

**Arts
and
Science
Undergraduate
Society —
Assembly**
Transition Assembly

AGENDA

1. **Motion 1** – Approval of the Agenda
2. **Motion 2** – Approval of the Minutes
3. Speaker's Business
 - a. **Welcome and Land Acknowledgement**
4. Presentations
 - a. **Outgoing Governance Officer – Assembly Policy and Protocol**
5. Discussion Period
 - a. **How will you ensure that Assembly remains accountable to all Arts and Science students?**
 - b. **How can the Governance Office help you achieve these goals?**
6. Executive Reports
7. Society Reports
 - a. **Business of ASUS Council**
 - b. **Business of the Sibling Societies**
8. Other Reports
 - a. **Business of the Senate**
9. Statements by Members
10. Question Period
11. Old Business
12. New Business
 - a. **See attached motion sheet, motions 3-16.**
13. Speaker's Last Word
14. Adjournment of the ASUS Assembly

PREAMBLE

Good evening and welcome to Assembly!

My name is Megan Di Muzio and I am the ASUS Governance Officer for the 2024 - 2025 year. I look forward to working together this year and advancing your ideas, plans and goals for the benefit of Arts and Science Students.

ASUS Assembly is the highest legislative body for the Arts and Science Undergraduate Society. We serve to enact positive change for not only Arts and Science Students, but also the students within our Sibling Societies. These include Computing (COMPSA), Physical Education and Kinesiology (PHEKSA), Concurrent Education (CESA) and the Dan School of Drama and Music (DSUS).

During this meeting, we will cover motions ranging from budget closings to policy manual amendments. You each play a crucial role in holding Assembly Members accountable to the students we serve. As such, please take the time to critically review the contents of each motion and offer respective feedback plus propose questions. We also have a number of discussion topics to be presented and I hope that as a group, we can generate fruitful and conducive conversation.

With this, I would like to thank you for your report submissions and motions to this first Transition meeting. I cannot wait to witness the accomplishments of this year's Assembly. Please know that the Governance Office is a resource for you to feel supported in raising new ideas and discussion topics. I am always more than happy to connect via my office hours, Zoom or email.

Yours in governance,

Megan Di Muzio
(She/Her/Hers)
Incoming Governance Officer
newgovernance@asus.queensu.ca

MOTION SHEET

1. That ASUS Assembly formally approve this agenda and the consent agenda.

- MOVED BY: INCOMING GOVERNANCE OFFICER MEGAN DIMUZIO
- SECONDED BY: INCOMING PRESIDENT COLE OLIDIS

Est Time: 2 mins

2. That ASUS Assembly formally approve the minutes from the last Assembly held on March 11th, as seen on the ASUS website.

- MOVED BY: INCOMING GOVERNANCE OFFICER MEGAN DIMUZIO
- SECONDED BY: INCOMING PRESIDENT COLE OLIDIS

Est Time: 2 mins

3. That ASUS Assembly formally ratify Megan Di Muzio for the position of Governance Officer for the 2024-2025 academic year.

- MOVED BY: INCOMING PRESIDENT COLE OLIDIS
- SECONDED BY: INCOMING VPSA HELENA SHIMWELL

Est Time: 2 mins

4. That ASUS Assembly formally ratify Franki-Lynne Mauro for the position of Marketing and Communications Officer for the 2024-2025 academic year.

- MOVED BY: INCOMING PRESIDENT COLE OLIDIS
- SECONDED BY: INCOMING VPSA HELENA SHIMWELL

Est Time: 2 mins

5. That ASUS Assembly formally ratify Owen Miaskowski for the position of Human Resources Officer for the 2024-2025 academic year.

- MOVED BY: INCOMING PRESIDENT COLE OLIDIS
- SECONDED BY: INCOMING VPSA HELENA SHIMWELL

Est Time: 2 mins

6. That ASUS Assembly formally ratify Uyanda Mntambo for the position of Equity Commissioner for the 2024-2025 academic year.

- MOVED BY: INCOMING PRESIDENT COLE OLIDIS
- SECONDED BY: INCOMING VPSA HELENA SHIMWELL

Est Time: 2 mins

7. That ASUS Assembly formally ratify Giulia Iacobucci for the position of Academics Commissioner for the 2024-2025 academic year.

- MOVED BY: INCOMING PRESIDENT COLE OLIDIS
- SECONDED BY: INCOMING VPSA HELENA SHIMWELL

Est Time: 2 mins

8. That ASUS Assembly formally ratify Janica Arevalo for the position of Community Outreach Commissioner for the 2024-2025 academic year.

- MOVED BY: INCOMING PRESIDENT COLE OLIDIS
- SECONDED BY: INCOMING VPSA HELENA SHIMWELL

Est Time: 2 mins

9. That ASUS Assembly formally ratify Esha Sharma for the position of Services Commissioner for the 2024-2025 academic year.

- MOVED BY: INCOMING PRESIDENT COLE OLIDIS
- SECONDED BY: INCOMING VPOPS SILAS TAMLYN

Est Time: 2 mins

10. That ASUS Assembly formally close the 2023 ASUS Orientation budget, as seen in Appendix A: 2023 ASUS Orientation Budget Closing.

- MOVED BY: 2023 - 2024 VPOPS THERESE DE RIVERA
- SECONDED BY: INCOMING VPOPS SILAS TAMLYN

Est Time: 2 mins

11. That ASUS Assembly formally close the 2023 ASUS Camps budget, as seen in Appendix B: 2023 ASUS Camps Budget Closing.

- MOVED BY: 2023 - 2024 VPOPS THERESE DE RIVERA
- SECONDED BY: INCOMING VPOPS SILAS TAMLYN

Est Time: 2 mins

12. That ASUS Assembly formally open the 2024 ASUS Orientation budget, as seen in Appendix C: 2024 ASUS Orientation Budget opening.

- MOVED BY: INCOMING VPOPS SILAS TAMLYN
- SECONDED BY: 2024 HEAD GAEL EMMA CAPSTICK

Est Time: 2 mins

13. That ASUS Assembly formally open the 2024 ASUS Camps budget, as seen in Appendix D: 2024 ASUS Camps Budget opening.

- MOVED BY: INCOMING VPOPS SILAS TAMLYN
- SECONDED BY: CAMPS DIRECTOR (OPERATIONS) ORLI RICH

Est Time: 2 mins

14. That ASUS Assembly formally approve the changes to the Orientation Policy Manual, as seen in Appendix E: Orientation Policy Manual Changes.

- MOVED BY: 2024 HEAD GAEL EMMA CAPSTICK
- SECONDED BY: INCOMING PRESIDENT COLE OLIDIS

Est Time: 2 mins

15. That ASUS Assembly formally approve the changes to the President Policy Manual, as seen in Appendix F: Orientation President Policy Manual Changes Part 1.

- MOVED BY: OUTGOING PRESIDENT AMAIYA WALTERS
- SECONDED BY: INCOMING PRESIDENT COLE OLIDIS

Est Time: 2 mins

16. That ASUS Assembly formally approve the changes to the President Policy Manual, as seen in Appendix G: Orientation President Policy Manual Changes Part 2.

- MOVED BY: OUTGOING PRESIDENT AMAIYA WALTERS
- SECONDED BY: INCOMING PRESIDENT COLE OLIDIS

Est Time: 2 mins

FROM THE OFFICE OF THE
PRESIDENT
ARTS & SCIENCE UNDERGRADUATE SOCIETY



PRESIDENT REPORT

Presented by **Cole Olidis**, Incoming President

Hello Arts and Science Students,

My name is Cole Olidis (He/Him), and I'm the Incoming President for the 2024-2025 academic year! I have been sitting in assembly since last academic year serving as the Services Commissioner to ASUS. I look forward to taking on my new role as President and am excited to get to work! I look forward to working closely with Helena Shimwell, Incoming Vice President of Society Affairs, Silas Tamlyn, Incoming Vice President of Operations, and Sean Thompson, General Manager.

I am thrilled to share that Helena, Silas, and I have hired our council for the year! We look forward to welcoming;

- Giulia Iacobucci as Academics Commissioner,
- Uyanda Mntambo as Equity Commissioner,
- Franki-Lynne Mauro as Marketing and Communications ONicer,
- Janica Arevalo as Community Outreach Commissioner,
- Megan Di Muzio as Governance Officer,
- Owen Miaskowski as Human Resources Officer, and
- Esha Sharma as Services Commissioner.

All Incoming Council has started their transition with the current Commissioner/Officer, and I look forward to continuing to support the team while they get comfortable in their roles.

ASUS has opened hiring for all of our Deputy, Director, and Chair positions. Positions are set to close April 5th. We will continue to work with the current Human Resources ONicer to ensure positions have a competitive applicant pool. I look forward to starting to see all of the council hiring their teams and seeing the work they do next year!

For myself, transition has been taking place with Amaiya Walters, current ASUS President. Silas, Helena, and I have been meeting with multiple Faculty of Arts and Sciences administrators, and we look forward to working with all of them during our term.

Priorities for next year include building a stronger sense of community for Arts and Science students. Working this year in ASUS, I have noticed an alarming decrease in the attendance at our events and the utilization of our services. ASUS offers an incredibly large range of events and services designed for students, funded by student. I would like to find new ways to engage with students and ensure students are accessing the initiatives we offer. In doing this, I hope to build a stronger relationship where all ArtSci students feel that ASUS is working for them.

Secondly, I would like to rebuild trust in ASUS from students. This has been a challenging year for students being left in the dark in many situations and not feeling like their voice is heard. The spirit of ASUS has students in the forefront of all we do and thus it is critical that we are advocating for the needs of students to the faculty. I hope to get to speak with as many students as possible in various forms to better learn about everyone's experience at Queen's and what ASUS and the faculty can do to help improve it.

Over the summer, Helena, Silas, and I will be working with our council to create the budgets and strategic plans. Doing this, we will be having students in mind on what we plan for the next academic year. At the ASUS Offices, we are planning for some internal and external maintenance to the house including painting, fixing the porch, and deep cleaning the house.

I look forward to getting the opportunity to start working with council and all the incredible volunteers we are going to be welcoming soon! During the year, I am excited to get to meet students and hearing their stories, experiences, and suggestions.

Best,



Cole Olidis
Incoming President

Arts and Science Undergraduate Society

newpres@asus.queensu.ca



VICE PRESIDENT OF SOCIETY AFFAIRS REPORT

Presented by **Helena Shimwell**, Incoming Vice President of Society Affairs

Dear Members of Assembly,

Hello, I hope you are all doing well and taking care of yourselves during this busy time of year and feeling prepared for this coming exam season! I am incredibly excited to be writing my first assembly report as the incoming ASUS Vice President of Society Affairs for the 2024-2025 school year. I am very eager to officially start my new role on May 1st and get started on all of the initiatives and plans which I proposed during my election campaign. I cannot wait for all that is to come this year alongside the income executive team and ASUS Council.

A few updates to begin, Cole, Silas and I have finished hiring our Council and are exceptionally impressed by the talented group of people selected to be in these roles! Additionally, applications for Director, Deputy and Co-Chair positions will be closing this Friday April 5th and from there, Council will be able to hire their teams and start the transition process. In terms of policy, we have also introduced a new position for this year to bring increased funding into the society, a Sponsorship Director to aid in attainment of funds as well as how they will be allocated across ASUS. Final updates for incoming council are that we had our first council meeting and hiring fair last week and have implemented an onboarding survey through our Human Resources Department, so that we can work better as a team and community going forward.

In terms of what I would like to accomplish this coming year, much of this has to do with my platform pillars: increasing transparency with students, amplification of student voices, building community at ASUS and improving accessibility. To increase transparency with students I plan to have drop-in office hours, an open-door policy, and a section on the OnQ where students can ask questions with a guarantee of a truthful response from the executive team!

For amplification of student voices, I would like to have monthly open forums with student groups and student leaders to discuss what specific groups and communities need from ASUS and how we can go about supporting them. I would also like to implement feedback boxes on campus where students can write suggestions, comments and concerns about how ASUS is operating and how we can improve.

For building community at ASUS, I would like to use student feedback to create events students actually want to see! Some ideas I have include a movie night at the screening room sponsored by ASUS, a pic-nic at the pier during the end of orientation week and a winter hot chocolate giveaway during the first exam period. I think collaboration with sibling societies and consultations with other faculty societies would help to bolster event engagement and turnout, while implementing new and improved strategies. Building community at ASUS and improving accessibility go hand-in-hand, which is why we want to bring in more funding in order to give out more financial aid for large-scale events that may have barriers in place.

If anyone has questions, comments or concerns, please do not hesitate to reach out to me via email and I'm happy to discuss my plans and goals in further detail! Once again, I am thrilled to be entering into this new role and I'm super excited to make ASUS bigger and better than ever! A special thank you to Preston for helping to make the transition into my new role smooth and enjoyable.

Sincerely,

Helena Shimwell (*she/her*)
Incoming Vice President of Society Affairs
newvpsa@asus.queensu.ca



VICE PRESIDENT OF OPERATIONS REPORT

Presented by **Silas Tamlyn**, Incoming Vice President of Operations

Dear Members of the Assembly,

Hello everyone, my name is Silas Tamlyn and it is a pleasure to be sitting here as your incoming Vice President of Operations for ASUS 134. I am very excited to work alongside both Helena and Cole, as well as all of incoming council. This is a great group of people; I have no doubts that next year will be an incredible success. This will be my first year with ASUS, and already I am learning of the amazing community that we have here. Everyone I have met has been so helpful and welcoming as I transition into my new role, and for that I am thankful.

Transition

Since the election, Cole, Helena, and I have been working alongside this year's executive team. Through this process, we have been engaging in weekly transition sessions, where we have been receiving one on one training on our respective roles. I have had the privilege to work alongside Therese De Rivera, the current VPOPS. Therese has been showing me the ropes with programs such as QuickBooks and WuFoo, which I will use to track and manage finances, provide reimbursements, and keep the organization in a strong financial standing. As well, Therese has allowed me to sit in on multiple meetings to further understand the day-to-day operations of both ASUS and the role of VPOPS. I would like to extend gratitude to Therese for her patience and support while I transition into this new role. As well, I would like to thank the ASUS General Manager Sean, who has been amazing with helping me through my transition. I cannot wait to work alongside him in the coming year.

Hiring

One of our first main tasks has been to hire this year's incoming council. The interview process was a great learning experience, and I had the privilege of meeting many qualified, passionate, and driven individuals. I would like to extend a congratulations to Esha Sharma, Owen Miaskowski, Megan Di Muzio, Franki-Lynne Mauro, Janica Arevalo, Giulia Lacobucci, and Uyanda Mntambo. This is a great team filled with exceptional leaders, and I have no doubt that you will all succeed in your roles. I wish you all the best luck in your upcoming roles.

Visions For The Year

The main platforms of my election campaign were transparency, accountability, and accessibility within ASUS. Transparency is increasingly important within ASUS, as with the recent and upcoming budget cuts, allowing students to know exactly how their money is being spent is more important than ever. The live spending updates of ASUS is currently available for all students to access on the ASUS website, but I will be adding a more personal touch to financial transparency with using my VPOPS Instagram account as an avenue to communicate and share updates directly with students. This account can be found @tamlynpops. This account will be solely managed by myself, creating an easy and direct avenue between myself and students.

For accountability, a major concern of mine is the potential misuse of student funds internally within ASUS. With this, I will make sure that each and every ASUS member is being financially responsible. This includes ensuring that everyone sticks to their budget, and does not spend money on unnecessary or non-student focused purchases.

For accessibility, I will ensure that ASUS and the resources that we provide are attainable for each and every ArtSci student. This will include further promotion of the services that we provide, as well as increasing funding and support for underprivileged groups within Arts and Science. In order to achieve this, I will work closely with Uyanda Mntambo our new equity commissioner, to ensure that each and every student is, and continues to be, represented.

In addition, although not a part of my campaign, I would like to focus a lot of my attention on increasing engagement within ASUS. My hope is to bring ASUS into the center of the Arts and Science experience. As we represent the largest student body at Queen's, it is important to me that students not only know what we offer, but use the resources and opportunities that we provide. Some new ideas that I have include the introduction of the annual ASUS concert, a live music event that aims to bring ArtSci students together. In addition, I would like to explore the possibility of revamping the ArtSci cup. My hope is to bring the game to Slush Puppie Place, and drastically increase the scope of this

amazing event. My thinking is that with larger and more publicized events, we will simultaneously be able to increase engagement, and knowledge of the services that ASUS provides.

To conclude, I am extremely excited for this amazing opportunity to represent students through my new position. Although I still have a lot to learn, I am confident in myself, Cole, and Helena's ability to perform well in our positions, and bring ASUS into the lives of more students. I am incredibly excited to work alongside all of these amazing people, and I cannot wait for the year ahead.

Thank you,

Silas Tamlyn
Incoming Vice President - Operations
newvpops@asus.queensu.ca

ACADEMICS REPORT

Presented by Giulia Iacobucci, Incoming Academics Commissioner

Academics Report, Presented by Giulia Iacobucci

Members of Assembly,

Hello everyone! It has been a pleasure to get to know every one of you, and I look forward to continuing the work that ASUS has been doing through the creation of a cohesive and inclusive team in the upcoming year. My name is

Giulia Iacobucci and I am a third-year Political

Studies Student. I am the incoming Academics Commissioner for the 2024/2025 school year. This moment feels very full circle for me, as I started my undergraduate extracurricular experience in the Academics Commission as an Editorial Board Member on *Politicus*. From this volunteer position, I developed a passion for academia that I never would have expected, becoming involved in student academia through various publications including the *Student Strategy and Security Journal (3SJ)* and *The Observer*. ASUS allowed me to foster an incredibly unexpected passion, and I hope to do the same for other members of our Faculties in the upcoming academic year. I am so excited to return to the Academics Commission in a larger capacity and collaborate with my fellow council members.

Transition:

This week and last week, Sarah Eklove and I have begun the first steps of transition. I am so excited to work with Sarah and get to know her throughout this process. I am incredibly grateful for her guidance as she is incredibly knowledgeable about the commission that I am stepping into. Sarah is incredibly enthusiastic, intelligent, and honest, as well as providing me with any necessary support that I need. Sarah and I have created a schedule for our transition meetings, and we have had one already, with two more scheduled this week. I have already created a document to take notes on any important aspects of the Academics portfolio, and have prepared questions to ask if I require more details. I have yet to sign into the new Academics Commissioner email, but once I do so I will be sure to monitor the account going forward. I cannot wait to

continue with my transition into this position, and I am so excited to learn more about this unique and expansive portfolio, which I have no doubt that Sarah will aid me in feeling confident with and ready to take on during the upcoming school year.

Hiring:

In terms of hiring, I would like to get started on writing questions to be reviewed for my deputy and co-chair positions with Sarah's guidance (as well as anyone else's necessary). Many positions within the Commission are currently and in the future hiring, but starting with the foundations of deputies and co-chairs will ensure that I can hire for other positions such as directors and Editors-in-Chief. I do not have access to the Breezy account yet, but I am sure there are a great many applicants who are eager to work within the commission and ASUS more broadly. Once I gain access to Breezy and the application period is closed I hope to offer interviews to applicants and start with interviews ASAP. I am very eager to meet every applicant and I hope to build a strong and capable team!

Planning:

I am extremely enthusiastic about the upcoming school year and my new role as Academics Commissioner for the year. I hope to improve upon the current purview of the Academics Commission, and as I learn more about it during my transition, will surely have more thoughts and ideas as to what to add or reform about the Commission.

I plan to continue the good work done by my predecessor in marketing the various portfolios of the Commission to incoming first-year years and the undergraduate community at large. I plan to expand upon the ASUS Review service by providing more comprehensive study guides that are interactive, as well as giving options to expand into providing review sessions for one more course like physics. I plan to continue the success of the AARC through marketing and continue to expand upon this necessary service by ensuring that more students know about it. With the recent news about budget cuts and financial precarity in the university broadly, I hope to be an advocate for student needs by communicating with the DSCs and the Associate Deans to ensure that all information provided to students is comprehensive and accurate. Further, I

hope through the DSC Assembly to have a forum for DSCs to bring student concerns from their respective departments and bring those concerns directly to the Deans, continuing to advocate for my peers in the undergraduate community. Lastly, I hope to engage the ASUS journals with the Student Publication Caucus, an organization for student journals on campus going into its second year of existence to ensure its longevity and legacy as a forum for student collaboration in academia.

I am incredibly honoured to be taking on this role and to learn more about ASUS from my peers on the Council. I am grateful for the mentorship and guidance of the outgoing team this year, and I hope to continue to build relationships with the incoming team and mutually support one another during our term. As a member of the Council, I understand the gravity of my role in fostering a welcoming environment for students and my role in making a positive change in the academic realm for students. I hope to, like my predecessors, be a force for that change in my advocacy and service provision!

Respectfully submitted,

Giulia Iacobucci

Incoming Academics Commissioner newacademics@asus.queensu.ca

COMMUNITY OUTREACH REPORT

Presented by **Janica Arevalo**, Incoming Community Outreach Commissioner

Members of Assembly,

It has been so lovely getting to know all of you in recent weeks. I am looking forward to getting to know everyone even more as the year progresses. My name is Janica Arevalo and I am delighted to serve as the Community Outreach Commissioner for the 2024-2025 academic year. I have been fortunate to be allowed to volunteer with local organizations. These experiences have shaped both my personal and professional growth and I am excited to reach out to more communities within Kingston. I am also looking forward to reaching out to the broader student population. Volunteering has given me a sense of community and connection, and I hope that all students are given the opportunity to do work that they feel is truly impactful. I look forward to learning from the work done before me. I am truly grateful to have been given this opportunity, I look forward to working with everyone and the journey ahead!

Transition:

I am happy to report that my transition with the current Community Outreach Commissioner, Binyat, has started. I have had the opportunity to thoroughly read the transition manual Binyat has put together. We held our first transition meeting on Tuesday the 26th. This first meeting has set a strong foundation for the rest of my transition. Binyat has been incredibly supportive and I feel confident that with her expertise I will be given all the necessary knowledge to succeed in this role.

Hiring:

The Community Outreach is preparing to begin the hiring process. I am looking forward to the Hiring Training on Friday the 29th and the beginning of the interview process. This is such an exciting opportunity to find other passionate individuals, who will be able to bring their own experiences into their prospective roles. I am excited for all the collaboration that this role will bring and I can't wait to meet all the new people that will make up the Community Outreach team.

Visions for the Year Ahead:

Reaching Out To First Years: I hope to strategically reach out to first-year students. I think that there are so many incredible opportunities offered to first-year students specifically. I believe that increasing awareness of these opportunities will have a positive impact on ASUS and on the incoming students.

Leveraging social media: Alongside increasing engagement for first years, I hope to use the community outreach Instagram to increase awareness of all the various events and activities hosted by each committee. I hope to turn the community outreach Instagram into a space where students can access information about all the committees. I hope that this will also foster stronger connections and collaboration among the different committees.

Engaging with secondary students: I think community outreach could widen their collaboration with the Kingston community by opening up opportunities to high school students. Giving students the opportunity to partner with secondary students would open opportunities to not only engage with the community but also to see the various opportunities post-secondary education has to offer outside of academics.

Altogether, I hope to continue to foster an environment where students feel they can build strong connections. Bridging the gap between Queens students and the broader Kingston community through increasing awareness and expanding outreach efforts will be at the centre of my approach to this role. I am excited to continue getting to know everyone, the student body and the Kingston community.

Warmly,

Janica Arevalo (she/her)
Incoming Community Outreach Commissioner
20jqqa@queensu.ca

EQUITY REPORT

Presented by **Uyanda Mntambo**, Incoming Equity Commissioner

ASUS ASSEMBLY - April 3rd, 2024

Uyanda Mntambo, Incoming Equity Commissioner

Dear Members of the Assembly,

I hope you are all doing well as we approach the end of the winter semester of 2024. My name is Uyanda Mntambo(she/her), a third-year student studying global development studies with a minor in political studies. I am thrilled to introduce myself as the incoming Equity Commissioner for the 2024-2025 academic year.

Having actively engaged in equity work within the Queen's community, I am excited to continue this journey and share my passion for equity work. My involvement as a deputy for the Equity Commission within the Arts and Science Undergraduate Society (ASUS) this year has been such an incredible experience. I am eager to collaborate with fellow students and various stakeholders as we work on fostering inclusivity and a safe space for all within ASUS.

I want to thank ASUS for trusting me with the role of Incoming Equity Commissioner and I extend my appreciation to the outgoing Equity Commissioner, Nathaniel Dixon, for providing me with the opportunities to grow and refine my skills during my time as deputy. His guidance has prepared me for the responsibilities that lie ahead and I am excited to continue the progress of our equity initiatives.

Transition:

Since March 25th 2024 , I have begun the transition process with the outgoing Equity Commissioner. This period has involved familiarizing myself with ASUS's processes, gaining advice and insights to prepare for

the responsibilities ahead. Our discussions have covered various aspects of the role, including collaboration with the executive team, council members, deputies, and co-chairs. We have also gone into extensive detail into topics such as hiring procedures, management strategies, strategic planning, budgeting, and prepping for the role during the summer to ensure a smooth transition and a successful year as the Equity Commissioner.

Hiring:

Currently, the hiring applications for deputy positions within the Equity Commission, as well as co-chairs for associated committees, are open and will remain so until April 5th, 2024 tentatively. By the time of the Transitions Assembly, I would have undergone hiring training provided by the Human Resources Officer, Sheryan Bashem, to ensure the process is efficient, effective and fair. Once applications close, I will proceed with interviews, using questions that have been approved by the Human Resource Office. Successful applicants will then undergo a transition period for the 2024-2025 academic year, preparing them for their roles in the upcoming academic year. Following this, the hiring process for Co-Chair positions will commence.

Equity Commission Goals for the Upcoming Year:

As I step into this position, I am committed to creating a strategic plan over the summer to prepare for the upcoming school year. While my strategic plan will outline numerous ideas and goals for the Equity Commission, here are some key priorities:

My foremost objective is to conduct a comprehensive survey within ASUS, assessing the impact of student council policies, practices, and initiatives on equity and inclusion. This survey will enable us to identify areas for improvement and track progress over time, ensuring we effectively serve the Queen's community.

I am committed to furthering the indigenization efforts within ASUS, aligning with the principles of the Truth and Reconciliation Report. As a non-indigenous ally residing on Indigenous land, I recognize the importance of this ongoing commitment.

Through collaboration with external stakeholders throughout the academic year, I hope to draw insights on how to improve inclusivity, diversity, indigenization and accessibility within ASUS. I aim to strengthen the support the Equity Commission gives to students.

The Equity Commission has played a visible and active role within the Queen's community, and I am excited to continue this amazing work. This entails organizing regular booth events, the annual equity market, expanding on the community cabinet and other opportunities to engage students and invest in the community.

Collaboration with the Arts and Science Orientation team will be crucial in ensuring incoming students are aware of available resources, fostering an inclusive environment at Queen's University. Additionally, I aim to work closely with external stakeholders, including the Alma Mater Society's Social Issues Commissioner(external), sibling societies, and various equity-deserving groups on campus. Their feedback will be instrumental in holding the Commission accountable, fostering collaboration, and advancing inclusivity efforts.

Recognizing that equity work is an ongoing process, I am committed to laying strong foundations and building upon the progress made by my predecessors. Additionally to help with this goal, I hope to work with key figures such as Director, Equity, Diversity, Inclusion, and Indigenization (EDII), Dr. Elliot Chapple, Associate Vice-Principal (Human Rights, Equity, and Inclusion), Lavonne Hood, and other members of the Queen's community to implement policies focused on narrowing inequity barriers and ensuring equitable allocation of resources to student groups and initiatives serving equity-deserving students.

These goals will be further detailed in the strategic plan to be developed before the upcoming academic year. I cannot wait to work with the incoming ASUS president, Cole Olidis to refine these ideas for the year ahead.

Please feel free to reach out with any questions, comments, or concerns. I am honored and extremely excited to serve in this capacity. I look forward to the year ahead and working with you all.

Warm Regards,
Uyanda Mntambo (she/her/hers)
Incoming Equity Commissioner
newequity@asus.queensu.ca

GOVERNANCE REPORTPresented by **Megan Di Muzio**, Incoming Governance Officer

Dear Members of Assembly,

I hope everyone is doing well despite exam season approaching and the crazy weather we've been having recently! I wanted to formally introduce myself. My name is Megan Di Muzio, and I am the incoming Governance Officer for the 2024-2025 school year! I am currently in my third year of study here at Queen's, majoring in biology with a minor in history. It is both an honor and privilege to uphold this position for the upcoming school year, and I am beyond excited to work with the incredibly lovely individuals on Council and Executive. This past school year, I had the opportunity to work alongside Piper Veloso, the outgoing Governance Officer, as the Assembly Speaker. I truly enjoyed my experience in this role, and I learned so much about the Governance Office and its importance. Without this opportunity, I would not have been in the position I am currently in now, as the incoming Governance Officer. This experience has shaped my ability to hold this new role. I would like to thank Piper Veloso, outgoing Governance Officer (2023-2024) for her guidance and support throughout my entire journey working with the Governance Office. I truly admire the work ethic and passion she has for her position and ASUS in general, and she has inspired me to put my absolute all into this role, carrying on the torch. I am ecstatic to fulfill this role in the upcoming school year and work alongside the other incoming council members; they are incredible!

Transition

Over the past couple weeks post-hiring, it has been an absolute pleasure to get to know my fellow incoming Council members, as well as the Executive team. They are so lovely and welcoming; I have such a great feeling about our collaboration for the upcoming year. I have already had the opportunity to begin my transition with Piper Veloso and have learned so much so quickly! It is all very exciting. I am looking forward to continuing to work with her on the transition as I become increasingly comfortable in my role.

Hiring

I am just beginning to familiarize myself with the positions which I will have to hire in the coming weeks. Advisory Board Directors (7), Assembly Speaker (1),

Chief Archivist (1), Chief Electoral Officer (1), Chief Returning Officer (1), and Deputy Governance Officer (1) are all the positions in the Governance Office that were opened for applications on March 18th. As soon as I have access to the Governance Office email, I will begin to review the applications that have been submitted to Breezy.

Visions for the Coming Year

As I mentioned, I am just starting to familiarize myself with the positions, and I still have so much to learn. However, from what I know so far, I want to encourage more student engagement in the Governance Office by increasing Governance social media presence and marketing. Further, I want to foster an environment where everyone holding the positions in the Governance Office interacts and is familiar with one another. In order to gain the respect of the student body, Governance must be adamantly present on social media and other forms of advertising. I want to inform the students, so they know what Governance all is about!

With assembly being one of the biggest parts of the portfolio, I want to work closely with my Deputy to ensure that Assembly runs in a smooth and organized fashion. Having had the opportunity to be the Assembly Speaker this past school year, I have been able to experience what Assembly is like from various perspectives. The most crucial aspect is to hone in on student engagement. I plan on accomplishing this through more extensive advertising prior to Assembly to increase the number of students present. In order to encourage discussion during Assembly, I will make sure that I consistently pose discussion questions during the discussion period in hopes that people will be more engaged.

In terms of policy, I want to make changes that are meaningful and pertain to the entirety of the student body, with ASUS in mind long-term. I want to ensure that all the policies are consistent with the Constitution, and in the interest of the Society. I want people to know that policies are meaningful and should be taken seriously; I will ensure this is the case by properly breaking down what each policy means in simpler terms when necessary, so that everyone has a thorough understanding. The policies we deal with can seem very abstract. Students need to be aware of what they mean to achieve more student engagement.

Regarding the archives, I believe that this project needs a significant re-shaping. One of the main things I want to do with this is remove all the older documents that are sitting on the Governance side of the ASUS site with no purpose and transfer them into the Archives.

The Advisory Board can also use some major improvements in my opinion. In order to achieve this, I plan to reiterate and reintegrate the true purpose of the Advisory Board to all of council by making it clear what their roles and responsibilities are.

As for elections, my main priority is to promote them more effectively for further engagement. I will specifically focus on engagement for the elections that have seemingly lacked interest in the past, such as class representatives, AMS representatives, and DSCs. To better promote these elections, I will, again, focus primarily on having a strong social media presence for marketing purposes.

To conclude, I wanted to thank the Executive members for providing me with this opportunity. I am so incredibly grateful to be able to continue working with ASUS. It is such a warming and welcoming environment which will inspire my work as well as my learning. I am beyond humbled to be able to share my goals with all members of Assembly, and I look forward to working with all of you in the coming school year! I'm truly so excited to start my journey as Governance Officer, and I hope to guide and support students as well as expand their opportunities across ASUS.

Please feel free to reach out to me if you have any inquiries or recommendations for the year ahead. I'm looking forward to getting to know you all!

Yours in Governance,

Megan Di Muzio (she/her)
Incoming Governance Officer

MARKETING & COMMUNICATIONS REPORT

Presented by **Franki-Lynne Mauro**, Incoming Marketing & Communications Officer

April 3rd, 2024

Assembly Report – Incoming Marketing and Communications Officer

Good Evening Members of the Assembly,

I hope everyone is managing well as the semester begins to wind itself down. I would like to start off by introducing myself. My name is Franki and I am currently in my third year of Political Studies/History Joint Honours. I am thrilled to be the incoming Marketing and Communications officer for the 2024-2025 school year. I have been a part of ASUS in a variety of ways such as sitting in assembly during my first year as a Class of '25 Rep or more recently as CO Volunteer Support and Appreciation Deputy. I have enjoyed every minute of my time spent with ASUS. I am looking forward to using the skills I have gained previously and applying them to my newest endeavour. I would also like to thank both incoming and outgoing council for being very kind during the last week or two while I adjust to my role. In this report, I will cover updates on my transition process, hiring, and goals for the year ahead.

Transition:

Helena and I have begun my transition into the role. We are about halfway through my transition at this point. I look forward to continuing to work alongside her as I adjust to the workings of my new position.

Hiring:

At this point, applications for deputy and directors have been opened. These applications will remain open until April 5th. After April 5th, I will evaluate the number of applicants and either make the decision to extend applications or close them and begin the interview process. In any event, I have begun writing my interview questions and will send them in for approval as soon as possible.

Visions for the year ahead:

I have a variety of different goals for the upcoming school that span a variety of different projects.

One goal that I would like to meet is something that my predecessor has already begun working on. This project is investing more funds into campus promotional material. This would ensure that students who are not active on social media will still remain informed on the going abouts of ASUS and ASUS-related events. I would like to implement this by posting bulletins in high-traffic areas such as Mac Corey and Stauffer. I would also like to have advertising on the TV in Common Ground Coffee House which also gains a lot of traffic from students. I would also suggest partnering with CFRC 101.9 FM to promote ASUS events on the Queen's Radio. I think this is a feasible step towards continuing to make ASUS marketing more accessible.

My next goal is to re-vamp the ASUS Tiktok. Helena and I discussed the trouble in the past with consistent posting on the Tiktok account. This platform is very creative so I would like to work alongside my team to make at least one strong posting a month. I would like to create an on-campus series that we can continue to build on and develop. This would amplify student engagement with ASUS as well as the Tiktok account. I also would like to have Tiktok features on the account. I would love to have Council "takeovers" or office tours to ensure all of council and their portfolios are promoted.

Another goal of mine is to have one cohesive Land Acknowledgement that is listed on all ASUS pages and in the email signatures of all ASUS council/Executives. As of now, my understanding is that everyone has a different Land Acknowledgement written. I think there is significance in cohesiveness. I would like for all of the council to write an Indigenous Land Acknowledgement that is personal to us and have that affiliated with the ASUS website and email signatures.

Lastly, I would like to implement themes for the promotional merch shoots. I think by selling a "story" to ArtSci Students they would feel more inclined to purchase. My main idea right now is for Hoco merch. I would like the tagline to be something along the lines of "Where Friends Become Family: Celebrating Connections at Queen's Homecoming!" (definitely a working title). I envision the merch shoot to feature real ArtSci students and their housemates modelling the merch. I see the images and posing emulating the classic 80s JC Penny family photoshoots. I would also like to make a promotional video alongside the

photos that can be used for social media marketing. I would like to continue this theme throughout all merch shoots for the year.

I hope this provides an accurate picture of what I seek to accomplish as Marketing and Communications Officer for this coming year. If you have any questions, concerns or comments please do not hesitate to reach out! I look forward to working with you all!

All my best,

Franki-Lynne Mauro (she/her)

Incoming Marketing and Communications Officer

SERVICES REPORTPresented by **Esha Sharma**, Incoming Services Commissioner

March 27, 2024

Dear Assembly,

I hope you are all well and taking care of yourselves during this busy time! My name is Esha Sharma (She/Her), and I am thrilled to be the Incoming Services Commissioner for the Arts and Science Undergraduate Society. It is an immense honour to have the opportunity to work alongside such passionate individuals, and I am looking forward to beginning my journey with ASUS. I would like to thank the entire outgoing team for their hard work and dedication to improving the Arts and Science community. I would especially like to thank Cole Olidis, Incoming President and outgoing Services Commissioner, for trusting me with this role and allowing me to develop my skills

I am currently in my second year of my BAH, pursuing a major in Political Studies, minor in Psychology, and certificate in Law. I participate in on-campus organisations including Women in International Security, Political Digest, and the Canadian Undergraduate Conference on Healthcare. I plan to apply this experience to my current position in order to execute initiatives through student and community partnership.

Transition

The Outgoing Council has extended the kindest welcome to the new members of the ASUS family! I have begun transition with the outgoing Services Commissioner, Cole Olidis. There is much to discuss surrounding the details of this role, I look forward to working with him as I navigate this position.

Hiring

Hiring in the Services Commission for the next academic year will commence shortly after transition. I plan to hire a First-Year Intern, Deputy Services Commissioner, Exchange Buddies Co-Directors (2), Formal Co-Conveners (2), Good Times

March 27, 2024

Diner Co-Directors (2), and Jackets Co-Directors (2). I am excited to collaborate with this team to run successful ASUS initiatives during the year!

Vision for the Year

I am eager to work with the outgoing Services Commissioner to expand on current ASUS initiatives, as well as improve on initiatives that were unable to run during the last term. Through my role, I hope to engage students and expand awareness about the opportunities and resources available through ASUS. I look forward to working with the incoming Marketing and Communications Officer, Franki-Lynne Mauro, to promote ASUS initiatives. Reaching students through novel marketing campaigns will assist in effectively reaching students and making them aware of all the ways ASUS can improve their student experience.

I am thrilled to have the responsibility of planning the formals for Arts and Science students. These events are a wonderful opportunity for students to foster community and celebrate their accomplishments for the academic year. Of course, it is a chance to let loose and have fun! I plan on referencing past formals, highlighting the strengths and challenges, in order to execute a cost-effective, entertaining event. Furthermore, I would like to expand on community building, from Kingston to abroad, ASUS International Banquet hosted by Exchange Buddies. Regardless of the event, I plan on consulting student feedback to look for ways to improve their experience.

Furthermore, it is evident that food insecurity is becoming increasingly rampant throughout the student population. By virtue of my role, I have the capacity to provide resources for students in need through the Good Times Diner. Again, I hope to spread awareness about the program through advertisements to show students that there are outlets available to them. I will ensure that the meals served through Good Times Diner are inclusive of dietary and personal restrictions, so all students feel welcome to use the program. I look forward to fostering community partnerships, as well as expanding existing ones, in order to maximise accessibility for students and keep the diner operating effectively. I also plan on working with the outgoing Services Commissioner to expand on the three branches of services offered by the Good Times Diner.

March 27, 2024

Furthermore, I intend to work with the incoming Equity Commissioner, Uyanda Mntambo, to ensure that all Services events are accessible to all Arts and Science students. I plan to foster a safe and inclusive environment where students feel comfortable interacting with the Council that supports them. This also extends to financial support, as students unable to afford to participate in ASUS events should have the opportunity to do so through support funding and bursaries. Through my office hours, I plan to implement an open-door policy where students are able to reach me with their concerns, no matter how small, by engaging in open communication and making my position and resources known to students.

I am extremely excited to assume the position of the Arts and Science Undergraduate Society Services Commissioner! I look forward to working with both the Incoming and Outgoing Council during the transition, and introducing new and engaging ideas for this upcoming academic year. Please feel free to reach out to me with any questions, comments, concerns, or to simply introduce yourself!

Sincerely,

Esha Sharma (She/Her)

Incoming Services Commissioner

newservices@asus.queens.ca

ADVISORY BOARD REPORT

Position vacant.

GENERAL MANAGER REPORT

Presented by **Sean Thompson**, General Manager

No report submitted.

HEAD GAEL REPORT

Presented by **Emma Capstick**, Head Gael

Hello, Members of Assembly,

With this being the Transition Assembly and so many new faces around, it would be fitting to reintroduce myself. My name is Emma Capstick (she/her), I am in my third year of Life Sciences and have the privilege of welcoming the Arts and Science class of 2028 as ASUS Orientation Head Gael. As we welcome the incoming council, I am continuing with Orientation planning.

In this assembly, I will present the budget for approval, as well as some policy amendments. In terms of orientation planning, our event forms have been submitted and are currently under review by the Associate Dean of Academics, Jenn Stephenson. After more editing, the event forms will be sent to EHS for review.

As of Monday, April 1st, we will have held our second general Gael training focused on preparing them for Pre-week and Orientation. In the upcoming weeks, I am looking to re-open Gael applications for those who missed applying in the first round, with the hopes of interviews to happen after exam season.

March was a busy month but was successful in selling St. Patrick's Day merchandise and finishing event forms. We are now in our quieter time, but we will be transitioning into focusing on acquiring grants and sponsorships in the hopes of covering some of the costs of Orientation.

This is all I have to update you all on now, but I am very excited to see all that the incoming team accomplishes. Congratulations Esha Sharma, Owen Miaskowski, Megan Di Muzio, Franki-Lynne Mauro, Janica Arevalo, Giulia Lacobucci, and Uyanda Mntambo!

Kind regards,

Emma Capstick (she/her)

Head Gael

headgael@asus.queensu.ca

YEAR REPRESENTATIVES REPORTS

2024 YEAR REPRESENTATIVES

Position Vacant

2025 YEAR REPRESENTATIVES

Position Vacant

2026 YEAR REPRESENTATIVES

Position Vacant

2027 YEAR REPRESENTATIVES

Position Vacant

INTERNATIONAL REPRESENTATIVE REPORT

Position Vacant



**CONCURRENT EDUCATION
STUDENT ASSOCIATION (CESA) REPORT**

No report submitted.



COMPUTING STUDENTS' ASSOCIATION (COMPSA) REPORT

No Report Submitted.



**PHYSICAL AND HEALTH EDUCATION
AND KINESIOLOGY
STUDENTS ASSOCIATION (PHEKSA) REPORT**

No Report Submitted.



BUSINESS OF THE ALMA MATER SOCIETY

**FIRST-YEAR ASUS REPRESENTATIVE
TO THE AMS**
Position Vacant

ASUS REPRESENTATIVE TO THE AMS

No Report Submitted.



BUSINESS OF THE SENATE

No Report Submitted.

BUSINESS OF ACADEMIC REPRESENTATIVES

SOCIAL SCIENCES REPORTS

Position vacant.

NATURAL & PHYSICAL SCIENCES REPORT

Position vacant.

ARTS AND LANGUAGES REPORT

Position vacant.

HUMANITIES

Position vacant.

APPENDICES

APPENDIX A

2023 ASUS Orientation Budget Closing.

Please find the budget [here](#).

APPENDIX B

2023 ASUS Camps Budget Closing.

Please find the budget [here](#).

APPENDIX C

2024 ASUS Orientation Budget Opening.

Please find the budget [here](#).

APPENDIX D

2024 ASUS Camps Budget Opening.

Please find the budget here.

APPENDIX E

Orientation Budget Policy Manual Changes

Motion 1

Section 1.01.07

v) Members of the Orientation Committee and Orientation Leaders shall sign and abide by the Volunteer Agreement provided by the Orientation Round Table. This Agreement supersedes ASUS policy.

Motion 2

Section 1.01.09

Members of the Arts and Sciences Support in Student Transition (ASSIST) team must be in good academic standing in the Faculty of Arts and Science.

Motion 3

Section 1.01.11

Volunteers will assist in the organization of selection Orientation Events at the discretion of the Head Gael. Responsibilities include but are not limited to:

- i) Assisting in the set-up and take-down of activities, as needed.
- ii) Acting responsibly and attentively at all activities they may be supervising, ensuring to report and respond to injuries immediately.
- iii) Ensuring participant safety to the best of their ability.
- iv) Creating and maintaining a positive, respectful and inclusive environment for the participants of the event.

Motion 4

1.02.02 The selection of the Head Gael shall follow these rules:

- i) The Head Gael is to be selected before the sixth week of classes;
- ii) A selection committee shall select the Head Gael.

The members of the selection committee shall be:

- a) The ASUS President;
- b) The ASUS Vice-President
- c) One (1) member of ASUS Assembly
- d) The Chair of the Advisory Board

iii) No previous Orientation Chair or Orientation Coordinator may sit on the selection committee as member(s) of ASUS Assembly or member at large.

APPENDIX F

President Policy Manual Changes Part 1

Section 7 | QNSA x ASUS Indigenous Student Leadership Awards

1.07.01

The QNSA (The Queen's Native Student's Association) x ASUS Indigenous Student Leadership Awards are designed to recognize and honor the outstanding contributions, initiative, and leadership demonstrated by Indigenous, Inuit, and Métis students within their communities. This award, established through a partnership between the Arts and Science Undergraduate Society and the Queen's Native Student Association in 2023, aims to celebrate undergraduate Arts and Science students who have made significant impacts within the Queen's University community, their home reserve, and their respective nations, as well as within their personal spheres of influence. Two recipients will be selected annually to receive the award, highlighting their exceptional dedication and positive influence on their inner circles.

1.07.02

Any member of the Queen's community may nominate a current member of ASUS or the ASUS member may nominate themselves. Because this award is in collaboration with the QNSA, current students from outside of the Faculty of Arts and Science may be considered for this award. There has historically been a lack of monetary recognition, support, and compensation for Indigenous, Inuit, and Métis students who take on leadership and equity work within their communities on and off campus. As such, it is crucial to include students who are not part of the Society, but who are doing the work to advocate for and support their communities.

Preference is given to graduating students and students who live on reserve. Two students will receive \$1000 annually from the \$0.25 opt-out QNSA x ASUS Indigenous Student Leadership Award fee that ASUS collects. If less than \$2000 is collected annually, the Society will supplement the remaining total amount. This will come out of the Executive's Special Projects budget line.

1.07.03

The Selection Committee for the QNSA x ASUS Indigenous Student Leadership Awards will be composed of the following:

- i) The QNSA Co-Presidents (Chairs)
- ii) The Director of Four Directions Indigenous Student Centre

iii) The ASUS Indigenous Student Liaison

iv) A staff representative from either Four Directions Indigenous Student Centre or the Queen's Office of Indigenous Initiatives with preference given to a Four Directions staff

v) ASUS President

1.07.04

The Selection Committee must be contacted by the ASUS President before January 15. A minimum of three meetings must take place before a final decision is made. If any member of the Selection Committee is nominated for an award, a member of QNSA who has not been nominated will replace them. If the Director of Four Directions Indigenous Student Centre is not available to sit on the committee, another staff member may replace them.

1.07.05

The duties of the Chair of the Selection Committee shall be, but are not limited to:

i) To inform the campus at large that any member of the Queen's community may nominate any member of ASUS for an award through campus organizations as early as possible in the winter term.

ii) To convene and chair all meetings of the Selection Committee. To report to the ASUS Executive on the decision of the Selection Committee and on any recommendations of the Selection Committee.

iii) To notify the Office of Indigenous Initiatives and the Four Directions Indigenous Student Centre on the decision made by the Selection Committee.

1.07.06

The Selection procedure for this committee shall be as follows:

i) All members of the Selection Committee shall have one vote each.

ii) All nominations should be received by the Chair and the ASUS President by the appointed deadline set by the committee.

iii) All members of the Selection Committee must outline any conflicts of interest before the nominations are reviewed during the first meeting. If a conflict of interest is present, that member must give the rationale of their decision last.

iv) The ASUS President must send the Selection Committee all nominations at least seven days before the first meeting at which time any member on the Selection Committee can make an additional nomination.

v) At their first meeting the Selection Committee shall examine the nominations received.

vi) The Selection Committee shall be responsible for evaluating the qualifications of the nominees.

vii) The Committee shall reach its final decision before the Society's Annual General Meeting.

APPENDIX G

President Policy Manual Changes Part 2

SECTION 7 | OPTIONAL ARTS AND SCIENCE EQUITY SUPPORT FUND

1.07.01

The Queen's University Muslim Students Association (QUMSA) represents and caters to the needs of the entire Muslim community at Queen's University. The Association provides a platform to foster support, advocacy, and community for a critical minority on campus. QUMSA events and activities are open to the Queen's community at large, regardless of faith and background. QUMSA is committed to hosting daily Iftar dinners throughout Ramadan, offering community and support to fasting students and community members on campus. For non-local Muslim students at Queen's, far from home and familial support, breaking their fast within a community is not just a tradition but a vital aspect of their mental and social well-being. QUMSA strives to ensure that no student faces isolation or the distress of being without a meal during Ramadan.

The costs of QUMSA's Ramadan Iftar Program have dramatically increased with the growing numbers of Muslim students, and have extended beyond the reach of mere community support and student donations. In recent years, QUMSA has faced multiple gaps and barriers in receiving crucial funding and support from Queen's University administration and overarching student governments. The ASUS Equity Support Fee—which seeks to assist student groups on campus whose mission statements are directly related to supporting equity-deserving students—aims to address this history by allocating eighty percent (80%) of its funding to the Ramadan Iftar Program, a vital program in urgent need of support.

1.07.02

Each student enrolled in the Faculty of Arts and Science will have the option to pay the Equity Support Fee at \$1.25 to aid in accomplishing the Society objectives of supporting equity seeking groups on campus. Specifically, this fee aims to financially support student groups on campus whose mission statements are directly related to fostering community and advocating for historically under-represented and disadvantaged groups.

1.07.03

For the 2024 – 2025 and 2025 – 2026 academic years, of the total revenues collected from the Equity Support Fee, eighty percent (80%) shall be allocated to supporting QUMSA's Ramadan Iftar Program. After the 2025 – 2026 academic year, this fee will be up for review

by ASUS Assembly during the Annual General Meeting at which time, a different percentage may be allocated to QUMSA based on their need for funding at the time.

1.07.04

The ASUS Vice President of Operations shall be responsible for contacting QUMSA annually before the end of the fall semester to ensure QUMSA is aware that they receive this funding and later to inform them of the exact dollar amount they will receive. ASUS shall send these funds to QUMSA by the end of January of 2025. This date shall be agreed upon yearly to accommodate for the change in Ramadan start dates year-to-year.

1.07.05

The remaining twenty percent (20%) of the funds collected during the 2024–2025 and 2025–2026 academic years through the Equity Support Fund shall be distributed to other equity-seeking student groups through the ASUS Equity Grants under the ASUS Equity Commission.

1.07.06

Any decisions regarding this fund shall involve the ASUS Equity Commissioner, and any committee convened regarding this fee shall be chaired by the ASUS Equity Commissioner.

1.07.07

The Arts and Science Equity Support Fee, insofar as they constitute dues or fees payable by undergraduate students, shall be established or altered only via an Arts and Science Undergraduate Society (ASUS)-wide internal referendum. The Arts and Science Equity Support Fee is a reviewable optional fee that is subject to both individual opt-out and triennial review.

1.07.08

The Arts and Science Equity Support Fee revenues should be directly allocated to a new revenue line of the General Operating Budget titled “Equity Support Fund” which shall be part of the Executives’ Budget. Revenues should only be used to fund equity-seeking student groups and their events.

Any surplus incurred by the Arts and Science Equity Support Fee should be allocated as carry-over into the following year’s Equity Support Fee’s revenue line, noted as carry-over

in the present General Operating Budget, upon closure, and in the succeeding General Operating Budget, upon opening.