweet this month and will update you all in February once I have returned and events have come to fruition! I am excited to be able to provide more details on events and initiatives we have planned for this semester at the next assembly!

As always, if you have any questions, suggestions, or comments regarding the Community Outreach Commission, please do not hesitate to contact me after my return at [community@asus.queensu.ca](mailto:community@asus.queensu.ca)!

Respectfully submitted,

Elisabeth McHarg

Community Outreach Commissioner



# EQUITY REPORT

Presented by **Layla Haddad**, Equity Commissioner

NO REPORT SUBMITTED.

# GOVERNANCE REPORT

Presented by **Caitlin Sankaran-Wee**, Governance Officer

Dear Assembly,

Welcome back, hope you had a restful and enjoyable Winter break plus holiday season.

## Assembly

We will be welcoming Dean Barbara Crow as next month's guest speaker. Feel free to begin preparing questions and discussion topics for this session.

## Elections

In terms of the Winter election timeline, there are two more days to submit a nomination package to run for Executive as well as Assembly positions. This weekend constitutes the verification period with candidates receiving confirmation of their candidacy before the start of the campaign period on Monday, January 23<sup>rd</sup>. We are inviting ArtSci students to the debate/open forum that will be held on Wednesday, January 25<sup>th</sup> at 7 PM in the Reflection Room (Kingston 213). This will be an exciting opportunity to hear about the ideas, plans and goals of the candidates for the future of ASUS. Audience members will also be able to pose questions to the candidates.

Please do not hesitate to reach out with feedback and questions.

Yours in governance,



Caitlin Sankaran-Wee (she/her/hers)

Governance Officer 2022-2023

[governance@asus.queensu.ca](mailto:governance@asus.queensu.ca)

Arts and Science Undergraduate Society | ASUS

# MARKETING & COMMUNICATIONS REPORT

Presented by **Monica Szalajko**, Marketing & Communications Officer

Hello Assembly,

Hope everyone is having a great start to the semester. The marcomms team is transitioning smoothly into the new year and is beginning to meet to discuss goals and ideas for the rest of the year.

We will be implementing changes into the office from student feedback brought on by the questionnaire completed at the end of the last semester. We hope to finish the semester the best way we can and prepare the next marcomms team with all the tools necessary. I've also started my transition manual in preparation for the transition period that is unfortunately soon approaching. There is a lot to still be learned this semester but I'm excited to begin reflecting on the exciting time in this position thus far.

The website director as well as our communication deputy have been working hard to keep the website updated with the most up to date events and initiatives. Our social media director has been working very hard on coming up with many ideas for our socials page that we are really excited to continue to utilize in the upcoming months. Our graphics manager has been doing a fantastic job keeping up to date with all the graphics requests. The team has been doing an incredible and well organized job.

In other updates, we have a new line of merchandise that will be released very soon. In the next two weeks we will be working on promotional material to market these items. This includes a crew neck and sweatpant set and a hoodie.

Thank you all for taking the time to read through this report. If you have any questions, comments, or ideas for the Marketing and Communications Office please reach out at [marketing@asus.queensu.ca](mailto:marketing@asus.queensu.ca)!

Best,  
Monica Szalajko (she/her/hers)



Marketing and Communications Officer

Marketing@asus.queensu.ca

# SERVICES REPORT

Presented by **Kana Ogawa**, Services Commissioner

NO REPORT SUBMITTED.

# GENERAL MANAGER REPORT

Presented by **Sean Thompson**, General Manager

## ASUS

Dear ASUS Assembly and the Arts and Science Student Body,

For those of you that don't know me, my name is Sean Thompson, and I am the General manager for ASUS. I have been in this role since April 2021 and am working with my third team of ASUS Student leaders. My role is largely one of compliance, support, institutional memory, and mentorship for the Council and Leadership team. I am a Queen's ArtSci '83 alumnus and coming full circle returning to ASUS after a 30+ career in technology sales and non-profit senior leadership has been a very rewarding experience for me.

It's hard to believe that it is 2023, another winter term is beginning, and we are more than halfway through the first year of executive transition with the three-executive structure that was included in ASUS130 plan.

Building on the success of Camps last Summer, Emma and I worked together to complete and submit the Canada Summer Jobs funding applications online through the GCOS website. An exciting new development for our application this year is that now we can also request funding of our payroll deductions as well as we have approval from CRA for our not-for-profit status. This was just approved by CRA and culminates one of my major projects working our accounting firm MNP over the last year. I am excited to see how our continued experience with QBO (Quick Books Online) helps us to further integrate our camp operations with our accounting program in streamlining the process for my role of financial support and compliance.

As the 2022 calendar year has wrapped up and 2023 begins, my focus will turn to year end reporting for payroll. This will include T4 reporting for all ASUS employees throughout 2022, and also T4A reporting for anyone who received ASURF grants or volunteer honoraria over \$500 in the calendar year.

Finally, the biggest ongoing transition this year has been our banking. I am pleased to report that our transition from BMO to RBC is complete, and all BMO accounts have been closed.

As the New Year begins and classes start for the Winter Term, I look forward to continuing my work with Council and the Executive, supporting them as they deliver the best programming and services to you, the ASUS student body.

Happy New Year!

A handwritten signature in black ink that reads "Sean Thompson". The signature is written in a cursive style with a large initial 'S' and a long, sweeping underline.

Sean Thompson  
General Manager, ASUS

# ADVISORY BOARD REPORT

Presented by **Jacob Johnston**, Chair of Advisory Board

NO REPORT SUBMITTED.



## YEAR REPRESENTATIVES REPORTS

### 2023 YEAR REPRESENTATIVES

Position Vacant

### 2024 YEAR REPRESENTATIVES

Position Vacant

### 2025 YEAR REPRESENTATIVES

Presented by **Franki-Lynne Mauro & Alice Brisbin**

Hello Members of Assembly,

We would like to first welcome everyone back from the semester break. Remember to take care of yourselves throughout the beginning of the semester!

We are continuing to plan our next steps as year representatives. We are considering aspects of feedback and applying them to our endeavours for the remainder of our time in this position. We may continue to collect feedback from the student population at large, to engage with them and to inform our decisions. We may use instagram polls or continue using informational booths to do so.

We hope to continue to address concerns that were given to us during our information booth. We hope to ensure that our peers feel comfortable giving us feedback about their experiences and continue a meaningful conversation about them.

Thank you for reading our report and we look forward to seeing everyone at the assembly!

Best,

Franki Mauro and Alice Brisbin  
Class of 2025 Year Representatives

# 2026 YEAR REPRESENTATIVES

Position Vacant



## CONCURRENT EDUCATION STUDENT ASSOCIATION (CESA) REPORT

Presented by **Hanna Slowikowska**, Vice-President Internal

An update on all things CESA:

We had our first meeting of the semester this past Sunday, January 15, 2023. At this meeting we reviewed our semester at a glance which I will summarize for our friends here at ASUS!

I apologize for not being in attendance at tonight's meeting, however, should you have any questions regarding my report feel free to reach out to me at [vpinternal@cesa.queensu.ca](mailto:vpinternal@cesa.queensu.ca) at any time. Additionally, all are invited to join us at our Council Meetings which are run bi-weekly on Sunday evenings at 6:30pm in Mac-Corry Room B201, our next meeting is scheduled for January 29<sup>th</sup>, 2023.

To start off this semester we are currently running Con-Ed week. This is a faculty bonding and appreciation week full of exciting events that have become long-run traditions. Some of our events this week include a wellness paint night, inter-year dodgeball tournament, and Free Con-Ed Zumba class run in collaboration with the ARC.

Queen's Conference on Education will be taking place February 4<sup>th</sup> and 5<sup>th</sup>, our QCE team has been working hard all year to run this conference in person for the first time since 2020.

Our Athletics Team and Wellness Coordinator will be running a month of Wellness Bingo. This is something we have done over the past two years to encourage movement and self-care during the winter months.

We have a 5<sup>th</sup> Year Mentorship Program beginning on January 28<sup>th</sup>, the program will have 3<sup>rd</sup> and 4<sup>th</sup> year Con-Ed students paired up with 5<sup>th</sup> year B.Ed students, giving more insight and guidance into this final year of our degree.

Our Con-Ed Formal will officially take place on March 24<sup>th</sup>, 2023, at Four Points by Sheraton. All Con-Ed students are invited to purchase a ticket for the event.

We are in the process of creating a Student Grants Process and Committee to give back to our students. The Committee will be chaired by an appointed member of either CESA Council or Extended Council, who will be joined by the Vice President Internal (myself), the Wellness Commissioner and the Intern to the Executive Administrator. Our starting fund will be a minimum of \$5000 per year, with \$2500 going toward Student Development and Academic Experience, \$1500 going toward Career and Professional Development, and \$1000 within the "Random Request Fund."

We've been in conversation with PHEKSA about collaborating on an event to bring our sister faculties together and hope to move forward with the event planning process this month!

That is all from me! I look forward to meeting with you all again soon J

Hanna Slowikowska (She/Her), Vice President Internal  
Concurrent Education Students' Association (CESA)



# COMPUTING STUDENTS' ASSOCIATION (COMPSA) REPORT

Presented by **Catie Austin**, Vice President (Student Affairs)

NO REPORT SUBMITTED.



**PHYSICAL AND HEALTH EDUCATION  
AND KINESIOLOGY  
STUDENTS ASSOCIATION (PHEKSA)  
REPORT**

Presented by **Natalie Pryor**, Vice President of Operations

NO REPORT SUBMITTED.

## **BUSINESS OF ACADEMIC REPRESENTATIVES**

### **SOCIAL SCIENCES REPORT**

Presented by **Anisha Chaudhary**, Social Sciences Academic Representative

No REPORT SUBMITTED.

### **NATURAL & PHYSICAL SCIENCES REPORT**

Presented by **Colleen Tordoff**, Natural and Physical Sciences Academic Representative

No REPORT SUBMITTED.

### **HUMANITIES REPORT**

Presented by **Dillon Chicoski**, Humanities Academic Representative

No REPORT SUBMITTED.

### **ARTS & LANGUAGES REPORT**

Position Vacant

# INTERNATIONAL REPRESENTATIVE REPORT

Presented by **Yuxuan Zhao**, International Representative

Good evening Assembly,

I hope everyone had a great winter break and got the chance to do something fun. I look forward to the semester ahead and working with the amazing ASUS team!

Many students have been looking for housing for the winter semester over the last few weeks. For many of them, it is their first time renting a property and living with people who are not part of their family. It can be quite challenging for them to read through the lease agreement and understand all the important points presented in it. There may be some differences between some of the terms in the Ontario lease and those in other nations. In addition, some new students might not have enough experience about how to find quality housing and avoid scams.

I've created two posts on my Instagram page ([vote\\_yuxuan](#)) on topics regarding housing. One was explaining a typical Ontario lease agreement, detailing the rights and responsibilities of tenants and landlords. The other offered tips on finding a place to live and choosing roommates.

Any comments would be very appreciated as they would help me write more helpful and informative posts to support students in need!

Thank you for reading.

Sincerely,

Yuxuan Zhao  
International Representative





**BUSINESS OF THE ALMA MATER SOCIETY**

**FIRST-YEAR ASUS REPRESENTATIVE  
TO THE AMS**

Position Vacant

**ASUS REPRESENTATIVE TO THE AMS**

Position Vacant



## **BUSINESS OF THE SENATE**

Presented by **Femi Abiola, Robert Hughes and Leo Yang**

No REPORT SUBMITTED.

# APPENDICES

## APPENDIX A

### ASUS Governance 2023 Department Student Council Election Timeline

The 2023 Department Student Council Election Timeline may be viewed below:

**Timeline - February 2023**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			<b>1</b> Nomination Period Day 1	<b>2</b> Nomination Period Day 2	<b>3</b> Nomination Period Day 3	<b>4</b> Nomination Period Day 4
<b>5</b> Nomination Period Day 5	<b>6</b> Nomination Period Day 6	<b>7</b> Nomination Period Day 7	<b>8</b> Nomination Period Day 8  All-Candidates Meeting 7 PM EST	<b>9</b> Nomination Period Day 9	<b>10</b> Nomination Period Day 10	<b>11</b> Verification Period Day 1
<b>12</b> Verification Period Day 2	<b>13</b> Campaign Period Day 1	<b>14</b> Campaign Period Day 2	<b>15</b> Campaign Period Day 3	<b>16</b> Campaign Period Day 4	<b>17</b> Campaign Period Day 5	<b>18</b> Voting Period Day 1
<b>19</b> Voting Period Day 2	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b>	<b>28</b>				