

**Arts
and
Science
Undergraduate
Society —
Assembly**

Assembly Meeting 5

AGENDA

1. **Motion 1** – Approval of the Agenda
2. **Motion 2** – Approval of the Minutes
3. Speaker's Business
 - a. Welcome and Land Acknowledgement
4. Presentations
5. Discussion Period
 - a. Open Forum with Dean Crow
6. Executive Reports
7. Society Reports
 - a. Business of ASUS Council
 - b. Business of the Sibling Societies
8. Other Reports
 - a. Business of the Senate
9. Statements by Members
10. Question Period
11. Old Business
12. New Business
 - a. See attached motion sheet, motions 3-6.
13. Speaker's Last Word
14. Adjournment of the ASUS Assembly

MOTION SHEET

1. That ASUS Assembly formally approve this agenda and the consent agenda.

- MOVED BY: PIPER VELOSO
- SECONDED BY: AMAIYA WALTERS

Est Time: 2 mins

2. That ASUS Assembly formally approve the minutes from the last Assembly held on January 15th, as seen on the ASUS website.

- MOVED BY: PIPER VELOSO
- SECONDED BY: AMAIYA WALTERS

Est Time: 2 mins

3. That ASUS Assembly formally ratify Cole Olidis as ASUS 2024-25 President

- MOVED BY: PIPER VELOSO
- SECONDED BY: AMAIYA WALTERS

Est Time: 2 mins

4. That ASUS Assembly formally ratify Helena Shimwell as ASUS 2024-25 Vice President of Society Affairs

- MOVED BY: PIPER VELOSO
- SECONDED BY: AMAIYA WALTERS

Est Time: 2 mins

5. That ASUS Assembly formally ratify Silas Tamlyn as ASUS 2024-25 Vice President of Operations

- MOVED BY: PIPER VELOSO
- SECONDED BY: AMAIYA WALTERS

Est Time: 2 mins

6. That ASUS Assembly formally approve the changes to the Academics Policy Manual as seen in Appendix A: Academics Policy Manual Changes

- MOVED BY: SARAH EKLOVE
- SECONDED BY: PIPER VELOSO

Est Time: 6 mins

FROM THE OFFICE OF THE
PRESIDENT
ARTS & SCIENCE UNDERGRADUATE SOCIETY



PRESIDENT REPORT

Presented by **Amaiya Walters**, President

No Report Submitted.



VICE PRESIDENT OF SOCIETY AFFAIRS REPORT

Presented by **Preston Harrison**, Vice President of Society Affairs

No Report Submitted.



VICE PRESIDENT OF OPERATIONS REPORT

Presented by **Therese De Rivera**, Vice President of Operations

Dear Members of Assembly,

I can't believe how time flies. As things have quickly picked up this term, I am pleased with how far the Arts and Science Undergraduate Society has come this year. I almost feel as though our academic year just started.

Executive Team

With the elections period now wrapped up, ASUS Executive will work closely with incoming executives to transition them into their new roles. I will be working on the operations aspects of this transition– such as setting up new ASUS Executive emails, managing the budget for transition resources, and effectively preparing the incoming VPOPS/CFO with the details of their new role over regular transition meetings alongside the rest of the Executive Team and the incoming VPSA and President.

Direct Reports

I am very content with all the contributions and time my direct reports have dedicated to ASUS. As usual, our accounting directors are working very hard to actively keep our financial planning up to date by processing our reimbursement requests, volunteer compensations, financial assistance, and budget updates daily. A copy of our live spending updates is viewable on the ASUS website. Secondly, our ASUS Store Manager and IT Director have completed their main projects for this term. We've successfully offered varied academic resources to students through our textbook fair (physical and online store) and technology through our lending library (IT). Additionally, the VPOPS intern has been observing the work of my direct reports, specifically in IT, to help with society operations and assist wherever necessary. While we hope to work

on providing even more resources and events this year, we are actively strategizing new and exciting things our operations team may offer Art and Science students each year.

Grants/FAF

With all the society grants and financial assistance now paid out from the fall term, I am working directly with our Advisory board, Accounting Team, and General Manager to plan financial distributions and deliberations for the winter term. Winter grants are currently open for submissions and will be closed in March. With plenty of funding to distribute, I encourage all students to apply for one (or more!) of our many grants, which will be further discussed over the next ASUS Assembly.

Orientation

The Head Geal, the General Manager, and I have been meeting to review the finances for our upcoming Orientation and wrap up the final details from Orientation this past year. Since completing our donations sent to CARE and discussing the use of orientation student fees, we are excited to continue conversations in planning the 2024 ArtSci Orientation. The new orientation budget will be addressed in an upcoming ASUS Assembly this term.

Department Student Councils

Finally, this past year has also consisted of my unexpected role working closely with the Department Student Councils (DSCs) and the Deputy of Finances under the Academics Commission. I have assisted with the operations of several events such as prof nights, formals, and merchandise orders/sales.

While the tasks of collaboratively operating the DSCs are nonstop, I am thrilled to see this much activity among the DSC Co-Presidents and students.

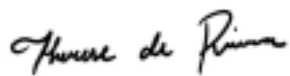
Consequently, the society's financial operations expect plenty of traffic while planning such department formals and other events for the end of this term. Our team is currently preparing for this and updating our store accordingly.

Finally, The ASUS Store Manager and I also hope to include Department Student Councils when we hold our next ASUS fair-- to support each department with their merchandise, textbooks, etc, and the main goal is to offer undergraduate students within each department affordable resources.

Closing Statement

I can't wait to see everything else we have in store for this year, and I cannot be more thrilled with all the hard work and dedication our council and volunteers have executed these past few months. It is always a pleasure to work alongside everyone.

As always, please do not hesitate to come by the office or book office hours with me if any questions arise or if you'd just like to chat!

A handwritten signature in black ink that reads "Therese de Rivera". The signature is written in a cursive, flowing style.

Therese de Rivera (she/her/hers)
Vice President of Operations/CFO
vpops@asus.queensu.ca

ACADEMICS REPORT

Presented by **Sarah Eklove**, Academics Commissioner

To Members of Assembly,

Happy Week 6! I hope everyone is getting excited for the upcoming reading week and are enjoying the start to the end of the school year. I am certainly feeling the overwhelming looming end, and it makes me sad to think of it all coming to an end, but the Academics Commission has lots to do before then!

A very exciting piece of news coming from the Journals and Scholarships portfolio is the publishing of Politicus' Special Issue. It was focused on environmental politics and featured 5 amazing pieces focused on the climate crisis, degrowth and degradation, the anthropocene, industry and Canadian environmental topics. Fallon and Emily, the Editors-in- Chiefs, hosted a launch party to celebrate the issue and are already working on the main issue of Politicus that is to be published at the end of this term. The other journals, Undergraduate Review and QJERS, alongside Politicus, have closed their submissions for their 2023/2024 editions. QSURJ is calling for submissions and we are excited to see the variety of papers to review this year. The journals are all on task and doing very well!

The DSC team has just hosted the second DeansXDSC, a special DSC Assembly that welcomes Jenn Stephenson and Bill Nelson, the Associate Deans, to speak and answer questions of the DSC Presidents. Jenn spoke to concerns about timetabling, budgeting, and marketing on behalf of the faculty. Majors Night is approaching quick, and the DSC Presidents are working with the Undergraduate Chairs to get everything ready. The Majors Night Planning Committee is meeting weekly to ensure all is ready for February 29th! The DSC election nomination period has just ended, and we are well into the campaigning period. Working with the Governance Office to host DSC election information sessions has proven to be successful and we are all excited for the voting period. We are also welcoming a new DSC, the Biotechnology DSC! They will be in full force in the upcoming academic year and will have their presidents hired by the end of this semester to begin working hard for next year.

The AARC portal is open and continuing to work with students on their academic petitions and appeals. Teaching Awards, the WJ Barnes Teaching Excellence Award, and the TA Excellence Award, are both open and hoping for submissions.

The committee will get together to review them. ASUS review is beginning to hire new course facilitator for the 2nd semester sessions.

If any Assembly members have any more questions about my recent activities, any over-arching projects for the year, or just want to chat about anything academics-related, please feel free to send me an email or stop by my office hours.

All the Best,
Sarah Eklove
Academics Commissioner

COMMUNITY OUTREACH REPORT

Presented by **Binyat Akrem**, Community Outreach Commissioner

No Report Submitted.

EQUITY REPORTPresented by **Nathaniel Dixon**, Equity Commissioner

Good evening, Members of Assembly!

Happy Valentine's Day everyone! It feels as though fall semester was just yesterday and week six snuck up on us unexpectedly. Nonetheless, I am excited to update you all on what has been happening here at the Equity Commission in the winter semester.

Initiatives & Collaborations

In terms of initiatives and collaborations, I have been working with the Internal SIC on our Productive Pastimes book club. We recently held our January edition of the bookclub, focusing on the theme of feminism and healthy masculinity. We are now in the process of opening registrations for our February edition, focusing on Black History Month. I've also been working closely with the Community Outreach Commissioner on the Equity Market. We've been in communication with Cogro regarding the possibility of renting their space to host our event. Registration forms for the market are expected to be released early next week so equity-deserving students can apply either as vendors for their small businesses or as artists to perform. Lastly, both the Equity and Accessibility grants have been opened this semester and are both doing well. The accessibility grant is at 50% capacity, while the equity grant has nearly maxed out.

Committees

Since the beginning of the semester, the committees within the Equity Commission have been thriving in terms of the initiatives they have been planning and executing. The Students of Colour Collective (SoCC) has successfully hosted a potluck social in January and are now in the process of planning an Ethic Expo and Study Night. Research and Recommendation (R&R) have hit their survey goal for collecting student perspectives and experiences to enhance cultural inclusivity and sensitivity at Queens and will be boothing next

week in the ARC for their food drive. The Disability and Neurodiversity Alliance (DNA) will be hosting a Valentine's Day cookie-decorating event and is currently in the process of planning for their Arts and Crafts Night & Pot Painting event. The Queen's Equity Conference (QEC) save the date has been finalized, and the speakers for the conference have been confirmed. QueerSpace, chaired by our two new Co-chairs, Charlotte Rea & Biley Van Geel, has been collaborating with Queers 4 Peers within the AMS to host a Queer Prom later in the winter semester along with a Knitting Club event and an Exam Care Kit giveaway.

Sincerely,

Nathaniel Dixon (He/Him)
Equity Commissioner

GOVERNANCE REPORT

Presented by **Piper Veloso**, Governance Officer

Hi everyone,

I hope your semester is going well!

We have officially wrapped the Winter Elections. I am excited to introduce and welcome Cole Olidis, Helena Shimwell, Silas Tamlyn and Niki Ehsan as successful candidates. The Governance Team looks forward to seeing what they accomplish during the 2024-25 academic year. The DSC elections are now well under way. Voting days will be February 12th and 13th. The Governance Office has worked closely with the Academics Commission to see these elections come to life. This collaboration has allowed for a seamless election period. Once this election period is officially over, the Election team will review the Election Policy and Referenda to bring about changes and updates.

I continue working closely with the Advisory Board and working through financial aid grants. In addition, to working with the Archives to publish interesting and relevant information for the student.

Thank you all for your continued engagement!

All the best,

Piper

MARKETING & COMMUNICATIONS REPORT

Presented by **Helena Shimwell**, Marketing & Communications Officer

Dear Members of Assembly,

Hello and Happy Valentine's Day everyone! I hope you are all well and feeling confident as we head into midterm season. The Marketing and Communications Office has had a successful month thus far and I am incredibly grateful for the work my team accomplished during my leave of absence for the ASUS election period. Below are the detailed descriptions of what we have been working on and what is to come after reading week.

Our biggest project this month has been organizing the design, marketing and sale of our general and St. Patrick's Day ASUS merchandise. We received our ASUS sweaters in mid-January and completed our photoshoot last week with the help of ASUS Council and volunteers. We have added the sweater to our store website and marketed them on Instagram, with in-person sales taking place Monday and Thursday. For our St. Patrick's Day bucket hats, we have finalized designs and are just waiting on quotes from two different distributors. Once we have the best financial option, we will schedule another photoshoot. We plan to begin bucket hat sales on Monday March 11th, both in-person and online.

Additionally, this month our Market Research Team met to finalize questions for the ASUS end-of-year feedback survey, set to be published in late-March. The survey will be posted on the ASUS website, Instagram and LinkedIn, as well as our affiliated office/commission Instagram accounts. We will also be in-person, giving away candy and snacks to incentivize people taking the survey. Once we have these results, we will be putting them into a document on our website and distributing results to current and incoming council, so they are aware of where we can improve next year.

For what is to come the rest of the year, as the weather gets nicer, we have our photography team set to take stock images of campus to be used on ASUS social media graphics next year. We are looking to get photos of students, buildings etc. This will allow us to have more eye-catching graphics without recycling the same photos over and over again. We will also be doing a final street giveaway video before the exam season begins, giving away an item which will help make exam season a little bit easier for students.

In the more near future, we will be putting our efforts into marketing the ArtSci Cup game, ArtSci Formal and Life After ArtSci, as these are some of our last major events before the year ends and we would love to see a high turnout of students.

If anyone has questions, comments or concerns regarding the work of the Marketing and Communications Office, please do not hesitate to reach out to me via email or book a time to meet with me in office hours. Wishing you all the best!

Sincerely,

Helena Simwell (she/her)
Marketing & Communications Officer
marketing@asus.queensu.ca

SERVICES REPORT

Presented by **Cole Ollidis**, Services Commissioner

Hello Arts and Science Students,

The Services Commission has been extremely busy since the break with events and sales!

ASUS Exchange Buddies hosted the second InternaBonol Banquet on January 30th at the Isabel Bader Performing Arts Centre. The event was a huge success with 140 attendees and featured games, music, food, a cash bar, and a chance to meet new people at Queen's! We are incredibly happy with how the event turned out!

ASUS Jackets has finished their Winter term ordering period and fit around 100 people for a Queen's jacket. Invoices have been sent out and we look forward to getting people into their jackets to join the Queen's tradiBon at the end of the term. For this sale period, we provided around \$13,000 in financial aid to qualifying students who demonstrated financial need and involvement in the Queen's and Kingston community.

Good Times Diner has continued their success into this term. I would like to welcome and thank Anne Bakhit, Good Times Diner Co-Director, for her smooth transition into leading Wednesday services! I am excited to report that we have been able to secure many sponsorships for this term and look forward to being able to work with on campus groups to promote their organization and continue to be able to provide free meals to students.

ASUS Mentorship Program worked hard to recruit more first-year students to match them with upper-year students. We have now been able to ensure that more first-year students can get connected with someone familiar at Queen's to help them out while they navigate first year and the transition that comes with it!

ArtSci Formal is deep into the planning phases of Formal! The event will be taking place over two nights, March 22nd and 23rd, at Market Square Hotel and we look forward to celebrating the graduating class! Keep an eye out for tickets going on sale soon!

I would like to thank everyone who completed an ASUS Services Fall Term

Survey which helped to guide the planning and programming for this term. All responses were reviewed by me, and the directors of each service and we appreciate everyone who took the time to complete a survey and let us know what you think of each service!

While the year is coming to an end, the whole commission will begin to prepare for the next academic year. Part of this will include policy reforms to ensure our policy is reflecting the day-to-day operations of each service and updates to the ASUS website.

Best,



Cole Olidis
Services Commissioner
Arts and Science
Undergraduate Society
services@asus.queensu.ca

ADVISORY BOARD REPORT

Presented by **Wilson Karch**, Chair of the Advisory Board

No Report Submitted.

GENERAL MANAGER REPORT

Presented by **Sean Thompson**, General Manager

Dear ASUS Assembly and the Arts and Science Student Body,

They say that time flies when you are having fun, it's hard to believe that it is already February! Another winter term is underway, we are preparing to transition a newly elected executive team and council as we race towards reading week and then the end of this academic year. While still focused on this year, it is exciting to talk about challenges and opportunities as graduating leaders are looking at plans beyond their undergraduate programs as they plan to write their next chapter.

Building on the success of the Fall, Jacket Sales part deux went well, financial aid has been allocated and confirmed, invoices went out via QuickBooks and the order is being reviewed by the manufacturer. A huge shout-out to Jeremy Zhu, Theresa Qu, and their logistics team! There are still some jackets remaining at the ASUS House, but most of the Fall order has been picked up.

Hiring is ongoing for our Camps Directors, hopefully they will be announced for the next assembly! As we wait to hear from the Government about our Canada Summer Jobs Grant application, interviewing and hiring will soon start for our Camp Counsellors.

Orientation planning is underway, and Emma and her team (Venessa, Katrina, Karleigh, and Miya) are putting together their plans to welcome the class of '28. This year they will be continuing to integrate their processes within our MS Teams environment as they do their planning. This will better setup both themselves and ASUS Orientation planning and documentation for this year's orientation as well as the transition to the '29 O-Team.

Planning is in full swing for the second annual ArtSci Cup, and it is set to be a sellout in March. The winner will be the chosen local charity. Thanks to Phoebe and Christian for all your efforts to make this an annual event.

Further to my last report regarding year end reporting. I am pleased to report that all our annual reporting of both print and digital production of T4 and T4A documentation is complete and has been filed with Canada Revenue Agency.

I look forward to continuing my work with Council and the Executive, supporting them as they deliver the best programming and services to you, the ASUS

student body. Congratulations to our newly elected executive team; Cole, Helena, and Silas, I look forward to working with you and your team over the next year.

Happy February!

A handwritten signature in black ink that reads "Sean Thompson". The signature is written in a cursive style with a large, looping initial 'S'.

Sean Thompson
General Manager, ASUS

HEAD GAEL REPORT

Presented by **Emma Capstick**, Head Gael

Hello Members of Assembly,

I hope you all are excited for Reading Week, I know I am. I want to start by offering a huge congratulations to the new ASUS executive team, Helena, Cole, and Silas, I know you will do great in this role and cannot wait to work with you this summer.

Orientation planning is in full swing and is going very smoothly so far. We are finishing up Gael hiring, with a very impressive applicant pool this year. We are hoping to go into March with every Gael onboarded. I am in the process of finalizing the budget, pending the Associate Deans approval, which will then be brought to the next assembly.

The Orientation Committee and I are in the process of planning events and beginning to write our event forms to be submitted to ORT for approval. I have also begun to work with Spencer from PrimeTime Custom to order Coveralls and other Orientation merchandise to be prepared for September.

Last month we held our check reveal with the 2023 Orientation Chairs and C.A.R.E Orientation Coordinators wrapping everything for last year. Thank you to Doug and Kelly from the CCS for their continued support and for helping us raise over \$32,000 for the Canadian Cancer Trials Group. I am happy to announce that the ASUS Orientation Fundraising Fee passed its review during the AMS Referendum. This fee helps cover the operational costs of large C.A.R.E events such as Sidewalk Sale and Robinson's Farm. We have just finished selling Candy grams, successfully doubling our sales from last year. We also have a special partnership with Beavertails and Thai Express during February, with \$1 from every order going to the CCS, which I recommend you all visit this month. Be sure to look out for our St. Patrick's Day X CCS merchandise sale in early March!

This concludes my report. In the upcoming weeks, I will be looking into the Orientation Policy to ensure it accurately reflects the goals of Orientation before

going into the Summer. I hope everyone has a very restful break and a happy Family Day. If you have any questions or wish to become involved with Orientation feel free to reach out to my email.

Kind Regards,

Emma Capstick (she/her)

Head Gael

headgael@asus.queensu.ca

YEAR REPRESENTATIVES REPORTS

2024 YEAR REPRESENTATIVES

Position Vacant

2025 YEAR REPRESENTATIVES

Position Vacant

2026 YEAR REPRESENTATIVES

Position Vacant

2027 YEAR REPRESENTATIVES

Position Vacant

INTERNATIONAL REPRESENTATIVE REPORT

Position Vacant



**CONCURRENT EDUCATION
STUDENT ASSOCIATION (CESA) REPORT**
Presented by **Maeve Stemp**, Vice-President Internal

Hello folks!

I hope you are all getting into the groove of the semester and taking the time to do fun things for yourselves amid the chaos of winter semester.

We hosted a Bader Welcome Event on the 20th to connect incoming Con Ed Bader students to campus. Students met and saw presentations from our Undergraduate Dean, our Academics Coordinator, a Fourth Year Rep who is also a tour guide, our QCE (Queen's Conference on Education) Chair, the Executive, and our first year and Bader representatives. We then transitioned into a trivia event with other first year students to give them the opportunity to meet other first year Con Eddies. We saw a good attendance and we heard that the group of first years all went out to dinner together afterwards, so we are hoping the event was helpful to those Bader Students.

Our election period is currently in progress as I write this report, but by the time of the meeting, we will have our new executive, along with our new year reps, AMS reps, and executive administrator!

That is all from CESA! Best,

Maeve Stemp



COMPUTING STUDENTS' ASSOCIATION (COMPSA) REPORT
Presented by **Owen Rocchi**, Vice President (Student Affairs)

Hello everyone!

I hope all of your semesters have settled down a little, and the winter has been treating everyone well. Here are a few updates from what COMPSA has been keeping busy with recently.

COMPSA has begun preparing for our upcoming executive election! We've been busy with marketing, and also holding an information session. I'm extremely excited to see who our next executive team will be!

We've also been continuing to hold social events such as bob ross paint night, and games night. Planning for formal is also underway, looking like it's shaping up to be one of our biggest formals yet!

We recently released a new line of hoodies, which have seen great initial marketing and sales success. We did an in person sale in the ARC which also went very well.

That's all the updates I have, I wish everyone the best of luck with the rest of

their semester! Best,

Owen
COMPSA Vice President of Student Affairs
vpsa@compsa.queensu.ca



**PHYSICAL AND HEALTH EDUCATION
AND KINESIOLOGY
STUDENTS ASSOCIATION (PHEKSA) REPORT**
Presented by **Payton Rix**, Vice President of Operations

Dear Assembly,

I hope you are doing well! This semester is starting to kick up for PHEKSA as we enter our winter election and hiring periods! It is all very exciting!

Winter Elections

We have successfully run out winter elections and have three new executive members, Cari Brown as Vice President of Operations, Amelia Rodregious as Vice President of University Affairs and myself, Payton Rix as president to make up our 2024-2025 executive team. The elections all ran smoothly and the vote turnout was higher than last year which is excellent.

Winter Hiring Part 1

This past Sunday, we released applications for our Finance Director and Commissioner of Internal Affairs. Applications will be due this Sunday and the incoming executive team will be sitting in on interviews this coming week. More updates with this next month.

Annual Ski Trip

Our junior athletic commissioners did an excellent job organizing and executing a successful annual kinesiology ski trip at Mount St. Anne. We had over 80 students join us for the trip and no mishaps occurred. We are looking forward to continuing this tradition next year as our deal has been renewed to do so!

At this time, PHEKSA does not have any motions we wish to propose to the group.

I have thoroughly enjoyed my time thus far as Vice President of Operations at PHEKSA. I am incredibly proud of my team and our ability to foster a supportive environment for all members of our council. I am excited to continue hiring the 2024-2025 PHEKSA assembly and continue making this 2023-2024 term a great one.

Kind regards,

Payton Rix (She/Her)

Vice President of Operations

vpops@pheksa.queensu.ca



BUSINESS OF THE ALMA MATER SOCIETY

**FIRST-YEAR ASUS REPRESENTATIVE
TO THE AMS**
Position Vacant

ASUS REPRESENTATIVE TO THE AMS

No Report Submitted.



BUSINESS OF THE SENATE

No Report Submitted.

BUSINESS OF ACADEMIC REPRESENTATIVES

SOCIAL SCIENCES REPORTS

No Report Submitted.

NATURAL & PHYSICAL SCIENCES REPORT

No Report Submitted.

ARTS AND LANGUAGES REPORT

Presented Kaitlyn Chevrier, Arts and Languages Representatives

February 6th, 2024

Dear ASUS Assembly,

I hope the looming midterms season is treating you all well!

First, I would like to extend a warm and hearty welcome to our newest DSC into the Languages & Arts Cluster: the DAN School of Drama and Music! I look forward to our discussions on the horizon.

Next, the Academics Commission held an insightful DSCXDeans 2.0 this past weekend where student representatives were able to speak with the Vice Dean of Academics about the budget (and subsequent curriculum) issues that we are all facing. I am proud to report that those within the Languages & Arts were especially vocal at this Assembly, and given that our cluster remains distinctly vulnerable to being trimmed and groomed in the name of efficiency, I am heartened to hear our student voices speak loudly, unapologetically, and with conviction. A thank you is due to both the Academics team and the Vice Dean for offering us another chance to amplify our advocacy as leaders within the FAS community: your time and efforts are always appreciated!

Last, the Curriculum Committee is hard at work in reviewing weekly the packages submitted by our wonderful FAS departments and I am encouraged by some of the exciting prospective courses being proposed.

All the best,

Kaitlyn Chevrier (she/her/elle)
English Language & Literature DSC Co-President
Academics Representative (Languages & Arts)
president.engl@asus.queensu.ca

HUMANITIES

Presented by Amber Mifkovic, Humanities Academic Representative

No Report Submitted.

APPENDICES

APPENDIX A

Academics Policy Manual Changes

Motion to:

Amendment to DSC Charter Policy, Section 2.02.05 and Academics Policy Manual, Section 1.07.02

PREVIOUSLY:

Academics Policy Manual, Section 1.07.02

The members shall be representatives of each of the four (4) Academic disciplines within the Arts and Science Faculty: One (1) from Physical and Natural Sciences, one (1) from Artistic Studies, Languages and Linguistics, one (1) from Social Sciences, and one (1) from Humanities, as outlined in the DSC Charter Policy, Section 2.02.05

The DSC's shall be grouped into three (3) divisions composed of the following:

i) Humanities, consisting of the Philosophy, History, Classics, Religious Studies, Fine Arts, Film & Media, Art History, French Studies, Languages, Literature, Culture, Indigenous Studies, and English Departments.

2. ii) Natural and Physical Sciences, consisting of the Environmental Studies, Physics, Chemistry, Geology, Mathematics and Statistics, Life Sciences, Biochemistry, Biopsychology and Biology Departments.

3.

4. iii) Social Sciences, consisting of the Health Studies, Environmental Studies, Geography, Politics, Philosophy and Economics, Economics, Gender Studies, Development Studies, Psychology, Political Studies, and Sociology Departments.

Proposed Amendment:

Academics Policy Manual, Section 1.07.02

The members shall be representatives of each of the three (3) Academic disciplines within the Arts and Science Faculty: One (1) from Physical and Natural

Sciences, one (1) from Social Sciences, and one (1) from Humanities, as outlined in the DSC Charter

DSC Charter Policy, Section 2.02.05

The DSC's shall be grouped into three (3) divisions composed of the following:

i) Humanities, consisting of the Philosophy, History, Classics, Religious Studies, Fine Arts, Film & Media, Art History & Art Conservation, French Studies, Languages, Literature, Culture, Indigenous Studies, DAN School of Drama and Music, and English Departments

5. ii) Natural and Physical Sciences, consisting of the Environmental Studies, Physics, Chemistry, Geology, Mathematics and Statistics, Life Sciences, Biotechnology, Biochemistry, Biopsychology and Biology Departments.

6.

7. iii) Social Sciences, consisting of the Health Studies, Environmental Studies, Geography and Planning, Politics, Philosophy and Economics, Economics, Employment Relations, Gender Studies, Global Development Studies, Psychology, Political Studies, and Sociology Departments.

Motion to:

Amendment to Academics Policy Manual, Section 3, 1.03.02, Provision 5:

"To review all Departmental Student Council reimbursement requests;"

Amendment to Section 3, 1.03.02, Provision 5:

"To review and/or process all Departmental Student Council reimbursement requests;"

The DSC Deputy (Finance) shall have the option or ability to be the person to process the reimbursement requests using the QuickBooks system.

Amendment/Addition to Academics Policy Manual, Section 3, 1.03.02- Add new provisions:

13) The DSC Deputy (Finance) must attend financial training put on by ASUS at the start of the year

This is to ensure The DSC Deputy (Finance) is able to process reimbursements, is able to use QuickBooks, is able to properly edit the General Operating Budget.

14) The DSC Deputy (Finance) must have access to RBC bank accounts, QuickBooks, editing access to the General Operating Budget, Wufoo forms, and any other documentation/spreadsheets pertaining to DSC finances,

15) The DSC Deputy (Finance) will meet monthly with the ASUS Vice President of Operations to discuss DSC finances.

16) The DSC Deputy (Finance) must give approval to ASUS DSC Sanctioning Form in order for the event to be approved.

Motion To:

To Ratify the Biotechnology DSC as a DSC in the Natural and Physical Science Cluster for the 2024/2025 academic year and beyond.