

**Arts  
and  
Science  
Undergraduate  
Society —  
Assembly**

Assembly  
Meeting 3

# AGENDA

1. **Motion 1** – Approval of the Agenda
2. **Motion 2** – Approval of the Minutes
3. Speaker's Business
  - a. **Welcome and Land Acknowledgement**
  - b. **Motion 3:** Ratification of Speaker 2023-2024
4. Presentations
5. Discussion Period
  - a. **What actions could we take to foster more engagement at Assembly?**
6. Executive Reports
7. Society Reports
  - a. **Business of ASUS Council**
  - b. **Business of the Sibling Societies**
8. Other Reports
  - a. **Business of Year and International Representatives**
  - b. **Business of the Senate**
9. Statements by Members
10. Question Period
11. Old Business
12. New Business
  - a. **See attached motion sheet, motions 3 - 16.**
13. Speaker's Last Word
14. Adjournment of the ASUS Assembly

## MOTION SHEET

**1. That ASUS Assembly formally approve this agenda and the consent agenda.**

- MOVED BY: PIPER VELOSO
- SECONDED BY: AMAIYA WALTERS

Est Time: 2 mins

**2. That ASUS Assembly formally approve the minutes from the last Assembly held on September 18th, as seen on the ASUS website.**

- MOVED BY: PIPER VELOSO
- SECONDED BY: AMAIYA WALTERS

Est Time: 2 mins

**3. That ASUS Assembly formally ratify Megan Di Muzio as Assembly Speaker.**

- MOVED BY: PIPER VELOSO
- SECONDED BY: AMAIYA WALTERS

Est Time: 2 mins

**4. That ASUS Assembly formally approve the 2023-2024 Executive Strategic Plan as seen [here](#).**

- MOVED BY: AMAIYA WALTERS
- SECONDED BY: PRESTON HARRISON

Est Time: 2 mins

**5. That ASUS Assembly formally approve the 2023-2024 Academics Commission Strategic Plan as seen [here](#).**

- MOVED BY: AMAIYA WALTERS
- SECONDED BY: PRESTON HARRISON

Est Time: 2 mins

**6. That ASUS Assembly formally approve the 2023-2024 Community Outreach Commission Strategic Plan as seen [here](#).**

- MOVED BY: AMAIYA WALTERS
- SECONDED BY: PRESTON HARRISON

Est Time: 2 mins

**7. That ASUS Assembly formally approve the 2023-2024 Equity Commission Strategic Plan as seen [here](#).**

- MOVED BY: AMAIYA WALTERS

- SECONDED BY: PRESTON HARRISON

Est Time: 2 mins

**8. That ASUS Assembly formally approve 2023-2024 Governance Office Strategic Plan as seen [here](#).**

- MOVED BY: AMAIYA WALTERS
- SECONDED BY: PRESTON HARRISON

Est Time: 2 mins

**9. That ASUS Assembly formally approve the 2023-2024 Marketing Office Strategic Plan as seen [here](#).**

- MOVED BY: AMAIYA WALTERS
- SECONDED BY: PRESTON HARRISON

Est Time: 2 mins

**10. That ASUS Assembly formally approve the 2023-2024 Human Resource Office Strategic Plan as seen [here](#).**

- MOVED BY: AMAIYA WALTERS
- SECONDED BY: PRESTON HARRISON

Est Time: 2 mins

**11. That ASUS Assembly formally approve the 2023-2024 Services Commission Strategic Plan as seen [here](#).**

- MOVED BY: AMAIYA WALTERS
- SECONDED BY: PRESTON HARRISON

Est Time: 2 mins

**12. That ASUS Assembly formally approve the 2023-2024 Services Commission Strategic Plan as seen [here](#).**

- MOVED BY: AMAIYA WALTERS
- SECONDED BY: PRESTON HARRISON

Est Time: 2 mins

**13. That ASUS Assembly formally approve the changes to the Academics Policy Manual as seen in Appendix A: *Academic Policy Manual Changes***

- MOVED BY: SARAH EKLOVE
- SECONDED BY: AMAIYA WALTERS

Est Time: 2 mins

**14. That ASUS Assembly formally welcomes the Academic Representatives for the 2023-2024 academic year as seen in Appendix B: *Academic Representatives*.**

- MOVED BY: SARAH EKLOVE
- SECONDED BY: AMAIYA WALTERS

Est Time: 2 mins

**15. That ASUS Assembly formally approve the changes to the Equity Policy Manual as seen in Appendix C: *Equity Policy Manual Changes***

- MOVED BY: NATHANIAL DIXON
- SECONDED BY: AMAIYA WALTERS

Est Time: 2 mins

**16. That ASUS Assembly formally approve the 2023 - 2024 Standing Committees, as seen in Appendix D: *Assembly Standing Committees***

- MOVED BY: PIPER VELOSO
- SECONDED BY: AMAIYA WALTERS
- Est Time: 2 mins

FROM THE OFFICE OF THE  
**PRESIDENT**  
ARTS & SCIENCE UNDERGRADUATE SOCIETY



## **PRESIDENT REPORT**

Presented by **Amaiya Walters**, President

Dear ASUS Assembly,

Hello everyone! For those who left Kingston for the fall term reading break, welcome back to campus! Wherever you were last week, I hope your break was restful and enjoyable. I am grateful to be here with you all today and am looking forward to sharing some exciting updates.

### **Direct Reports**

#### *Professional Development*

Life After ArtSci is scheduled for Thursday October 26<sup>th</sup> which is coming up quickly! Director Carrington has been hard at work planning this event alongside the Office of Advancement. Her two coordinators have been hired and they have been great help in the final planning stages for the 26<sup>th</sup>. Tickets are on sale as we speak, and I urge you all to attend and encourage your peers to come as well! We are touring McKinsey and Company, Crestview, and one other location that has yet to be determined! There will also be a dinner alumni mixer event at the Art Gallery of Ontario to finish the day off before we all head back to Kingston.

#### *Student Affairs Research*

Director Ranaweera has finished his survey on international student housing and food experiences, and it is now posted to the ASUS website! As he waits for the data from these surveys, he is planning focus groups with a few students in order to better understand their individual experiences.

#### *Sexual Violence Prevention and Response*

Director Jekic has planned a Home Coming safety event. This will be taking place on October 21<sup>st</sup> from 10am – 2pm and will consist of painting bed sheets with positive messages surrounding consent. There will also be resources being distributed. Please stop by if you can!

*ArtSci Cup Charity Basketball Game*

I would like to formally introduce Christian Luchin and Phoebe Schneider as the ArtSci Cup Co-Chairs! The date has been set for February 11<sup>th</sup> and it will be located in the ARC Main Gym again. Christian and Phoebe have finished the hiring for their team and planning for tryouts is well underway. The charity of the year has not been decided on yet, so stay tuned for this!

**Orientation**

Head Gael hiring officially closed as of late last week! The Head Gael committee will be reviewing applications and we should have the next Head Gael hired for November's Assembly.

**First Year Intern Program**

We have had great engagement with our first-year intern program. Therese, Preston, and I have started the interview process and will have all interns hired by the end of the month.

**ASURF**

The Arts and Science Undergraduate Research Fund opened last week and is set to close at the end of the month. We have over \$40,000 to distribute this semester, so please consider applying if it sounds like something you would be interested in.

**Liaison Positions**

October will be the first month we are reaching out to Indigenous and Black student groups to fill the liaison positions. We are hoping to have a consultation with both students by the end of this month.

Thank you so much for taking the time to read my October report. If you have any questions, concerns, or comments about anything in my report, please do not hesitate to reach out to me via email at [president@asus.queensu.ca](mailto:president@asus.queensu.ca) or by coming by the ASUS Offices during my office hours.

Respectfully submitted,

Amaya Walters  
ASUS President  
[President@asus.queensu.ca](mailto:President@asus.queensu.ca)



## VICE PRESIDENT OF SOCIETY AFFAIRS REPORT

Presented by **Preston Harrison**, Vice President of Society Affairs

Dear ASUS Assembly

I sent out an email on October 3<sup>rd</sup> to all presidents and vice presidents to foster better relations within the society. I hope that you all can respond to the email so we can begin the process of sharing resources and successful frameworks. This will also provide the opportunity for each member to share initiatives and advocacy work that we (ASUS + sibling Societies) can provide our support for and discuss further steps. Again, the focus of this is to connect and create better relationships, so please respond to those emails.

### **Direct reports**

#### *Sustainability*

Director Prusha Bala is in the works to reorganize and take inventory of the ASUS Decorations closet. The closet aims to reduce waste, reuse materials, and recycle props and decorative items, fostering a more sustainable approach to event planning, the closet will continue to encourage as we plan to implement a system to catalog and track decoration items, making it easier to identify and reuse items for future events. Another step to reducing our carbon footprint, and sustainability is beginning a curated Costumes initiative, a costume recycling program to encourage participants to return costumes for reuse in future events. We are actively promoting eco-friendly materials and production processes for our costumes, aiming to reduce our carbon footprint and contribute to sustainable fashion trends.

#### *Wellness*



Director Jillian is creating arrangements to have a book club, collaborations with student wellness and other yoga clubs on campus. Book clubs are important to have as they encourage self-reflection and mindfulness through the exploration of wellness-related literature. While fostering a sense of belonging and support through book discussions, it provides opportunities for personal growth and development. Although there are a few opportunities for yoga in the Kingston community, we want to further promote the holistic benefits of yoga, including relaxation, flexibility and stress reduction. Therefore, ASUS is open to collaborations with other physical well-being clubs that encourage positive health. In addition, ASUS is in the work of establishing a working relationship with Student Wellness to offer a complete range of resources for students. Using the ASUS platform to encourage awareness and mental health initiatives. We will continue to monitor, adapt, and expand these initiatives as needed to ensure they meet the evolving wellness needs of our community.

Thank you for your time, as many teams are still hiring with the hope of being completed by the end of the month, please continue to promote and share each other's graphics to have a greater reach on campus. If you have any questions, concerns, or comments about anything in my report, please do not hesitate to reach out to me via email at [vpsa@asus.queens.ca](mailto:vpsa@asus.queens.ca) or by coming by the ASUS Offices during my office hours.

Sincerely,

Preston Harrison

ASUS VPSA

[Vpsa@asus.queensu.ca](mailto:Vpsa@asus.queensu.ca)



## VICE PRESIDENT OF OPERATIONS REPORT

Presented by **Therese De Rivera**, Vice President of Operations

Dear Members of the Assembly,

I hope you've all had a restful reading week and well-deserved breaks!

### **Recent Updates:**

ASUS Executive and Council have been keeping busy with new projects and routines. The operations side of ASUS has now hired an entire team as we welcome our fourth accounting director to assist with financial matters. Additionally, we've made some changes to our operational procedures by using live documents for all accounting directors, the ASUS General Manager, and me to track and fulfill reimbursements more efficiently. We have also used this method to ensure that the GOB on our website accurately depicts our live spending of student funds. Myself and our Budget Accounting Director will update the General Operating Budget daily.

I have also made a new effort to schedule meetings with each council member/executive direct report monthly to ensure all categories of the GOB post accurate totals and aid each officer, commissioner, or director in viewing how their budget funds are spent.

### **Financial Assistance:**

With great help from our General Manager, we have wrapped up the last of our reimbursement requests, financial aid submissions, and payouts for Gaels and Orientation Coordinators. With hiring also now open for the new Head Gael, we will continue plans to set aside financial assistance for students involved with

orientation events– as this will be reflected in the orientation budget made collaboratively with the head Gael for the following academic year.

Requests for general financial assistance are still open for fall distribution. Requests are made anonymously and reviewed with the help of the Advisory Board frequently, and we will continue to work on plans to accommodate student requests more efficiently. ASUS has also opened fall grants and is working on updating the forms on the ASUS website.

### **General Operating Budget:**

The GOB is up-to-date on our live spending and available on the ASUS website. Council members have access to this document and can make updates wherever necessary. We have also added proposed numbers into empty budgets so funds are readily available for such as DSCs without a Co-President right now, special projects, etc. Budget updates will be made each business day.

### **Direct Reports:**

I am amazed by all the hard work and dedication put into ASUS Services by our Services Commissioner, Cole Olidis. It has been a pleasure to work with him directly and see such a successful start to the various services the Arts and Science Undergraduate Society offers. While I mainly assist Cole with services financially, we also hold weekly meetings to go over updates, operational procedures, and plan events. It has been nothing but a pleasure thus far!

As for other direct reports, our IT Director has made updates to the ASUS user guide found [here](#).

Sylvie has also worked on our Technology Lending Library Computers with Microsoft IT to have better control over this service. The tech library computers will be available after the fall reading week.

Lastly, our store manager has several projects lined up to keep track of inventory and put ASUS products and event tickets on the online store. This will be more apparent later in the year as we will make sales more frequently throughout the year. The ASUS Store Manager, Accounting Directors, and I will work on plans to distribute financial assistance and review Shopify reports

together as transactions come in. We can predict a hectic next few months for the operations team!

I would like to express my heartfelt gratitude to all the members of the Assembly for your dedication and commitment to ASUS. Everyone's contributions have played a crucial role in our recent updates and progress. I look forward to a collaborative semester as we work together to enhance student experiences at Queen's. Your dedication is truly appreciated, and I'm confident our collective efforts will yield great results. Once again, my door is always open to chat!

Sincerely,

A handwritten signature in black ink that reads "Therese de Rivera". The signature is written in a cursive, flowing style.

Therese de Rivera (she/her/hers)  
Vice President of Operations/CFO  
[vpops@asus.queensu.ca](mailto:vpops@asus.queensu.ca)

## ACADEMICS REPORT

Presented by **Sarah Eklove**, Academics Commissioner

Dear Members of Assembly,

I hope everyone had a restful and productive reading week. Although we love being hard working at Queen's, it is lovely to be home and have a break from the chaos.

The Academics commission has been busy this last month and are working on more exciting events for the next couple weeks. The ACS DSC core team hosted our first DSC Assembly wherein we fostered important conversation about common areas in the academic life of students that need improvement. Alongside ice breakers and a warm welcome, the DSC presidents wrote down issues and fears they experience in the world of academia and shared it. The loudest ideas will be brought to Bill Nelson as a pitch to finding potential future solutions.

4 DSC Presidents also showed interest in sitting as the Academic Representatives. At this month's assembly they will be present and will act as voting members on ASUS assembly for the remainder of the year. We have one representative from each cluster (Humanities, Social Sciences, Natural and Physical Sciences, and Arts and Languages) and are excited to welcome them to assembly and curriculum committee! Welcome Amber, Kaitlyn, Serena and Yasmeen!

This month, with great help from my Deputy of Journals and Scholarships, Reagan, the Academics commission put on our annual medical school and law school admissions panel. Multiple admissions officers and current students from Canadian law/medical schools joined Queen's Arts and Science students via Zoom to answer FAQs and personal questions about applying, getting in, and experiencing grad school. It was a wonderful event with engaging conversation and a great amount of information.

ASUS Appeals Resource Centre co-chairs are working on getting trained, and creating a schedule for their extensive training days for their volunteers. Hiring is open and the ACS team cannot wait to welcome the AARC volunteers.

This month my DSC deputies and I are going to be working hard to plan the 4<sup>th</sup> annual UGX DSC event. This event is a social mixer with DSC presidents and Arts and Science undergraduate chairs and/or department heads, usually held in the

Agnus. This usually promotes effective relationships between students and the faculty and allows for one-on-one conversation about the aforementioned issues that arises from academic life at Queens. We hope to host this event in November, and continue to work on having a successful event in person, as last year was the first one not done virtually.

Additionally, I continue to sit on Curriculum Committee, Board of Studies, and biweekly meetings with the Associate Deans.

Respectfully submitted,  
Sarah Eklove  
Academics Commissioner

# COMMUNITY OUTREACH REPORT

Presented by **Binyat Akrem**, Community Outreach Commissioner

## Community Outreach Commissioner October Report

Presented by: Binyat Akrem, Community Outreach Commissioner

Dear Members of the Assembly,

I am happy to provide you with the latest updates and progress of the Community Outreach Commission. The dedication of our team remains unwavering, and I am pleased to share the developments from the past month.

**Enhancing Volunteer Engagement:** Our commitment to enhancing volunteer engagement and breaking down barriers to access remains unwavering. In collaboration with the ACEP program, we continue to explore ways to incorporate EDI principles into our volunteer initiatives. Our objective is to create a unified platform that consolidates resources from both the City of Kingston and Queen's University, simplifying access for our students.

**ACEP Program Recruitment and Outreach:** Our commitment to excellence in volunteer recruitment is reflected in the ongoing ACEP program hiring process, which is on track for completion as scheduled. We are working to define the focus areas for our recruits and the key emphasis areas. In an effort to address disengagement concerns within the ACEP program, we are in the early stages of planning a broader-reaching outreach strategy. Our goal is to connect with a larger number of students to encourage greater involvement in our volunteer initiatives.

**Garden and Food Security:** Despite some difficulties, we remain committed to the flourishing of our garden. Winter crops are on the horizon, and preparations are in progress. We are taking innovative steps to provide affordable produce to students, addressing the pressing issue of food insecurity, with proceeds continuing to support our charity of the year.

**Charity of the Year:** Our Charity of the Year selection is in its final stages of preparation. We have carefully considered Home Base Housing, an organization that develops affordable, supportive, and transitional housing, emergency shelters, and support services for individuals and families at risk of homelessness in the Kingston area. Our collaboration with Home Base Housing promises to be a meaningful partnership that aligns with our mission of supporting the Kingston community.

***Supper Series Specials with Ali Baba:*** We are thrilled to confirm our collaboration with Ali Baba for this academic year. Specials, which will occur 1-2 times a semester, will feature Ali Baba for the fall semester. This partnership not only serves as an incentive but also provides diverse dining options for our students.

As we continue our journey, we are determined in our commitment to strengthening our relationships with the Kingston community, fostering inclusivity, and empowering our students through volunteer initiatives.

Binyat Akrem, Community Outreach Commissioner 2023-2024

Arts and Science Undergraduate Society



# EQUITY REPORT

Presented by **Nathaniel Dixon**, Equity Commissioner

Good evening, Members of the Assembly!

I hope everyone's had a restful reading week and has settled back into their routine for the remainder of the school year.

The first few weeks of the semester have been quite busy for the entire Equity Commission. The Deputy of Special Projects, Uyanda Mntambo, and I have been working on a couple of initiatives for National Day of Truth and Reconciliation and Homecoming. For National Day of Truth and Reconciliation, We hosted a reflection booth in the ARC where students were asked to reflect on Truth and Reconciliation based on some prompts provided at our booth. Overall, this event was highly successful as we had a lot of engagement and were able to fill our reflection board!! We're currently in the process of planning a Homecoming harm reduction booting event planned for October 20th. This booth will provide resources, tips, and promotional material to encourage safe drinking throughout the weekend, with items such as electrolyte packets, drink detection tests, and drink spiking prevention covers. We're hoping to hear back from Student Wellness regarding whether they are willing to collaborate with us and possibly give out Naloxone kits along with a demonstration to students on how to use them properly.

Both the Equity and Accessibility Grants were opened on October 3rd. The Equity Grant has been maxed out and has therefore been closed, while the Accessibility Grant is still open but nearing capacity. Based on the positive feedback we received from both grants, I'd like to increase the Grant totals by next semester to aid more students.

In terms of hiring and the committee, Research and Recommendation, The Queens Equity Conference, and the Students of Colour Collective have started the hiring process, with interviews happening either during or after reading week for the respective committees. The Disability and Neurodiversity Alliance and Queer Space are having some issues with engagement. Both committees

will be reposting their hiring graphics and boothing in the ARC after reading week to hopefully help with engagement to move forward with their hiring process. Once hiring has finished for these committees, they will begin hosting events once their teams have been filled.

Down There has also been having some issues with engagement, and with their Co-Chair recently stepping down this year, based on conversations with our Human Resource Officer, we decided it's best to discontinue the committee for this year. The decision came about due to the lack of engagement and Down There not fully running in over three years.

Best,

Nathaniel Dixon

## GOVERNANCE REPORT

Presented by **Piper Veloso**, Governance Officer

Good evening members of Assembly,

I hope you have all had a restful reading week! It is a pleasure to meet with you all again.

September and October have been busy for the Governance Office. Everyone is working hard and getting comfortable in their roles. To provide a few updates, the Fall By-Election just ended. I am very happy with the engagement we saw with voting turnout. In addition, we have three successful candidates. The election team is now changing gears towards Winter Elections, in addition to working on refining Election policy.

With regards to policy more broadly, policy is ongoing. As things settle down, I will have a chance to look over the Governance Policy Manual as well as other relevant policy manuals that I directly oversee. I want to ensure they reflect inclusive language, are easy to understand and are consistent.

At the Archives, the Chief Archivist, the Deputy Governance Officer and I, took a tour of the Archives room. We are excited to see where this special project takes us.

The Advisory Board has held two official meetings. During these meetings, they have reviewed many financial aid requests. In addition, each member has been assigned to a member of Council. Their monthly meeting will begin as we return from reading week.

Last but certainly not least, I am thrilled to welcome Megan Di Muzio as Assembly Speaker.

As always, please do not hesitate to reach out if you have any questions, comments, concerns, or suggestions!

**Wednesday, October 18th, 2023**

**ASUS Reflection Room**

All the best,

Piper

Piper Veloso  
Governance Officer  
governance@asus.queensu.ca

# MARKETING & COMMUNICATIONS REPORT

Presented by **Helena Shimwell**, Marketing & Communications Officer

October 18<sup>th</sup>, 2023

Dear Members of Assembly,

Hello, I hope you all had a restful and enjoyable reading week and are settling back into the school routine. September and October were busy months for the ASUS Marketing and Communications Office, and we have worked to meet all our outlined goals and responsibilities to the best of our abilities, while helping other offices and commissions with their marketing and communications needs. Below I will outline the various accomplishments made by the MarComms office, which I am incredibly proud of and would not have been able to accomplish without the help of my amazing team!

One of our biggest tasks throughout September and the beginning of October, was designing, ordering and finalizing our ASUS x HOCO merch. We have 72 baby tees to sell, which we were able to get from Spencer at Primetime for a discounted rate. To prepare for the sale of these shirts, my team and I, as well as other council members have worked diligently to individually bedazzle each shirt, schedule and conduct a merchandise photoshoot, post on the ASUS Instagram and booked times to sell the shirts in the ARC, in front of the library and in front of the ASUS house. We hope to turn a sizeable profit from these shirts and gain more interest in and popularity of ASUS merchandise, especially since we will be releasing sweaters later this year.

In addition to designing the ASUS x HOCO merchandise, I was able to get a key copied to update the ASUS bulletin board in MacCorry, the first update this board will have had in over 10 years. The board will feature 6 graphics explaining what ASUS does, what the executive team is responsible for and what each officer/commissioner is in charge of. We will also be updating the board with bi-weekly "What's Happening at ASUS" infographics, which will detail the various events, resources or services being offered by ASUS in the coming weeks. This on-campus advertising will help us to reach more students bringing increased attention, awareness and engagement to ASUS initiatives. On-campus advertising has also been improved through the ASUS street-giveaways videos, which give students a chance to interact with ASUS commissioners/officers and

receive prizes for doing so. With more of these videos in the works, we hope students will recognize the work ASUS is doing and be more inclined to follow ASUS social medias and stay up to date with the ongoings at ASUS.

Our website has also been fully updated with all the new information and changes we wanted to accomplish in the summer. Once the full volunteer headshots are taken, they will be uploaded into the directory as soon as possible. The OnQ is also well under-way with just a few more changes to be made before it can be published for student access. The OnQ is another way in which we seek to expand our marketing presence across Queen's campus. In terms of graphics and social media, our graphics team is working to meet the visual identity standards and re-modelled theme of the ASUS Instagram with the requests they receive. The graphics team is also pre-designing the templates for our "What's Happening at ASUS" graphics, so that they can be ready to go as soon as the OnQ is updated. Photography and videography directors are working to hire their team members. The videography director is editing all video content created in the past month and our photography director is compiling stock images to be used for graphics on social media.

The last major project we completed this past month was filming our council intro video, which is going to be a 73 Questions with Vogue parody. We will have this edited by Friday October 20<sup>th</sup> and the video will be posted on Monday October 23<sup>rd</sup>. We can't wait for you all to see it.

I've really enjoyed these past few months being in office and settling into the ASUS routine. I'm incredibly proud of my team and all their hard work and I cannot wait to see what is in store for use for the remainder of the year. I'm also very grateful for all the support and help that I have received from my fellow commissioners/officers and the executive team, I could not do this job without them! If anyone has any questions, comments or concerns regarding the progress of the Marketing and Communications Office, please don't hesitate to reach out to me or book a time to meet during my office hours.

Best,

Helena Shimwell (*she/her*)  
Marketing and Communications Officer  
[marketing@asus.queensu.ca](mailto:marketing@asus.queensu.ca)

## SERVICES REPORT

Presented by **Cole Olidis**, Services Commissioner

Hello Arts and Science Students,

I cannot believe it is already halfway through the Fall term! This term has been moving so quickly and Services has been incredible busy thus far!

The ASUS x EngSoc Poster Sale occurred a few weeks ago and had a very large turnout! Many students were able to buy new posters for their dorms or rooms at a lower price compared to many other poster stores. The sale will be occurring again in the Winter term!

ArtSci Semi-Formal is well underway in the planning stages and we have recently confirmed our DJ for the event! Taking place on Friday November 24<sup>th</sup>, the event will sell up to 800 Qckets to students. Tickets will be \$35.00 plus taxes and fees and open to all Arts and Science students and will offer guest Qckets to guests of ArtSci members. All groups of five or more will receive a 20% discount on their Qckets! Tell your friends to save the date as Qcket sales will be starQng at the end of the month! Follow @QueensASUS on Instagram for more informaQon coming shortly.

Jackets had their in-person fiYngs from September 26<sup>th</sup>-28<sup>th</sup>. During this Qme, we completed over 150 fiYngs! All orders have been invoiced and are expected to arrive around the end of the Fall term. This term, we were able to provide \$25,000 in financial aid to qualifying students towards the purchase of jackets.

Good Times Diner started their services this past month and is off to an incredible start! Every Wednesday, Good Times Diner is providing their hot meal service and the take-home kits which are like other take-home recipe kits available online. On Sundays, only the hot meal service is taking place. Good Times Diner has had an incredible amount of interest from various groups on campus for sponsorships and has been busy working with other groups to create their sponsored meals. The service, as always, is filling up within minutes of posQng the signups.

ASUS Mentorship Program has been hard at work and has matched all interested first- and second-year students with upper years. Currently,

around 20 mentees have been paired but more promoQons will be taking place to increase mentee registraQon to ensure all upper year mentors can be paired! They hosted their first movie event which was a great atmosphere for people to get to know each other. ASUS Mentorship Program is currently planning for more events in the coming weeks for their mentees and mentors.

Exchange Buddies has had an incredible start to the program! The program has a large interest from the student body this year which has been criQcal in creaQng great events! Their boardgame night event hosted this month had around 40 aaendees coming out to meet new people at Queen's. On November 3<sup>rd</sup>, Exchange Buddies will be aaending a Kingston Frontenacs game with a limited number of free Qckets and Qckets being offered at a discounted rate! Currently, around 50 people have indicated interest in aaending.

ASUS Peer Tutoring currently has over 120 students signed up for our directory service! We are currently acQvely recruiQng more tutors to ensure we have enough available for all students searching for tutors. The Director will be working closely with the Deputy Services Commissioner to create a markeQng plan including Instagram posts, boothing, posters, and professor support in recruiQng upper year students looking to tutor. We are also excited to be hosQng free drop-in sessions for all Arts and Science students where students can come and work with a tutor in a group session before final exams!

The Services Commission has been hard at work creaQng new and exciQng events for all ArtSci students! We are currently looking to work with various clubs and commiaees on campus in various sponsorship capaciQes to host new events and offer free giveaways. The Commission is going to start reaching out to other clubs to further push exposure to more students of the great services we offer!

Best,



**Cole Olidis**  
**Services Commissioner**  
**Arts and Science Undergraduate Society**  
[services@asus.queensu.ca](mailto:services@asus.queensu.ca)



## HEAD GAEL REPORT

NO REPORT SUBMITTED.

## ADVISORY BOARD REPORT

Presented by **Wilson Karch**, Chair of the Advisory Board

NO REPORT SUBMITTED.

## GENERAL MANAGER REPORT

Presented by **Sean Thompson**, General Manager

NO REPORT SUBMITTED.

## YEAR REPRESENTATIVES REPORTS

### 2024 YEAR REPRESENTATIVES

Position Vacant

### 2025 YEAR REPRESENTATIVES

Position Vacant

### 2026 YEAR REPRESENTATIVES

Position Vacant

### 2027 YEAR REPRESENTATIVES

Position Vacant



# CONCURRENT EDUCATION STUDENT ASSOCIATION (CESA) REPORT

Presented by **Maeve Stemp**, Vice-President Internal

NO REPORT SUBMITTED.



# COMPUTING STUDENTS' ASSOCIATION (COMPSA) REPORT

Presented by **Owen Rocchi**, Vice President (Student Affairs)

NO REPORT SUBMITTED.



# PHYSICAL AND HEALTH EDUCATION AND KINESIOLOGY STUDENTS ASSOCIATION (PHEKSA) REPORT

Presented by **Payton Rix**, Vice President of Operations

October 10th, 2023, Assembly Report

Dear Assembly,

The month of September has been a thrilling one! The new executive team has done an excellent job cultivating an atmosphere where the rest of the assembly feels welcome, supported and free to express any questions and concerns.

During this first month, PHEKSA has made efforts to assure the comfortability of all assembly members within their roles. We asked each member to develop a timeline and present it to the executives. This has already proven to be beneficial as the executives have been able to check in with assembly members when project or event due dates are approaching and offer support if need be.

## **Fall Hiring Period**

As we entered our fall hiring period at the beginning of this month, we had five positions to fill. During this period, we filled all but one position and we are holding an election for the last position this week. We hope to have a full assembly by the end of this election period.

At this time, PHEKSA does not have any motions we wish to propose to the group.

I have thoroughly enjoyed my time thus far as Vice President of Operations at PHEKSA. I am incredibly proud of my team and our ability to foster a supportive environment for all members of our council. I am excited to see what is to come.

Kind regards,

**Payton Rix** (She/Her)

Vice President of Operations

[vpops@pheksa.queensu.ca](mailto:vpops@pheksa.queensu.ca)

**INTERNATIONAL REPRESENTATIVE  
REPORT**

Position Vacant



**BUSINESS OF THE ALMA MATER SOCIETY**

**FIRST-YEAR ASUS REPRESENTATIVE  
TO THE AMS**

Position Vacant

**ASUS REPRESENTATIVE TO THE AMS**

Position Vacant



## BUSINESS OF THE SENATE

NO REPORT SUBMITTED.

**BUSINESS OF ACADEMIC  
REPRESENTATIVES**

**SOCIAL SCIENCES REPORTS**

Position Vacant

**NATURAL & PHYSICAL SCIENCES REPORT**

Position Vacant

**ARTS AND LANGUAGES REPORT**

Position Vacant

**HUMANITIES**

Presented by Amber Mifkovic, Humanities Academic Representative

NO REPORT SUBMITTED.



# APPENDICES

## APPENDIX A

### Academic Policy Manual Changes

#### **I. Overview**

This document proposed an amendment to section 1.08.03 of the Academics Policy. Section 1.08.03 currently reads as follows:

“All submissions [to ASUS journals] must be from undergraduate students at Queen’s University.”

The proposed amendment will read as follows (subject to deliberation):

“ASUS journals may accept submissions from undergraduate students enrolled in a Canadian university provided that at least 50% of the published content be from undergraduate students at Queen’s University.”

The purpose of this amendment is to provide ASUS journals—in particular *Politicus*, *QSURJ* (i.e., *Queen’s Science Undergraduate Research Journal*), and *QJERS*—with the opportunity to engage with a broader segment of undergraduate students across the country.

**APPENDIX B**  
Academic Representatives

<b>Humanities</b>	Amber Mifkovic (Classics DSC Co-President)
<b>Natural and Physical Sciences</b>	Serena Sengupta (Life Science DSC Co-President)
<b>Arts and Languages</b>	Kaitlyn Chevier (English DSC President)
<b>Social Sciences</b>	Yasmeen Chamas (Gender Studies DSC Co-President)

# APPENDIX C

## Equity Policy Manual

### SECTION 6 | DOWN THERE

#### 1.06.01

~~Down There is an annual collection of stories written, directed, and produced by Queen's students that discusses a range of identity issues which are often silenced. It is a platform for students of all backgrounds and walks of life to share their experiences through creative expression. We hope to share stories across a broad range of issues with a focus on intersectionality, understanding that systems of power, privilege and oppression don't act independently of each other, but rather operate on simultaneous and multidimensional bases. We hope to shed light on this complicated truth in an accountable space.~~

Looking to dissolve Down There due to its continuous lack of engagement and the fact that the production hasn't fully run in over three years

# APPENDIX D

## Assembly Standing Committees

Committee	Members Required	Members	Position
ASUS Group Grant Committee	4	Wilson Karch	Advisory Board Chair
		Payton Rix	VP (PHEKSA)
		Kai Siallagan	ASUS Senator (1-Year)
		William Bruce-Robertson	ASUS Senator (1-Year)
ASURF Grant Committee	2	Leo Yang	ASUS Senators (2-Year)
		Kai Siallagan	ASUS Senator
ASUS Student Grant Committee	4	Amber Mifkovic	Humanities Academic Representative
		Payton Rix	VP (PHEKSA)
		Leo Yang	ASUS Senators (2-Year)
		Liam LaChapelle	ASUS Senators (1-Year)
Mark R Wilson Award	4	Amber Mifkovic	Humanities Academic Representative
		Liam LaChapelle	ASUS Senators (1-Year)
		Wilson Karch	Advisory Board Chair
		Academic rep	
WJ Barnes Teaching Excellence Award	2	Amber Mifkovic	Humanities Academic Representative
		Kai Siallagan	ASUS Senator (1-Year)
TA Excellence Award Committee	2	Liam LaChapelle	ASUS Senators (1-Year)
		William Bruce-Robertson	ASUS Senator (1-Year)
Head Gael Committee	2	Leo Yang	ASUS Senators (2-Year)
		Payton Rix	VP (PHEKSA) <input type="checkbox"/>