

OCTOBER 19TH, 2021

ARTS AND SCIENCE UNDERGRADUATE SOCIETY ASSEMBLY

DUC MENTEM AD LIBERTATEM

THE SECOND MEETING OF 2021-2022 ASSEMBLY OF THE ARTS AND SCIENCE UNDERGRADUATE SOCIETY OF QUEEN'S UNIVERSITY

AGENDA

1. **Motion #1** – Approval of the Agenda
2. **Motion #2** – Approval of the Minutes
3. Speaker's Business
 - i. Land Acknowledgement**
 - ii. Breakout Rooms**
4. Discussion Period
 - i. Fall Term Break**
 - ii. ASUS' 131st Birthday**
5. Executive Reports
6. Society Reports
 - i. Business of ASUS Council**
 - ii. Business of the Sibling Societies**
7. Other Reports
 - i. Business of the Senate**
 - ii. Business of Other Members (Academic Representatives)**
8. Statements by Members
9. Question Period
10. Old Business
11. New Business
 - i. See attached motion sheet, motions 3-13.**
12. Speaker's Last Word
13. Adjournment of the ASUS Assembly

MOTION SHEET

1. That ASUS Assembly formally approve this agenda and the consent agenda.

- MOVED BY: KRISTEN SUTHERLAND
- SECONDED BY: ALYTH ROOS

Est Time: 2 mins

2. That ASUS Assembly formally approve the minutes from the last Assembly held on September 23rd, as seen on the ASUS website.

- MOVED BY: KRISTEN SUTHERLAND
- SECONDED BY: ALYTH ROOS

Est Time: 2 mins

3. That ASUS Assembly formally approve to strike members for the W.J. Barnes Teaching Excellence Award.

- MOVED BY: TIFFANY YUNG
- SECONDED BY: ALICIA PARKER

Est Time: 2 mins

4. That ASUS Assembly formally approve the changes to ASUS Review's budget as seen in *Appendix A: ASUS Review Budget Changes*.

- MOVED BY: TIFFANY YUNG
- SECONDED BY: ALICIA PARKER

Est Time: 5 mins

5. That ASUS Assembly formally approve the changes to the Physics Department Student Council's budget spending as seen in *Appendix B: Changes to Physics Department Student Council Spending*.

- MOVED BY: TIFFANY YUNG
- SECONDED BY: ALICIA PARKER

Est Time: 5 mins

6. That ASUS Assembly formally approve the changes to the Food Credit Compensation portion of the General Operating Budget as seen in *Appendix C: Food Credit Compensation Increases*.

- MOVED BY: BRANDON ALDWORTH
- SECONDED BY: ALYTH ROOS

Est Time: 5 mins

7. That ASUS Assembly formally end consideration of the 2021-2022 Academics Commission Strategic Plan as seen in the linked [OneDrive here.](#)

- MOVED BY: ALYTH ROOS
- SECONDED BY: BRANDON ALDOWORTH

Est Time: 2 mins

8. That ASUS Assembly formally end consideration of the 2021-2022 Community Outreach Commission Strategic Plan as seen in the linked [OneDrive here.](#)

- MOVED BY: ALYTH ROOS
- SECONDED BY: BRANDON ALDOWORTH

Est Time: 2 mins

9. That ASUS Assembly formally end consideration of the 2021-2022 Equity Commission Strategic Plan as seen in the linked [OneDrive here.](#)

- MOVED BY: ALYTH ROOS
- SECONDED BY: BRANDON ALDOWORTH

Est Time: 2 mins

10. That ASUS Assembly formally end consideration of the 2021-2022 Executive Office Strategic Plan as seen in the linked [OneDrive here.](#)

- MOVED BY: ALYTH ROOS
- SECONDED BY: BRANDON ALDOWORTH

Est Time: 2 mins

11. That ASUS Assembly formally end consideration of the 2021-2022 Governance Office Strategic Plan as seen in the linked [OneDrive here.](#)

- MOVED BY: ALYTH ROOS
- SECONDED BY: BRANDON ALDOWORTH

Est Time: 2 mins

12. That ASUS Assembly formally end consideration of the 2021-2022 Human Resources Office Strategic Plan as seen in the linked [OneDrive here.](#)

- MOVED BY: ALYTH ROOS
- SECONDED BY: BRANDON ALDOWORTH

Est Time: 2 mins

13. That ASUS Assembly formally end consideration of the 2021-2022 Marketing Office Strategic Plan as seen in the linked [OneDrive here.](#)

- MOVED BY: ALYTH ROOS
- SECONDED BY: BRANDON ALDOWORTH

Est Time: 2 mins

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14. That ASUS Assembly formally end consideration of the 2021-2022 Services Commission Strategic Plan as seen in the linked [OneDrive here.](#)

- MOVED BY: ALYTH ROOS
- SECONDED BY: BRANDON ALDOWORTH

Est Time: 2 mins

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FROM THE OFFICE OF THE
PRESIDENT
ARTS & SCIENCE UNDERGRADUATE SOCIETY



Dear Assembly,

I hope reading week was restful and fun! I cannot believe that we are already half-way through this first semester! The past two months have brought about a lot of change and excitement. It is with great pride that I update all of you on ASUS and the Presidents portfolio. I want to preface this report with saying none of this would be possible without the incredible work and dedication of council, our volunteers and every ArtSci student. This is just a brief snapshot of the work that has been happening at ASUS over the past month.

Orientation

While orientation is formally and officially wrapped up, we are also right in the midst of planning for next year. This upcoming week, we will be interviewing for new Head Gael. By the end of the month, we will also officially have our new chairs on board as well. We are so excited to officially be welcoming on and supporting a new team for Orientation 2026.

Sexual Violence Prevention and Response

In light of the events that have occurred at Western and the toxic culture that has been ingrained within the Queen's campus, ASUS has been prioritizing SVPR and making the existing resources accessible to students. This past month, I have had the pleasure of collaborating with Equity Commissioner Yara Hussein on consulting with different stakeholders to ensure we have the most accurate information needed. We met with the creators of the Haven Application to explore the potential of a collaboration. In the upcoming months, we will be collaborating on promoting this App at the Queen's campus, as has been done at UofT and Western this past Fall. Additionally, we have also met with the Sexual Assault Centre Kingston and Barbara Lotan's office to discuss what the existing process for SVPR looks like and how to make it more transparent to students. We look forward to launching a comprehensive campaign that includes educational significance, increased trainings and more transparency for students.

Wellness

Wellness has been hard at work supporting students within a remote capacity. With the beginning of the year bringing a challenging transition, Wellness Director Emily Ross has worked with Community Outreach to create a Wellness Guide to better support Arts and Science Students and volunteers alike. This guide will be launching publically shortly. Additionally, Emily has been collaborating with different campus groups and exploring the potential advocacy in the realm of appeals, trainings and Universal Design in curriculum for future projects. This upcoming month will showcase a fall burnout workshop, to help students navigate this transition.

Professional Development

Professional Development has been busy working on asynchronous and synchronous content. They have been avidly preparing for Life After ArtSci, set to take place this November. The event will showcase a variety of alumni following the theme "Adapting with ArtSci". Tickets will be launching this month. Additionally, they

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have also been growing their social media presence and creating one-pagers surrounding debunking myths in the workplace and different technical skills. The upcoming month will feature workshops and opportunities to hear from former alumni as well.

Reflection Room and Indigenization

With the National Day of Truth and Reconciliation already underway, ASUS has ensured it prioritizes indigenization throughout the remainder of our term. This past month, we have worked with the Queen's Native Student Association to establish a model for implementing our first ever liaison. We have attended their first meeting of the year to get started on introductions and look forward to working with them further. In addition to this, we have also been working to get indigenous art featured in the ASUS reflection room. We will be partnering with Queen's and QJIS alumni, Portia Chapman to commission a piece for the reflection room this month. We look forward to launching this initiative and showcasing her work in the near future.

ASUS Interns, ACEP and City Engagement

We are so thrilled to officially welcome the ASUS interns to the ASUS community! All nine of them have now been hired and onboarded to the team. In addition to this, we have also hired our first ever group of volunteers for the new ASUS City Engagement Program. These nine students will begin collaborating with the city of Kingston in the upcoming months on larger initiatives and projects. Furthermore, we have continued working with the city of Kingston on a variety of projects to showcase all the fun it has to offer. We have continued using Tiktok to showcase local attractions through the ASUS Kingston Hidden Gems platform. We cannot wait for all the fun initiatives that are to come.

Academic Advocacy

We recognize that the remote year has been challenging. For this reason, we want to ensure students feel that their voice is being heard. We will be continuing the thought exchange that began last year with Wendy Craig this upcoming month. We will be surveying students on how they have found the return to campus and how different resources can better support this transition. Additionally, we will be working with the DSCs and faculty to gain insight into how students have found the fall reading break. This will help shape the decisions made for future years.

Marketing and Outreach

One of our central priorities was to increase transparency for the year. After hearing about the lack of transparency from council at the last assembly, we wanted to ensure we were best supporting students. We have launched a monthly ASUS Recap to help in this process. Through short videos, each office and council will have the opportunity to update the student body on their projects and what they have been working on. Additionally, marketing is excited to launch a larger project in the upcoming month for the 131st birthday of ASUS. By combining all of council's portfolios, we hope to create engaging programming that highlights ASUS's past, the ongoing projects and a future of supporting students. Stay tuned for an amazing time and updates!

Thank you for taking the time to read this report. We truly value the insight and contributions of assembly. If you ever have questions or ideas, my inbox, my door and my office are always open! Looking forward to the rest of the year!

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All the best,

A handwritten signature in black ink on a light gray rectangular background. The signature is cursive and appears to read 'Alyth'.

Alyth
President
president@asus.queensu.ca



Dear members of Assembly,

I hope you are all staying well! As we return from the Fall Reading Break and the Thanksgiving Weekend, I am hopeful that you all had a chance to rest and rejuvenate as we prepare to enter the final half of this term! This is a very busy time of year, so I hope you are all taking the opportunity to be mindful about your wellbeing. With that being said, we also have a lot going on at ASUS, and I am excited to provide you all with a synopsis of the ongoing work from the Vice President's Office since last Assembly.

For those of you who have not yet had the chance to review our new social media series on ASUS Council Transparency, I strongly encourage you to check that out on Instagram.

Financial Assistance

Thanks to assistance from our Governance Officer, Kristen Sutherland, our Services Commissioner, Tina Hu, and our General Manager, Sean Thompson, we have developed systems to award financial assistance whereby we will strive to grant all applications to the financial assistance fund, wherever possible. In the event that a judgement of applications needs to be made, we will use the support of the ASUS Advisory Board.

Information Technology Migration

Excitingly, we have received updates from the Alma Mater Society Information Technology Team, as well as our collaborators at Microsoft, that tenancy migration will begin shortly. We have recently qualified for academic licensing privileges, and we look forward to obtaining our domain and the associated features and technical opportunities for growth.

Faculty Society Support

Alongside our Accounting Director, Danielle Charland, we were able to meet with Jillian Dhawan, from the Health Sciences Society, to provide our insight on the establishment of their accounting practises using QuickBooks. We are excited to continue this relationship, and extend our offer to any other sibling society that would like to chat about practises and procedures for record keeping and financial operation.

Volunteer Training

I would like to give a huge shoutout to our Human Resources Officer, Olivia Obonsawin, and our Director of Training and Analytics, Caroline Leclerc, for organizing such a successful training day at the beginning of October. It was my pleasure to assist, and I am confident that the Human Resources Office has equipped our teams with the knowledge they need to be effective student leaders. I also had the pleasure of supporting Academics Commissioner Tiffany Yung and her deputy, Emma Farrell, in providing financial training to Department Student Council Co-Presidents.

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Jacket Ordering and Fitting

Our Services Commissioner, Tina Hu, and the Jackets Co-Directors, Kana Ogawa and Sierra Gaspari, have been absolutely incredible in running our Fall Jacket Ordering period. I am pleased to report that we have already accrued over \$10,000 worth of jacket orders, and counting! Specifically, I am excited to announce that our new, completely integrated, invoicing system (through QuickBooks) is operational. This is saving the Jackets Team time, and will assist us in accurate record keeping for incoming payments. If you have not yet ordered your jacket, please do so, and also check out the amazing marketing work being done by their team on Instagram.

Event Sanctioning and AMS Collaboration

Alongside President Alyth Roos, General Manager Sean Thompson, and ASUS Council, we are engaged in ongoing discussions with the Alma Mater Society Executive, Senior Management, and Permanent Staff, to finalize event sanctioning procedures and memorandums of understanding. We are seeking clarifications to ensure that ASUS and the AMS are of mutual understanding, and that we are both operating in the best interest of students and their engagement with our initiatives.

Reflection Room Preparation

As Orientation Week operations come to an end, the Reflection Room in Kingston Hall is being prepared for our intended goal of re-opening it as a space for students to use as an event and reflection space. I have worked to ensure the organization, cleanliness, and readiness of the room by clearing orientation materials and preparing the audio-visual equipment. In addition, President Alyth Roos and I are working with a former Queen's Journal of Indigenous Studies contributor to explore options for including Indigenous-artist-created works in the space.

Reimbursement System Changes

I am looking forward to modifying our current cheque reimbursement system to implement a new and more streamlined, efficient, and sustainable Interac E-Transfer reimbursement system. This is something that has been in the works, but alongside our Accounting Director, Danielle Charland, I am hoping to move to this improved system before the end of the Fall Term.

Orientation Financials

With the assistance of our Head Gael, Eric Sikich, and our Community Awareness, Respect, and Engagement Chair, Gabby Toretto, we have begun the final tallying for orientation operations. This has involved inter-bank-account transfers, revenue and expenditure reporting, final budget amount drafting, and donation amount calculation. I thank both of them for their efficiency and cooperation in these processes, and we are excited to finalize these amounts and make the final donation to the Canadian Cancer Society.

End of Year Accounting

With our General Manager Sean Thompson's assistance, we have entered the final stage of preparing fiscal year end financial statements for April 2020 (the academic year of Vice President Aaryan Chaudhury), and are beginning the process of creating fiscal year end financial statements for April 2021 (the academic year of Vice President Matthew D'Alessandro). This process is being carried out in conjunction with MNP LLP, our accounting firm, and is expected to be completed within the coming weeks.

Financial Information Access

I am pleased to announce that I have added a new page to the ASUS website, under the "About" section, entitled "Financials," that will contain a live copy of this year's General Operating Budget, closed General Operating Budgets from prior years, audited financial statements, and other relevant financial information. This

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is part of my goal to increase transparency about the Society's financial operations and standing. Please stay tuned as I continue to update this web page throughout the semester.

Queen's Native Students' Association Meeting

President Alyth Roos and I had the pleasure of attending, in a guest capacity, the first and most recent meeting of the Queen's Native Students' Association, led by Co-Presidents Sarah Durant and Annaleigh Males. We were impressed by the initiatives discussed at this meeting, and we are extremely excited to continue this ongoing collaboration.

As always, thank you to all Assembly members, and to Arts and Science students, for continuing to give me this opportunity and for holding me accountable to my role. I look forward to completing my ongoing work, and beginning new projects throughout the remainder of this term. Please never hesitate to reach out with any questions or concerns. I am also always available if you'd like to have a chat about anything! I look forward to our continued discussions in ASUS Assembly.

Respectfully submitted,

A handwritten signature in black ink that reads "B Aldworth". The signature is written in a cursive, slightly slanted style.

Brandon Aldworth (he/him)
ASUS Vice President
vp@asus.queensu.ca

ACADEMICS COMMISSIONER'S REPORT

PRESENTED BY **TIFFANY YUNG**, ACADEMICS COMMISSIONER

Dear Assembly,

I hope all of you had a wonderful Fall break! Despite the fact that we were away from campus for a short while, there was no shortage of new and exciting events. The Academics Commission was hard at work with advocacy projects and achieving the goals we set in August. It is hard to believe that many of us have been in our roles for nearly half a year now!

I am very happy to announce that we had our very first Undergraduate ChairxDSC event of the year! This was a forum for each UG to meet with their respective DSC and explore channels of communication, expectations for the upcoming year, and provide a thorough understanding of what this relationship entails. Particularly, we made room for a large discussion with everyone, cluster-based breakout rooms, and one-on-one time. At each level, we were able to gain some very valuable feedback and understanding of student or faculty perspectives on issues such as the preferred nature of exams or the transition back to class. Many UGs and DSCs expressed their desire to have these events occur regularly because of the amazing feedback they were able to receive in addition to the insight they were given from listening to their clusters.

The DSCs also had their first series of monthly meetings with the DSC deputy, Emma Farrell, and received training. The DSC training covered everything from process and procedures to financial regulations that ASUS has. This was also the first year that this body has had their training with all ASUS volunteers. This decision was made based on the fact that despite their status as elected representatives, it is important for them to receive standardized training across all our volunteers. In particular, it would also serve as a strengthening method between the relationship and DSCs. Receiving the training together would allow the DSCs to interact with ASUS volunteers as well.

Under the Special Projects front, many of the executives were able to finally hire the remainder of their teams. The overwhelming majority have on boarded them all into the commission and are gearing up to release their respective submissions. In particular, Politicus is looking to release a special issue in addition to their annual publication, which is why they have opened up their submissions extra early. Our team also recently hired the ASUS Peer Tutoring Director and he will officially be taking over the operations of that service. It is with pleasure that I can announce over 270 students are signed up on the website in the short month and a half that it has been live! This has exceeded my original strategic plan goal of 250 students by the end of the year. I would like to acknowledge and thank Alicia Parker, my deputy of Special Projects, for running the program's operations with me throughout the past couple of months, as I could surely not have handled it as smoothly without her assistance. In other news, ASUS Review has also hired all of their course developers for the year and are speedily working away on their content in light of the fact that it is already approaching exam season, ASUS Review dates will be released when the Fall 2021 exam dates are published.

The ACS Core Team, consisting of both deputies, the first-year intern, and myself, have been working hard to host two events this upcoming Thursday. Law School 101 and Med School 101 are both educational events for ArtSci students to engage with these potential career pathways. These events are identically structured with admissions officers from across Canada answering pre-made questions for the first hour and the potential to

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network with law/med school students in the last half an hour. I highly recommend all of you to attend if you are interested in pursuing law or medical school after your undergraduate journey ends here at Queen's! The respective registration links are: bit.ly/asuslawschool101 and bit.ly/asusmedschool101.

In the upcoming weeks, Alyth and I will be meeting with Wendy Craig to discuss the release of another Thought Exchange, which will complement the one that was released last year. The main purpose of this project is to directly hear student voices on topics pertaining to their academic experience and transition back to campus. We believe that now is the most critical time to act because students have begun adjusting to the academic year and have concerns, which we hope to resolve and address by the winter term. This is also an opportunity to collect data for the faculty to deeply reflect on teaching practices.

The next few months will be filled with more exciting events and continuous advocacy on our front and I am looking forward to all the great things my commission will achieve. If you have any questions, concerns, or comments that you would like to discuss with me, I am readily available over email or Zoom!

Best,

A handwritten signature in black ink, appearing to read 'Tiffany Yung', with a stylized, cursive script.

Tiffany Yung (she/her)

Academics Commissioner

academics@asus.queensu.ca

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COMMUNITY OUTREACH COMMISSIONER'S REPORT

PRESENTED BY **EMILY ARMSTRONG**, COMMUNITY OUTREACH COMMISSIONER

Dear Assembly,

I hope you all enjoyed your reading breaks and that week 6 is not too crazy! Community Outreach has been busy these past few weeks and I'm excited to be able to update you all on what we've been up to!

Hiring

We have officially hired our team and meetings, planning for the year, and volunteer programs are underway! It has been very exciting to see the volunteer team grow and for all the co-chairs to be able to build their committees. We have held a Community Outreach wide training day which was a success and acted as a chance for the volunteers to learn about ASUS, Community Outreach, and all of the other committees that they're not a part of. We have also hired the Community Outreach intern, Hesandi, who I am very excited to work with this year! The ASUS City Engagement Program members have also been hired and President Roos and I have been able to onboard them to the program and are connecting them with their city counterparts.

Fundraising

We have many fundraisers on the go and coming up this month! The Deputy for Sponsorship and Fundraising, Elisabeth, and I have been working on some fundraisers for our Organization of the Year, the Sexual Assault Center Kingston, including a t-shirt sale happening now, and a raffle coming up at the end of October. Elisabeth and the Supper Series Chair, Caitlin, have also been working on preparing for the start of Supper Series in October! Finally, some of the committees, including After School Buddies, Crohn's and Colitis, and Partners in Education are all planning some Halloween themed fundraisers for their respective organizations.

Other initiatives

Some other things that we have been up to include a Wellness guide that the Deputy of Volunteer Support and Appreciation worked on with the Wellness Director. This guide has been released to volunteers already and offers tips and tricks on how to stay mentally and physically healthy, while balancing school and volunteer roles. We also held a Town Hall on Housing which highlighted many important aspects of living in Kingston, and the resources available for students. Coming up at the end of October, we will also be holding a Community Outreach Week, which will raise awareness for the different causes that we support, as well as the importance of volunteering in the community.

Thank you all for taking the time to read through this report. I am excited to continue to meet all of the volunteers within the Community Outreach Commission and see all of the amazing events that the committees hold! If you have any questions, comments, or ideas for Community Outreach after reading through this report, please reach out at community@asus.queensu.ca!

Respectfully submitted,



Emily Armstrong (she/her)
Community Outreach Commissioner

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EQUITY COMMISSIONER'S REPORT

PRESENTED BY **YARA HUSSEIN**, EQUITY COMMISSIONER

NO REPORT SUBMITTED. REPORT WILL BE PROVIDED VERBALLY.

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MARKETING AND COMMUNICATIONS OFFICER'S REPORT

PRESENTED BY **KATIE HUNT**, MARKETING AND COMMUNICATIONS OFFICER

I hope everyone had a wonderful reading week and is well rested for the next few busy weeks ahead. The Marketing and Communications Office had a wonderful month of September and would love to provide an update on a couple initiatives:

Orientation Weekends

The Marketing and Communications Team had so much fun taking photos for all of the o-weekends events! It was so wonderful to see in person events recommence and hoping that can continue later in the semester. Once we get through a couple technical difficulties, all of the photos will be up and available on our Facebook for everyone to see!

Transparency Initiative

One of our big goals this year is to try and be as transparent with the student body as possible. We understand and are so grateful that students are the reason we are able to accomplish so much in ASUS and we want to ensure everyone is kept up to date on our doings. We have started this in the format of IGTV videos and have gotten lots of great feedback so will continue to do for the next several months of our roles.

Hiring

The team has had so much fun hiring for their teams. With only a few more positions to fill, we are so close to being a fully up and running Marketing and Communications Team. Everyone has done an exceptional job in their roles and would love to give a special shoutout to our volunteer of the month, Sandra Popovic, our Graphics Manager who has done an exceptional job staying on top of the numerous incoming graphics requests!

October is a very exciting month with a extremely special drop of the essentials collection, the first ASUS sweatset! Hoping to see as many cozy ArtSci students as possible in our new hoodie, crewneck, and sweatpants. We have a couple spooky tricks up our sleeve as we enter the Halloween season and can't wait to celebrate with ArtSci.

Thanks for reading along and can't wait to catch up at the next assembly!

All the best,



Katie Hunt (she/her)
Marketing and Communications Officer

SERVICES COMMISSIONER'S REPORT

PRESENTED BY **TINA HU**, SERVICES COMMISSIONER

Dear Assembly,

I hope all is well and everyone had a restful reading break! The Services Commission has been busy over the past six weeks and I am excited to provide an update for you all.

Good Times Diner

The Diner has been providing meals with every Sunday, including a Thanksgiving dessert service, with meal production increasing every single service. The full volunteer team has been onboarded and Cailey and Jordan are looking forward to cooking up some more delicious meals every Sunday with their full roster.

ASUS Mentorship Program

The program ran its first Family night early in October and enjoyed a fun night of games and community bonding. The mentor team has completed all training and majority of the mentors have been matched with a mentee. Registration for first years is still open and a raffle for a Queen's vegan jacket is on to encourage more students to sign up for the program. The Instagram page for AMP is currently deactivated, however should be up and running again soon. If students would like to contact AMP, please email at amp@asus.queensu.ca or go to their Facebook page at [asusmentorship](https://www.facebook.com/asusmentorship).

Jackets

The Jacket ordering season is officially upon us and the team could not be more excited! The Common Ground sticker campaign launched early in October and students who ordered a take-out hot drink received one Jackets sticker. The team encouraged students to share their stickers with their friends on Instagram for the chance to win a Common Ground cake voucher. The Jacket Sightings Instagram page also launched this month with the goal of displaying every Queen's jacket on campus. Check it out, at [jacketsightings](https://www.instagram.com/jacketsightings) on Instagram.

Exchange Buddies

The Exchange Buddies team has been on the move and have begun buddy signups for the semester. Exchange students should look forward to the first Exchange Buddies event later this semester!

Commission Wide – Hiring

I am excited to announce that all the committee head positions have been hired. The Services Commission is welcoming Sophie and Amanda as our Formal Co-Conveners and Gaurav as our Textbook Service Director. The team is excited to get to know our new teammates and support them as they get started with their portfolios this semester.

Thank you for taking the time to read the Services Commission Report. Please let me know if you have any questions by contacting me at services@asus.queensu.ca.

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All my best,

A handwritten signature in black ink, appearing to read "Tina Hu". The signature is written in a cursive, flowing style.

Tina Hu

Services Commissioner

GOVERNANCE OFFICER'S REPORT

PRESENTED BY **KRISTEN SUTHERLAND**, GOVERNANCE OFFICER

Dear members of Assembly,

I hope that you all had an enjoyable and relaxing Reading Break! The Governance Office has been quite busy since we were last able to meet, and I hope that this report offers you a comprehensive overview of all that we have been up to!

Hiring

I am extremely excited to report that the Governance Office has officially completed its fall hiring! The fall hiring process was a busy and exciting time for us, and I am so looking forward to working with each new team member. Since we last met, my Deputy Caitlin Hayes and I have hired the 2021-2022 ASUS Advisory Board, the ASUS Assembly Scribe, Laurel McFarlane, (who is officially in the role as of this meeting!), and our Chief Archivist, Chloe Whittaker. Additionally, ASUS Council completed the hiring of our First-Year Intern, and I am elated to have Piper Veloso join as the Governance Office First-Year Intern. Each of these individuals will be an incredible asset to the team, and I am so excited to have them on board! Finally, our CRO Kaiya Jarvis and CEO Jack Pinker have concluded the hiring of the Office's Elections Coordinators, and have hired Robel Kebede as our Marketing Elections Coordinator and Vineeth Jarabana as our Logistics Elections Coordinator.

Elections

ASUS Elections are well underway, and I am excited to inform you all of our candidates. Femi Abiola is running as ASUS Senator, Dante Caloia is running as ASUS Representative to the AMS, and Emelia Patterson is running as First-Year Representative to the AMS. All candidates have been verified by CEO Jack Pinker. At the time of this Agenda, our campaign period is well underway, with campaigning running until October 20th. October 21st and 22nd will be our voting days, and you will receive a ballot to your Queen's email in order to cast your vote of confidence for each candidate! I encourage you all to vote if you are able, and to check out the candidate's campaign pages on social media to learn more!

General Updates and Looking Ahead

This past month I was also able to hold the first meeting of the 2021-2022 ASUS Advisory Board, and pair each Director with a member of Council. Each Director and member of Council will meet on a monthly basis to discuss their portfolios, and ways in which things are going well or could be going better. Each Director is tasked with holding the member of Council accountable to their Strategic Plan and budgets, and will assist in bettering each office for the future. Now that they are hired, our Chief Archivist Chloe will be going into the ASUS Archives (and is the first Archivist to be able to do this in over a year due to COVID!) and begin cataloguing and digitizing the archives so that they may be better showcased to students. I am excited to be able to update you on her projects and progress in the coming meetings! My Deputy Caitlin and I will also be holding consultation meetings regarding policy, in an effort to support our Sustainability Director will writing policy, and to discuss ways in which ASUS policies can be more equitable and digestible. We will also been taking on the task of reviewing ASUS policies to ensure clarity and removing any potential errors. Lastly, by our next meeting we will have new members elected to ASUS Assembly, and I am excited to keep you posted regarding the election results.

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As always, please feel free to email me with any and all questions at governance@asus.queensu.ca, and I would be more than happy to schedule a meeting to chat!

Yours in governance,

A handwritten signature in black ink, appearing to be 'KS' with a flourish.

Kristen Sutherland (she/her)
Governance Officer

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ADVISORY BOARD REPORT

PRESENTED BY *VANESSA BATTEN*, CHAIR OF ADVISORY BOARD

NO REPORT SUBMITTED.

YEAR REPRESENTATIVE REPORTS

2022 YEAR REPRESENTATIVES

POSITION VACANT

2023 YEAR REPRESENTATIVES

POSITION VACANT

2024 YEAR REPRESENTATIVES

CELINA LOVISOTTO AND ALICIA PARKER

Dear Members of Assembly,

We hope you all enjoyed a restful fall break allowing for a moment of reflection and gratitude. As we progress throughout the fall term, we have begun to move forward with our goals while committing to our overarching pillars of accessibility, sustainability and communication.

Firstly, we have contacted Alyth Roos, President, regarding the possibility of creating a newsletter each month specifically intended for second year students. We feel that the online environment during our first year created a disconnect between ASUS and the Class of 2024. By implementing a newsletter, this will hopefully provide insight into greater opportunities and resources to navigate both academically and socially in the Queen's community.

Secondly, we believe in the importance of formally introducing ourselves to our peers through an in-person booth initiative. This will allow us the opportunity to provide information to students about our representative position and how we provide a voice on behalf of the Class of 2024. In conjunction with this, we are hoping to collaborate with other Commissioners and Officers to bring awareness of their roles within ASUS and the resources they offer to students.

Finally, we are in-progress of bringing our Instagram page back to life and are open to working with others on Assembly to collaborate and share new ideas through our social media platforms. We are also in-progress of reaching out to Commissioners and Officers to collaborate on ideas related to second year students.

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Thank you for taking the time to read our report, and we look forward to seeing you all at Assembly!

All the best,

Alicia and Celina
Class of 2024 Representatives

2025 YEAR REPRESENTATIVES
POSITION VACANT

Concurrent Education Student Association

Queen's University, Kingston



PRESENTED BY **LEXIE INGOLDSBY, VICE-PRESIDENT INTERNAL**

Hello everyone!

My name is Lexie Ingoldsby and I am the Vice President Internal for CESA. As a team, we've had a busy September with online events and preparing for in-person events. Overall, our main events consisted of Orientation, Back to School Social (online), Merchandise sales, and social media challenges throughout the month.

October Events

This month, we are gearing up for in-person events to start in the last week of October with Halloween week! Each year representative has planned an event for their year to help foster a sense of community within their graduating class. As well, we are beginning to look into November and submit event forms for more in-person events. Although this is a big shift and we are constantly receiving updates, we are excited to get the go-ahead for in-person events.

Hiring

In terms of hiring, we have now hired our whole team and are beginning Orientation Executive team hiring for the Orientation Week 2022.

As always, if you have any questions please let me know!

Lots of Con-Ed Love,

Lexie Ingoldsby
CESA VP Internal (vpinternal@cesa.queensu.ca)

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COMPUTING STUDENTS' ASSOCIATION

No Report Submitted.

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PHEKSA REPORT

Physical and Health Education and Kinesiology Students Association



PRESENTED BY **STUART MLADEN**,
VICE-PRESIDENT OPERATIONS

Hi Everyone! I hope you all had a wonderful reading week! For those who haven't met me, my name is Stuart Mladen and I'm the Vice President of Operations for PHEKSA! Just a few updates from me today.

Fall Elections and Hiring

The results from our fall by-elections and hiring are in, and we now have a full assembly!

Ski Trip and Winter Events

Our annual ski-trip has been planned for early February and sign-ups are starting next week! Initial planning is in the works for our other events for the winter semester, and pending public health restrictions we hope that all of these can take place.

****Our usual location for our Semi-formal will unfortunately be unavailable to us. If anyone has any venue recommendations for this event, please let me know!****

Phasing out 'PHE'

As some of you may know, Physical and Health Education (PHE) is no longer a program here at Queen's. We have started to make some changes regarding this change from PHEKIN to KIN (ex. Orientation committee change from PKOC to ECKO), and recently we have changed our crest to only KIN. Within the next few years, we are planning to change PHEKSA to KINSA or KSA.

That's all from us! Good luck on midterms!

Cheers,

Stuart Mladen
Vice President of Operations

Physical and Health Education and Kinesiology Students Association
Queen's University

E: vpops@pheksa.queensu.ca

C: 647-468-0422

PHEKSA recognizes that Queen's University sits on the traditional territory of the Haudenosaunee & Anishinabe peoples.

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DSUS REPORT

Dan School Undergraduate Society

PRESENTED BY **TIM BURGIN**

NO REPORT SUBMITTED. REPORT WILL BE PROVIDED VERBALLY.

BUSINESS OF ACADEMIC REPRESENTATIVES

SOCIAL SCIENCES

PRESENTED BY CLARA CIVIERO.

Hello all!

I hope you had a restful fall break. From the social science cluster we have nothing to report for this upcoming Assembly, but we expect more updates within our DSCs as the fall term progresses and our academic/social events are set in motion. Thank you!

Clara Civiero (she/her)
Social Science Academic Rep

NATURAL AND PHYSICAL SCIENCES

PRESENTED BY MATHIE SMITH.

NO REPORT SUBMITTED. REPORT WILL BE PROVIDED VERBALLY.

HUMANITIES

PRESENTED BY STEVEN FENN.

NO REPORT SUBMITTED. REPORT WILL BE PROVIDED VERBALLY.

ARTS AND LANGUAGES

PRESENTED BY FLYNN EVES-WELCH.

Fine Arts DSC Updates:

- Mentorship groupings have been e-mailed out to students, and students have begun establishing their own lines of communication
- Studio Visits between Fine Arts Students and Union Gallery/Art History are being planned
- Guest Speaker event with Professor Jill Price and Faculty Trivia Kahoot are happening October 27th, e-mails and graphics to be released by the end of the reading week break
- Apparel design contest graphics have been released and submissions are now open until the end of October

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- Artist Spotlights are underway and the next set are to be announced shortly after the reading week break
- Next meeting to take place on October 18th at 7pm

Arts & Languages Cluster Updates:

- Cluster DSCs will be reached out to shortly to establish a line of communication regarding the cluster event, and also to bring forward motions from the Arts & Language departments
- A committee for the apparel/screen printing DIY event fundraiser will be established soon, with a set of positions/roles and a list of tasks necessary to get the event underway
- Graphics advertising for design submissions will be under way soon, as well as sourcing the most economical and sustainable materials to support the event
- Guidelines for the event will be established, and this event will happen in second semester to allow for active participation in the event, communications between myself and ASUS regarding funding/logistics to follow since restrictions and limitations will be changing soon for in-person events

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BUSINESS OF THE ALMA MATER SOCIETY

POSITIONS VACANT.

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BUSINESS OF THE SENATE

PRESENTED BY **SAHIBA GULATI, KALLISTA JONES, NOAH MAWJI, AND ROBERT HUGHES**

NO REPORT SUBMITTED. REPORT WILL BE PROVIDED VERBALLY.

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Appendices

Appendix A: ASUS Review Budget Changes

To view the ASUS Review budget changes, please click [here](#).

Appendix B: Changes to Physics Department Student Council Spending

The Physics DSC would like to reallocate \$51.84 from their “Trivia Night” event, broken down into \$45.15 (Pizza in Line 494) and \$6.69 (Soft Drinks in Line 495) because the event had moved online. They would like to reallocate these funds toward a sweater bursary for their council, with a total cost of \$50.75. To see the budget lines in question, please click [here](#), and look at pages 9-10.

Appendix C: Food Credit Compensation Increases

The following changes are being made to the General Operating Budget, in the Compensation section, under the Food Credits line item. The proposed change is in line with anticipated changes to the Human Resources Policy Manual, subject to approval by the ASUS Advisory Board. These changes are made with the knowledge and approval of Olivia Obonsawin. Our goal is to provide a food credit to most volunteers at ASUS above the Academics Department Student Council member and Community Outreach Committee member level.

The changes consist of providing more food credit allocation to more of our volunteers, reflecting an ongoing commitment to the incredible work accomplished by our teams. Specifically, instead of approximately 57 volunteers receiving a \$25 food credit, we will be able to provide 175 volunteers with a \$25 food credit allowance per semester. This change will require an approval of additional \$7,325 in budget. This change has been tested for contingency planning and will be accommodated in the General Operating Budget.

Current budget allocation approved by Assembly: **57** disbursements of \$25 (for **57** volunteers) totaling **\$1,425**

Proposed budget allocation requesting approval: **350** disbursements of \$25 (for **175** volunteers) totaling **\$8,750**

Net budget update: +\$7,325